

CONTRA COSTA COLLEGE
College Council Minutes

Date: Thursday, October 13, 2016

Time: 2 pm to 4 pm

Room: Fireside Hall, Contra Costa College, 2600 Mission Bell Drive, San Pablo, CA 94806

Management:

Jason Berner (Speaker)
Vicki Ferguson
Tammeil Gilkerson
Mariles Magalong
Mojdeh Mehdizadeh

Faculty:

Wayne Organ (Speaker)
Beth Goehring
Bonnie Holt
Rick Ramos
Alissa Scanlin

Classified:

Maritza Guerrero (Speaker)
Leticia Mendoza, Chair
Lorena Cortez
Kelly Ramos
Seti Sidharta

Students:

Safi Ward-Davis (Speaker)
Francis Sanson
Alex Griffin
Jose Arebalo
Atenas Gutierrez

TOPIC	DISCUSSION	ACTION ITEMS
1. Call to Order by Chair	Beth Goehring called the meeting to order at 2:07 p.m. Present: Jason Berner, Vicki Ferguson, Tammeil Gilkerson, Mariles Magalong, Mojdeh Mehdizadeh, Maritza Guerrero, Leticia Mendoza, Lorena Cortez, Wayne Organ, Beth Goehring, Alissa Scanlin, Safi Ward-Davis, Alex Griffin, Jose Arebalo, Joel Nickelson-Shanks, Michael Peterson (taking notes)	
Presentations		
2. Public Comment	None.	
Consent Agenda - Action Items		
3. Approval of Agenda	Faculty moved to adopt the agenda, followed by a second by the Students. The Agenda was adopted unanimously.	The College Procedures Manual to be modified.
4. Approval of Minutes 5/12 and 9/8	Faculty moved to adopt both sets of minutes, followed by a second by the Students. Both sets of minutes were unanimously adopted.	

Action Items Removed from Consent Agenda / Non-consent Agenda – Action Items

5. Integrated Program Review & Planning Process	<p>Wayne Organ presented on the recommendations read at last month’s College Council to streamline the Program Review process.</p> <p>Management moved to adopt the changes to the process, followed by a second by the Students. The changes to the process were unanimously approved.</p>	
6. Proposed changes to the Planning Committee	<p>Wayne Organ presented on the recommendations read at last month’s College Council to modify the charge and membership make-up of the Planning Committee.</p> <p>Management moved to adopt the changes to the process, followed by a second by the Students. The changes to the process were unanimously approved.</p>	

Information / Discussion Items

7. CCSSE Data Review	<p>Mojdeh Mehdizadeh gave a short exposition to the CCSSI Data, and asked that this item be tabled until the next meeting, as District Research will be providing a more in-depth presentation at the Enrollment Management and Planning Committees.</p> <p>Faculty moved to table this discussion item with a second by Management.</p> <p>The motion was carried by a unanimous vote.</p>	
8. Lactation Room Procedures	<p>Tammeil Gilkerson presented on new procedures that have been adopted by Operations Council. A room has been identified off of the student lounge in the Student and Administration building. Issues discussed were signage and room furnishing, and publicizing by the marketing department to make faculty, staff, and students aware of the room and its use.</p>	
9. Peace Grove	<p>Tammeil discussed the history of the peace grove at Contra Costa College. With the opening of the new college center, it was decided in Operations Council to maintain the current location of the peace grove and its marker.</p>	

Standing Committee Reports

10. Budget Committee Report	<p>Mariles Magalong noted that 12 applications have been submitted to the new faculty hiring committee.</p>	
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	Instructional equipment fund applications are due October 31. The Budget and Planning Committees will rank and in December bring the results to College Council on Dec. 12.	
11. Student Success Committee Report	<p>Karl Debro reported that the Student Success Committee had met and set an agenda for the year.</p> <p>One goal is to identify all student success initiatives on campus and seek ways to further integrate them.</p>	
12. Operations Committee	<p>Lorena Cortez reported on several items worked on by Operations Council:</p> <ul style="list-style-type: none"> • Lactation Room / Peace Grove • Revised Key Request Form in fillable .pdf • How marketing initiatives can best interface with campus infrastructure to display items (posters for plays, events, etc.) 	
13. Planning Committee	<p>Wayne Organ reported on the Planning Committee's recent efforts:</p> <ul style="list-style-type: none"> • Discussions on current charge/membership of the Planning Committee and recommended changes • Metric on the "State of the Mission": How to measure effective student learning. • State of the Mission to be presented at the next College Council 	<p>Michael Peterson to add to next College Council agenda in November.</p>
14. Campus Construction Updates	<p>Mariles Magalong reported on the following items:</p> <ul style="list-style-type: none"> • Punch list of items to be completed from new College Center is decreasing. • Adjustments being made to GE HVAC system. • Two enclosures will be installed at time TBD in the loading zone outside of the SSC building. • An arch will also be installed, with location to be determined by Operations Council. 	

(Campus Construction Updates, continued)	<ul style="list-style-type: none"> • Obelisk sign to be installed outside of the Knox Center on October 16. • Scheduled Maintenance funds to go toward four projects: <ol style="list-style-type: none"> 1. AA Chiller 2. Knox painting 3. Upgrades to the Art building 4. Classroom Emergency Communication System 	
15. Measure E Update	<p>Mariles reported on items related to Measure E:</p> <ul style="list-style-type: none"> • Campus Safety Center continues to be planned • AA Renovation: architect procured • PE/Gym/Athletics renovation: architect procured • Science building: Programming complete. The next phase will be an architect selection. 	
16. Marketing Update	<p>Brandy Howard reported on Marketing:</p> <ul style="list-style-type: none"> • A new web vendor has been hired • Working on an enrollment campaign for Spring 2017 • Working on a texting app from Ellucian • Working with the equity initiatives to help with advertising. • Partnering with CCC Foundation for promotional videos • Working on promotional items for the following departments: Drama, Athletics, Culinary, and Nursing. 	
17. Reports from Constituency Groups	<p><u>Associated Students (Safi Ward-Davis):</u></p> <ul style="list-style-type: none"> • Calendar has been developed for the 2016-17 year for activities • Club Rush will be held on Oct. 26-27 • Copa event on Oct. 19th to watch the third presidential debate <p><u>Classified Staff:</u></p> <ul style="list-style-type: none"> • Meeting held on Sept. 19th • Colleague / 25Live trainings are scheduled • Oct. 21st – next meeting • Job Links will be held at CCC in the first week of June. <p><u>Management:</u></p> <ul style="list-style-type: none"> • John Wade presented to Management Council on the Athletics Dept. at Sept. 2nd meeting. 	

(Reports from Constituency Groups – continued)	<ul style="list-style-type: none"> • Classified of the year award was discussed • STEM center in the PS building • Equity projects • Dreamers Conference <p><u>Faculty:</u></p> <ul style="list-style-type: none"> • Approved screening process for new hires • Online program review for academic programs 	
18. Announcements	<ul style="list-style-type: none"> • Beth Goehring presented on 14 Institutional Learning Outcomes (ILOs) that will be reduced to a more manageable number. • UndocuALLY training is being co-sponsored by the Vice President’s Office and Classified Senate on Oct. 14 • SSCCC will be attended by members of the student senate • Dreamers Conference is scheduled for Saturday, Oct. 22 	
19. Next Meeting: November 10, 2016		
20. Adjournment	<p>Management moved to adjourn the meeting, followed by a second from the Students.</p> <p>The motion was unanimously passed.</p>	