

Present: **Faculty:** Bonnie Holt, Alissa Scanlin, Gabriela Segade  
**Management:** Denise Noldon, Jason Berner, James Eyestone, Mariles Magalong  
**Classified:** Erika Greene, Seti Sidharta  
**Students:** Antone Agnitsch, Chair, Safi Ward-Davis  
**Guests:** Tammeil Gilkerson, Donna Floyd, Luanna Waters (S), Irena Stefanova, Bruce King, Kelley Ramos, Mayra Padilla,  
**Absent:** Vicki Ferguson, Wayne Organ, Beth Goehring

1. **Call to Order:** by Chair, Antone Agnitsch at 2:22 PM

### PRESENTATIONS

2. **Public Comment:** None

### CONSENT AGENDA – ACTION ITEMS

3. **Identification of Speakers from Constituencies:**

Classified: Erika Greene  
Faculty: Gabriela Segade (Substitute for Wayne Organ)  
Student – Safi Ward-Davis  
Management: Tammeil Gilkerson

4. **Approval of Agenda:** Motion to approve the agenda was passed unanimously by:
  - a. Classified – Erika Greene
  - b. Faculty – Gabriela Segade
  - c. Management – Tammeil Gilkerson
  - d. Student – Safi Ward-Davis
5. **Approval of Minutes from Special Meeting May 19, 2014:** Motion to approve the minutes passed unanimously by:
  - a. Classified, Erika Greene and seconded by faculty, Gabriela Segade. Approve as is.

### ACTION ITEMS REMOVED FROM CONSENT AGENDA

### NONCONSENT AGENDA – ACTION ITEMS

6. **No Action Items**

### INFORMATION/DISCUSSION

7. **Review of College Council By laws** – Antone Agnitsch reported the Bylaws were approved at the last meeting.
8. **Student Equity Report** – Mayra Padilla reviewed with the Council the draft Student Equity Report and stated the final report is due in the State Chancellor's office by November 21. This is a 1<sup>st</sup> read and a 2<sup>nd</sup> read at the October meeting. If approved by College Council it will move forward and be placed on the November Governing Board. Highlights from the report: eight members attended the equity meeting in June which included the president and vice president. Their focus: to have goals align with student success; developed summary of goals and outcome; focus on goals; summaries that describes what was address and hope to accomplish. Identified in the study are the following: African American students overrepresented; white students under-represented; target would be enrollment increase in white students

over the next 5 years. The State wants the team to focus on access; note important to add two indicators: portion of students to portion of students in county. County different than our local service areas (feeder schools). Latinos underrepresented; African American students have lower completion rate than white students; the goal would be to increase completion rate; ESL – Latino lowest; goal to increase ESL among Latino over next 5 years. Basic Skills English: Asian high; African American lowest; increase African American students over next 5 years; Degree completion – highest is African American and Filipino students; one factor could be Asians and white students transfer. Institute did a very good job at looking at assumptions; changing frame of reference: what is it that the student is experiencing. Discussed African American students coming from out of service area skewing the data. Myra stated we would “Park” this getting further data. One suggestion is to push for indicators of people we serve. The State has given us \$200,000 plus to work with equity; spend money that crosses the various disciplines, such as focus around enhancing instructional support; success rate for all students; what instructional support can offer our students. Mayra noted to College Council that student success activities are tasked out to the Planning Committee and Integration Committee. Develop and Monitor: we must report back to the State and we must evaluate the outcome. We must develop strategies that will increase outcome for everyone. Question: Dr. Noldon asked if within the next couple of days how would the council provide input since this is the first. She commended the group that put the document together and asked the council to please provide feedback. Tammeil stated this is just the start and emphasized we are to start discussions; we will be collecting more information and we will wordsmith before the document is forwarded to the Board Comment: Mayra did a really good job presenting the information

9. **Standardization of Voting for Brown Act Procedures:** – Gabriela Segade reported a recommendation that proposes all staff committees: Budget, Planning, Operations and Student Success (Big 4) adopt the same voting procedure by constituencies aligning with the District Governance Council. Questions: What does this mean? Does it require a certain number of persons at meeting? Comment: this could change what constitutes a quorum, and presents a reason why we should always want to have alternates. Further discussions to continue.
10. **Student Car Pool Program Recommendation** – Tammeil Gilkerson reported that the Sustainability Committee brought to the Operations Committee the initiative of the student car pool. Bruce King explained that the initiative will offer students different options for parking. The car pool will require at least 3 people in a car pool and will cut down on the parking issue. Parking spaces will be located in parking lot 4 and there are now 15 parking spaces. This will be easy to monitor by police services. The driver will receive a special sticker; it is free to those who take advantage of it. If approved, it will start in the spring semester; enough time to publicize it. If no interest, there is very little cost. Discussion ensued. Tammeil reviewed the guidelines and application developed by the committee. (This information will be sent out for the next meeting.) Question regarding the driver of the car pool having insurance/liability; Dr. Noldon stated we will take this to our legal counsel for advice. Tammeil stated the Committee did look at what other colleges are doing in developing the program and we are modeling theirs. Permits may be taken away if the contract is broken regarding the at least 3 person per car.
11. **Update on College Planning** – Dr. Noldon provided update stating the college has committed to engage in strategic planning. Starting in September/October, review district strategic plan; college missions and values; conducting open forms; Planning Committee in charge of conducting strategic plan; put in framework; bring forward to College Council; present an opportunity for people to ask questions. This is also in our self-evaluation submitted to Accreditation Team. Not many people in the community have asked about the college plan but we do want to hear what they have to say, and there is another bond coming up. Next steps; identify/prioritize; SSSP; identify goals; task out to various committees; looking at measurable goals. Forward plan to college council then to Governing Board. May submit by March. Bring to everyone’s awareness; planning will steer this. Questions: none.

## **STANDING COMMITTEE REPORTS**

12. **Budget Committee Report** – Mariles Magalong: budget committee has not meet; September 16 is the planned meeting and will have report then.
13. **Student Success Committee Report** – Mayra Padilla: met the 4<sup>th</sup> of September; the Committee wants to keep the 1<sup>st</sup> of the month as our meeting time; reviewed charge; created subcommittee to look at mission statement and bring back to student success – short by 1 student; short 1 classified – Patty Herrera will be on the Student Success Committee. Will take membership back to Management Council to clarify which manager is on the committee. Not clear on roster but will have next week. Equity Plan: received feedback from Student Success and will meet October 2. Shifted the time 2-3:30p this will be standard meeting.
14. **Operations Committee Report** – Tameil Gilkerson: the Committee met two times; focused on student transition. Talked about some signs around campus are not pointing in right direction; committee did a walk around and made suggestions. Subcommittee made recommendations where things could be improved. Priority for maintenance; disaster recovery: safety, and a plan (backup system for computer); more training should occur: what to do first. Donna Floyd stated managers will also do a walk around. Bruce King, Vicki Ferguson, Susan Lee, and Jose Oliveira.
15. **Planning Committee Report** – Gabriela Segade reported that the Planning Committee has not met. Safi Ward-Davis is the student rep on the Planning Committee.

## **STANDING COLLEGE COUNCIL BUSINESS**

16. **Campus Construction Updates** – Mariles Magalong gave highlights: parking lots 16 & 17 shore up to prevent further slippage; elevator completed Dec 25; center will open 2016. More construction updates at the Traveling Road shows.
17. **Progress Report from Accreditation Liaison** – Donna Floyd: Accreditation Team coming Oct 7-9; they will be housed in PS 107. There will be 2 scheduled open forms; we are making signage to post around campus; forums will be held in HS 101, Tuesday and Wednesday, October 7 & 8, 1:00p -2:00p; exit interview Thursday prior to departure. Thanks to James Eyestone and Ellen Seidler for putting the reports with hyperlinks on the web site. List of the evaluation committee members will also be on the web.
18. **Reports from Constituency Groups:**
  - Management Council: Review items at the start of term; accreditation review.
  - Classified Senate: first meeting scheduled 9/19/14. Shondra West will do presentation on participatory governance; district office to come up with team building activities; meetings scheduled 2:00p-3:00p; 10/17; 11/21 and 12/21. Agenda and minutes will be posted.
  - ASU Students: ICC meeting on 16<sup>th</sup>, sent email to all advisors identifying reps for Club Rush. Vice chair for ASU, Safi Ward-Davis.
  - Academic Senate: discussion on expectations; move to increase on-line courses; curriculum discussing uniform training.
19. **Announcements:** Question regarding location of meetings - we will get it out to everyone. Mayra Padilla thanked Karl Debro, Jason Berner, Wayne Organ and others for helping with Equity Report. College holding golf tournament September 29; consider making a donation. Applauded Antone and thanked James Eyestone for mentoring Antone.
20. **Next Meeting – October 9, 2014**

21. **Adjournment: Motion to adjourn meeting:** Motion to adjourn meeting unanimous by speakers: Erika Greene, classified; Gabriela Segade, faculty substitute; Safi Ward-Davis, ASU; Tammeil Gilkerson, management. Meeting adjourned at 4:01

*Each speaker from the public will be allowed two (2) minutes to address items listed on the agenda after submitting a comment card to the chair of college council, Antone Agnitsch, prior to discussion of the item. Comment cards are available at the meeting.*