

Student Success Committee
December 1, 2016
2:30-4:00pm
GE 110

Present: George Mills, Mary Kate Rossi, Randy Watkins, Karl Debro, Alissa S., Adeline Brien, Esmeralda Topete, Andrea Phillips, Brandy Gibson, Joel Shanks

Equity Funds

Mayra reported out on the status of equity funds. This past year, equity funds were allocated per project and there is still unused money. These funds need to be allocated in order to keep from losing additional funding.

The state is not requiring a formal report from us, but we need to construct a report template for our own auditing purposes.

Mayra has been working with the outstanding projects to spend down funds by November 30th. We now need to allocate funds for 2016-2017 year. We were allocated a total of \$530,000 which needs to include the additional expense of the equity hour project.

A subcommittee was formed to create a reporting template for current and future projects. Mayra, Karl, Marykate and Randy will join this committee and create the rubric for these proposals to present at the next meeting.

Goals of the committee around the equity funds:

- *create template for reporting back in January
- *establish a process for decision making around these projects
- *develop capacity for projects to collect the data and to report in that template format
- *have a campus wide announcement to come tell the committee about potential projects/ideas

Next meeting: January 19th – already funded projects will report back by January using a new template.