

# minutes

**Student Success Committee**

12/4/2014

2:00pm to 3:30pm

Library CRC

Meeting called by: Mayra Padilla

---

2:00-2:05pm

**Call to Order (2:12pm)**

**Judy Flum, Jason Berner, Luci Castruita, Huong Vu, Nazia Azizi, Patty Herrera, Ed Cruz, Kelly Ramos, Karl Debro**

---

2:05-2:10pm

**Approved Agenda & Minutes**

---

2:10-2:35pm

**Review Equity Plan Projects**

No one volunteered to be on rubric subcommittee working with TAC, but understand that we will approve the rubric once developed

**On subcommittee must create MOU with the people that will be hired**

**MOUs: Group tutoring:** Jason Berner & Karl Debro & Kelly Ramos, **online tutoring resource development:** Judy Flum & Ed Cruz, **Per Ankh Program**

**(outreach & marketing):** Luci Castruita & Patty Herrera, **proud to be bilingual:** Jason Berner & Huong Vu, **Professional**

**Development:** Karl Debro & Sandra Everhart

**Evaluator:** SSC meeting with contractor

Rubrics will be completed by the end of January to be used as a template for the subcommittees

January 6<sup>th</sup> oncourse training for FLEX (anyone on campus can access archives and lesson plan materials)

Form subcommittees to develop Rubric, MOUs and outcome measures for projects

Subcommittees will work with evaluator

2:35-2:45pm	<p><b>Update on Equity Plan Presentations</b></p> <p><b>Karl Debro (management council):</b> not a lot of attendance, summarized the findings and had a brief discussion about findings. Some interesting points that came up were: equity plan is central to planning so we need to align both plans and projects</p> <p>When people hear equity, people think that we are only giving resources to certain populations, but we were able to emphasize that we want to promote excellence across the board and the support we are giving will benefit our student population as a whole while offering additional support to the populations identified in the equity report</p> <p>Questioned the Access indicator in the equity report: where are our students going if not here?</p> <p>We need to place degree attainment and transfer rates above persistence and retention</p> <p><b>Kelly Ramos:</b> classified presentation on 12/4</p> <p><b>Luci Castruita:</b> Student Services Division mtg was cancelled</p> <p>Not sure if it was addressed in Academic Senate, need to check with Wayne</p>	See Minutes - Creation of Working Group Deliverables
2:45-3:15pm	<p><b>Discussion on Budget Allocation Rubric</b></p> <p>Meeting with the integration council was requested by Mayra. Need to develop a rubric which is already vetted by our committee for use next year so entities can apply for equity funding next year.</p> <p>What are things that are important that need to be included in the</p>	See Minutes - Equity Plan Review

---

rubric?

- Programs and services should be targeting our indicators
- We can chose practices or services and say that if a faculty member choses to participate, OAS, materials, and training will be paid (so they are essentially applying for it)
- We want to review the budget allocation process every year or two years to make sure the process is align with the data we are seeing
- What can we do to enlist enthusiastic faculty involvement in the broad picture of students' success (continuous improvement in the classroom)? (Judy mentioned the stipend she offered for faculty to receive training to build online courses...maybe we can do the same for equity projects...give incentive..allowed both adjunct and full time to apply-dept.chair signed off on application)
- Huong Vu: students need incentive to engage (maybe making punch card for students to complete if they participate in campus wrkshps and receive prizes, maybe offer seed money for student who want to start support programs etc.
- Put out models that people can apply to try, but also allow room for innovation and creativity
- Make it separate from budget augmentation this year bc forms are due feb.
- **Division mtg talks instead**

---

**of wrkshps (management  
council)**

---

3:15-3:25pm

**Round the table**

**Jason: CPT mtg today at Chabot, discussed math multiple measures and thought that placement was pretty straightforward, but seeing that it wasn't (it is not for English either) made him think about how we need to discuss changing assessment for English like we are doing for math....what can we do for starters...maybe 1 week intensive English program to move to next level**

---

3:25-3:30pm

**Closing Thoughts & Next Steps**

**Meeting the second week in January? send doodle poll**

---