

**CONTRA COSTA COLLEGE
SAFETY COMMITTEE
Friday, December 6, 2019
8:00 a.m. - 9:00 a.m.
SAB-211**

Minutes

Committee Members: Mariles Magalong (chair), Bruce King, Finy Prak, Luci Castruita, Miguel Johnson, Ellen Coatney, Tom Holt, William Tandongfor, Alfredo Angulo, Jacob Espino, Kimyatta Newby

Present: Mariles Magalong, Bruce King, William Tandongfor, Luci Castruita, Elaine Gerber, Tom Holt, Bruce King, Alfredo Angulo, Jacob Espino

Guests: Chief Ed Carney (Police Services, DO), Jerry Johnson (Risk Manager, DO), Natasha Lockett (Counselor)

Meeting called to order at 8:00 a.m.

I. Approval of Current Agenda

II. Approval of Prior Meeting Minutes

III. Action Items

IV. Status Reports

A. Accident/Injury Reports (Tom Holt)

No slip trips and falls has been reported.

B. Evacuation Reports (Tom Holt)

No evacuation drill was conducted because Police Services has been preoccupied with the vandalism going on at the ELC. A BB gun has been fire in separate incidents last week, on November 25 and 26, at the ELC. As of today, there are no leads, no follow-ups, and no other incidents. Police Services has been patrolling the area almost constantly. The cameras recently installed in the building are not operational yet because of central server issues.

C. Facilities/Construction (Bruce King)

- The renovation of the ELC playground has been completed.
- As part of the PE/K project, the tennis courts have been fixed up and the parking area in front of the tennis courts have been opened.
- For the New Science Building project, the site is being prepared for foundation work, and the staging area is the space behind the Art building. The process for selecting the

Project Manager/Construction Manager for this project will be conducted before the winter break.

V. Other Business/Discussion Items

A. Parking Annex

This parking lot needs more lighting at night. Since it is not the property of the College, what Police Services offers is an escort service for staff and students, and the recommendation to park in other lots if possible.

B. Skateboards in the quad

- To deter skateboarders, signs will be placed in strategic places. The committee will check with Marketing staff about the status of the signs to be placed at entrances to the College.
- Bruce (Buildings and Grounds) will put smaller signs in the quad area indicating that skateboarding is not allowed.

C. Safety concerns from Academic Senate

- The recent smoke and fires have prompted questions about college readiness for these types of predictable emergencies. The recommendation is to have a plan, setting forth the policy and procedures under these circumstances.
- Masks should be made available when there are smoke issues. Tom said that there are 300 to 400 masks in Student Services.
- The college has to determine whether or not to purchase generators in times of Public Safety Power Shutoffs (PSPS).
- Communication protocols should be established to handle campus closures, whenever they occur. During campus closures, what happens to online classes? Off-campus classes?
- Tom suggested having certain buildings open for people to go when staying indoors is advised due to air quality.
- In cases of mental illness, Police Services handles these emergencies. Student Services distributes a booklet to faculty every year, that includes instructions on how to handle troubled students. This manual is also accessible on the college website. Tom continues to offer conducting training, including the de-escalation process, in classes, meetings, and other venues. All he needs is an invitation.

VI. Adjourned at 8:55 a.m.