

CCC SAFETY COMMITTEE

Committee Members:

Mariles Magalong, chair
Jim Gardner
Tom Holt
Lucille Castruita

Herb Lester
Saul Jones*
Darlene Poe
Student rep*

Ellen Coatney
Bruce King
Brian Williams
Anne Shin*

*-absent

MINUTES OF THE MEETING

Friday, March 4, 2016 @ 8 a.m.

Room AA-216

1. The minutes from last month's meeting were reviewed and approved by the committee.
2. Tom reported on the drills that were conducted this month:
 - LA Building, evacuation was done in 1 minute and 49 seconds
 - HS Building was closed but will try and get it done today, March 4, 2016
3. Herb reported on the progress of updating the Emergency Operations Plan. There is a framework for the Emergency Operations Plan in place but with the new Chief of board, he may want to put his print on it. He will know by next week. Training will be provided as needed. Training will be similar to NEMS (National Emergency Management System) and SEMS (Standardized Emergency Management System) type of training. There are four levels of NEMS and SEMS training and suggested that staff should take just the first basic level.
4. Tom reported accidents this month:
 - On February 14, 2016 – A cord was going from construction zone and started to spark but the fire department came out and got the power shut down and it was dealt with.
 - A 94 year old lady tripped over one of the speed bumps by the bookstore and hit her head. She lost conscious but a student called PS for assistance. The fire department came. She was critical at the time but was taken to John Muir and was released the same day.
 - Another group of people were also looking for an 89 year old lady around campus. It was assumed that she was found.
 - A student was standing at the back door of the Biology/Physical Science building when these guys wearing masks hoodies and dark clothes started chasing him through Physical Science hallway and out into Lot 12. He either fell or they pushed him down and was beaten up until some instructors came out. They ran through the old building and was out of there pretty fast. The student claims he doesn't know them and he doesn't know why they would chase him but he doesn't seem surprised that it

happened. There's some speculation that it might be related to shooting on the Freeway. No weapons were seen.

- There was a sexual assault at LMC College.

The new buildings will have cameras but the old ones does not. Herb suggested that all cameras should be visited Districtwide. There's district funding for cameras. There's a policy that's being written at the District level to deal with cameras.

5. Mariles brought up that there is districtwide discussion about emergency communications in classrooms. One of the options being considered is placing telephones in classrooms. Another option is a one way.

Herb Lester reported that Satish is looking into a districtwide wall mounted display panel two way voice clock with a digital panel that has 3 buttons for hearing impaired. District is currently investigating the cost and it was discussed that Measure E bond funds will be used for this project.

6. Bruce reported on the ongoing Facilities/Construction projects:
 - New College Center is on schedule. They are currently using service road behind LA to access their equipment and it's a safety issue because they are not using flag men and that's where all the students are but it has been addressed and they know that they are supposed to be using flag men.
 - Seismic retrofit of the PAC is anticipated to be done this summer. The project is awaiting DSA approval.
 - There is new small projects to install 5 automated doors at Gym, Gym Annex, CTC, AA, and Art building. The project is awaiting DSA approval.
 - Working on replacing the chiller at the AA building and anticipated to be done over the summer 2016.
 - A new monument sign will be installed at the corner of Shane & Mills, similar to the ones in the new parking lot, to identify the college. It's anticipated to be a two month project.
 - Keenan and Associates, our district insurance company performed a safety inspection on campus back in November 2015 and they just submitted the results and Bruce submitting it to the departments it pertains to so they can fix the problem.
7. Darlene reported that emergency supplies cabinets have been fully replenished. Darlene will submit the listing of location by our next meeting.
8. AED's training was successful. We had about 21 people in attendance. More training will be provided as needed for anyone interested. Tom Holt will receive an email message from the National Registries to check the AED's quarterly. Check to make sure they are still in place and not stolen. Mariles asked how we

can get more because we currently have four in campus. Herb has a vendor for the AED's and it's about \$1500 per unit so he will find out.

9. Other Business:

Jim Gardner requested an agenda item for next meeting for "Awareness Campaign". Driving on campus particularly to stop sign and speeding. Parking in loading and unloading zone and stopping where they're not supposed to.

Herb reported that they are going to identify one vendor to use for Hazmat to service the entire district. There is a chemical inventory process through the MSDS online that DVC is currently using and district is thinking of implementing districtwide.

Bruce suggested that the safety meeting should have a Middle College representation. Anne Shin have been absent so we will look into getting someone else to attend the meeting.

Meeting adjourned at 8:56 a.m.