

Wayne said we have other looked at other institutions to see what they have done. Denise gave the example of the fitness center and its recent needs for repair of equipment – how much does it cost to run the fitness center and how much money does the fitness center generate through FTES? We need to look at all of our units that way. Denise reminded everyone that if Prop 30 passes, it doesn't mean any new money, it is just means the college won't receive any additional State cuts.

Denise said her encounter with the Secretary of the Labor yesterday was a meet and greet and she didn't have the opportunity to talk to her with District representatives as had been planned. Secretary Solis' speech was very straight forward in that all community colleges have been acknowledged as part of the solution in terms of preparing people for the 21st century jobs however we need to be very focused on producing students who are ready for the employment market.

2. **All College Day** –Denise explained that she is proposing to have All College Day in the afternoon and have the division meetings in the morning in order to accommodate classified attendance at All College Day. The validation meetings would be scheduled during flex week. Rudy Zeller came in as a guest. Rudy proposed to add Community Violence Awareness to the All College Day Agenda with a panel for approximately an hour. He is passionate about trying to educate our college community about the gang violence in our community and where our students are coming from. He would like to invite a gang expert from Los Angeles, perhaps police, politicians and a former CCC student to sit on the panel. Denise said she would like All College Day to be thematic showing a direction for the college. This would be a first step in a long term project. Rudy would like to have an active constituency based committee to interact with the local community. Wayne asked Rudy what he envisioned the outcome of this panel discussion on All College Day. Rudy said the faculty and staff need to understand and become aware of the community and create a living dialogue that can be incorporated into the classroom. Shondra asked exactly what type of interaction would occur in the community. Rudy envisions our campus to be used as the convening place for police, ex-gang members, clergy, politicians, and grieving families to create a dialogue in a symposium format. Shondra suggested an educational seminar for the parents so the parents know what to look for in their homes with their children. Denise said we need to have a dialogue with our college community but we have to look at our resources that we can provide. Denise suggested that if we invite panelists, they should be local and not from Los Angeles as that has a much broader problem. Donna mentioned a previous political panel held in LA-100 a few years ago that discussed violence. A groundswell developed from that political panel with on-going flex activities focused on community violence. There are also some community efforts with local churches and community organizations that could weigh in on this topic. Donna said we have had recent student conduct issues that most likely stem from problems outside of the classroom and we need to include staff in these topics so they are trained in these situations. Denise suggested also including WCCUSD as a larger educational process in trying to mitigate the community violence.

After Rudy left, other ACD topics were discussed. Wayne said the CCSSE results should be given by the chair of the Achievement Gap Committee. The format of the Achievement Gap Committee will be readdressed. Denise would like to see ACD as a time for the college to get together to review and discuss the business of the College.

Shondra was hoping to have an extended opportunity at ACD to solicit classified participation in the upcoming elections. Denise said she is not in favor of constituency groups using ACD solely for their constituency group's solicitation. Denise suggested that the classified meet either from noon to 1:00 p.m. or at 3:00 for a half hour to conduct their business. Mariles suggested the constituency groups meet over the lunch hour. Shondra will convene the classified at 3:00 p.m. in the Knox Center after the ACD program.

Wayne liked having a theme for ACD. Donna suggested a theme be Student Success. There was discussion about giving Rudy an opportunity to announce future forums/general assemblies at ACD

addressing the community violence. The forums/general assemblies would be supported by ASU and Academic Senate. Wayne said the ASU and the faculty can send out an e-mail blast schedule listing the community violence prevention forums. Wayne likes having the CCSSE results provided by the Achievement Gap Committee. Denise asked who are our students and what service areas are they are coming from? Is there something from the CCSSE that tells us who our students are? We should focus on the success of our students. We have to begin someplace informing our college community so they know who are students are and what we are doing to engage our students. Does the college community know of all of the grants we have? Proposed theme: Who we are? Denise said she learned of a notion implemented at other community colleges called The Democracy Commitment which is a vehicle used to engage students in civic involvement.

Denise asked Wayne where we are on the mission statement. After some discussion, it was decided to give a ten minute explanation of the mission statement revision process. Then a presentation about the TAA Grant and other grants and avenues used to help our students create career pathways. The theme will be: Day One of the Next Decade: 2013 to 2023. Melody will send out an All College Day draft to President's Cabinet members.

Denise will inform Rudy that his concerns might best be met as an ongoing joint general assembly with students and faculty and he should look into having his initial information session during flex week.

3. **DVC Model of Scheduling:** Wayne tabled the DVC Model of Scheduling.
4. **HR Employee Exit Checklist** - Donna tabled this item because it is not complete.
5. **Accreditation** – Donna said President's Cabinet is one of the self-evaluation committees and President's Cabinet is responsible for Standard 4A. Wayne said he highlighted the 2008 self-study and indexed it on the Portal for the planning committee. Donna convened a subcommittee of Operations Council and copied the parts of the focused mid-term report on line that pertained to that committee. Melody will add *Accreditation* as a standing item on the President's Cabinet agenda. Donna distributed the self-evaluation timeline. Denise will begin writing responses for the self-evaluation from President's Cabinet. Donna said she has convened a meeting with the self-evaluation committee chairs to show the progress that has been to date.

6. **Program Review – Final Recommendations:**

Denise - Dental and Bio
Wayne – English
Jasmine Student Services
Donna – International Ed.
Shondra – Business
Mariles – ESL

Meeting adjourned at 11:10 a.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President