



CONTRA COSTA COLLEGE

Planning Committee Agenda

November 5, 2021 12:30-2:30 PM

Planning Committee Information

Committee Charge:

1. Lead the creation and monitoring of the College Strategic Plan
2. Monitor the implementation of campus-wide plans and initiatives as they relate to the College Strategic Plan
3. Oversee the program review validation process
4. Maintain and archive evidence that will support accreditation process and the continuous improvement of institutional effectiveness measures and processes.
5. Make recommendations to College Council and Budget Committee

Committee Composition:

Co-chairs: 1 manager, 1 faculty

Members: 4 faculty (includes co-chair), 4 managers (includes co-chair), 4 classified, 4 student, and ex officio.

ex officio: President, Vice-President(s), Academic Senate, Classified Senate President, ASU President, SLO Coordinator

Quorum: 50% filled voting seats + 1 voting member. (i.e. 9 if all voting seats are filled)

Voting: All official members (including chairs, not ex-officio) are voting members; chairs may serve as voting members for their voting constituencies

Current Membership:

Co-Chairs: Dr Kimberly Rogers, Dr Katie Krolikowski

Faculty: Dr Jon Celesia, Dr Chao Liu

Managers: Mayra Padilla, Rene Sporer, Monica Rodriguez, Evan Decker, George Mills

Classified: Hector Moncada, Kate Weinstein

Student: Eder Cerrato

ex-officio: Dr Tia Robinson-Cooper, Jason Cifra, Dr Gabriela Segade (ASC),
Brandy Gibson (CS), Carlos Solano (ASU), Brandy Gibson (SLO)

Link to: [CCC Committees Page](#)

Agenda Items

	Item	Facilitator(s)	Time	Reference Documents	Outcome
1	Welcome and identify voting members	Katie	5 min	Current membership	Discussion
2	Public Comment	Katie	5 min	n/a	Active listening
3	Approval of agenda	Katie	2 min	Nov 5 agenda	Action: Agenda modified/approved
4	Approval of past minutes	Katie	8 min	May 7, 2021 draft minutes, October 1, 2021 draft minutes, April 2021 draft minutes	Action: Minutes modified/approved
5	Overview of Program Review tools	Katie	20 min	Tour of tools (not a training) WEPR, eLumen, Strategic Plan, SharePoint folder, tracking spreadsheets	PC receives overview of PR tools
6	Program review 2021-22 cycle	Katie	15 min	Sharepoint Documents: ValidationPlan_Teams 2021-22 V1.xlsx,	Actions: Confirm validation

				ProgramReviewSelfStudyValidationManagement	teams and program assignments; recommendation for use of eLumen and WEPR
7	Program review 2019–20, 2020–21 cycles	Mayra	20 min		Discussion: 2020–21 process for completion of report to college council Action: Confirm 2019–20 report to college council
8	Program review process improvement	Mayra	15 min		Discussion
9	Strategic Plan Implementation	Mayra/ Katie	15 min		
10	2021–22 goals for planning committee	Katie	15 min	Committee charge	Discussion of possible goals as related to charge. Draft goal language complete.