

CONTRA COSTA COLLEGE
Planning Committee
Agenda

Date: Sept. 11, 2020

Time: 12:30-2:30pm

Location: Zoom at 4cd.zoom.us/j/5102214095

Invited:

2020 F Planning Committee Members:

Committee Structure:

Chairs: Dean of Institutional Effectiveness Mayra Padilla and
Planning Faculty Coordinator Jon Celesia

Ex-Officio: President, Vice-President(s), Academic Senate, Classified Senate President, ASU
President, SLO Coordinator (Brandy Gibson)

Academic Senate President: Katie Krolkowski

Managers (4 voting positions): Monica Rodriguez, Evan Decker, George Mills, Jason Berner

Classified (4 voting positions): Brandy Gibson, Christina Craig-Chardon, Demetria Lawrence,
Kate Weinstein

Faculty (4 voting positions): *Katie Krolkowski*, Jeffrey Michels, *vacant*, Jon Celesia

Student (4): *vacant, vacant, vacant, vacant*

Composition in Planning Committee Charge in Handbook:

4 faculty, 4 managers, 4 classified, 4 student, VP (ex-officio) and President (ex-officio)

Quorum: 50% filled voting seats + 1 voting member. (i.e. 9 if all voting seats are filled)

All official members (including chairs, not ex-officio) are voting members; chairs may serve as voting members for their voting constituencies

Time	Item	Facilitator(s)	Documents & Outcome(s)
1. 12:30pm- 12:40pm	Introductions Confirm Committee Membership Quorum? Review Agenda <i>10 min</i>	Jon	Planning Members Fall 2020 Quorum is 9 voting seats 5/22/20 Zoom Planning meeting - video
2. 12:40pm 3. -12:45pm	Future meeting day/time <i>5 min</i>	Jon	Agree on Planning Committee meeting day/time for Fall 2020 Classified 4/10 accommodations discussed
4. 12:45pm -12:50pm	Member Recruitment <i>5 min</i>	Jon	Determine need Ideas for enlisting people?
5. 12:50pm- 12:55pm	Planning Committee SharePoint Folder Organization <i>5 min</i>	Jon	<ul style="list-style-type: none"> • Orient committee with current SharePoint folders • Does anyone not have SharePoint access?
6. 12:55pm -1:00pm	Planning Committee Charge Review <i>5 min</i>	Jon	Review: Approved Planning Committee charge. (Was approved by classified and academic by last semester.) Discuss our role in marketing and outreach Planning Structure & Charge
7. 1:00 pm - 1:10pm	Preparation for Accreditation site visit <i>10 min</i>	Mayra	Share role and responsibility of Planning Committee during site visit ISER
8. 1:10 pm - 1:20pm	Program Review Validation— Schedule, Teams and assignments <i>10 min</i>	Jon	Verify and adjust assignments PR Schedule Sp17-F22 (in meeting folder) Proposed PR Schedule (May '20) (in meeting folder) PR Teams F'20-Sp'21 (Adjust this template from the 2019 teams; in Program Review folder)

9. 1:20 pm - 1:45pm	<p>Program Review Process—</p> <ul style="list-style-type: none"> • Completed reports • Shared • “High level analysis” <p>Update on New Program WEPR → eLumen <i>25 min</i></p>	Katie	<p>Clarify what, by whom, to whom, and when</p> <p>Form subcom for 2019-2020 high level analysis report Form subcom to begin 2020-2021 high level analysis report</p> <ul style="list-style-type: none"> • Current state of WEPR • Explore next steps for incorporating eLumen • Schedule for next 5 years • Program Review Cycle •
10. 1:45pm- 2:00pm	<p>Vision for Success/Equity IEPI -roll of Planning Com. <i>15 min</i></p>	Mayra	Review
11. 2:00pm- 2:20pm	<p>Implementation of Strategic Plan Review/Discuss CCC Integrated Planning Model Decision Making Process</p> <p><i>20 min</i></p>	Mayra	<p>Agreement on next steps</p> <p>SP Implementation Outline 4/20</p> <p>Are these current?</p> <p>Do these need to be updated? If so, what steps?</p> <p>Integrated Planning Model (In our SharePt folder)</p>
12. 2:20pm - 2:25pm	<p>Planning Committee Annual Goals <i>5 min</i></p>	Jon	<p>PC Annual Goals '20-'21 (in meeting folder)</p> <p>Discuss our role in marketing and outreach next meeting</p>
13. 2:25pm- 2:30pm	Presentations from the public	Jon	

Ongoing Action Items

Parked questions for future meetings