



# Open Educational Resources (OER) & Zero Textbook Cost (ZTC) Committee

## Meeting Agenda

**Date:** March 3, 2023 (1st Fridays) **Time:** 10am-12pm

**Location:** GE 108 and [Zoom](#) - Meeting ID: 968 2509 5605 Passcode: OERZTC

[Committee Charge and Past Agendas & Minutes](#)

### Voting Members

**Chairperson/OER Coordinator:** Maritez Apigo

**OER Librarian:** Lori Brown

**LA Division:** Maricela Ramirez, Brandon Marshall - *Alternates:*

**NSAS Division:** Terrill Mead, Perry Aliado - *Alternates:* Jason Lau, Dominick Christiana

**AACE Division:** (seat 1 vacant), (seat 2 vacant) - *Alternates:*

**SS Division:** Sarah Boland, (seat 2 vacant) - *Alternates:*

### Non-Voting Members

**Students:** Emily Gonzales, Alexa Simen, Madison Tan

**Classified:** (seat 1 vacant), (seat 2 vacant)

**Manager:** Jason Berner

Time	Item	Action
10:00	Welcome	n/a
10:01	Attendance and confirm voting positions	Informational
10:02	Approval of the <a href="#">Feb. 3, 2023 meeting minutes</a>	Vote
10:05	Approval of today's agenda	Vote
10:10	Public comments	Informational
10:15	<b>Student Updates</b> - Emily, Alexa, and Madison Any student updates	Informational
10:30	<b>ZTC Degree Program</b> (Resources: <a href="#">ASCCC webpage</a> and <a href="#">ASCCC Overview</a> ) <ul style="list-style-type: none"> <li>● ZTC Team met this week               <ul style="list-style-type: none"> <li>○ Maritez Apigo (ZTC Program Coordinator)</li> <li>○ Maricela Ramirez (ZTC Program Coordinator)</li> <li>○ Lori Brown (OER Librarian)</li> <li>○ Sarah Boland (Counselor)</li> <li>○ Najia Azizi (Articulation Officer)</li> </ul> </li> <li>● \$180K will arrive this month in March - What should we include in the budget?</li> <li>● Additional funding for "ZTC Acceleration Grants", apply fall 2023</li> </ul>	

	<ul style="list-style-type: none"> <li>Faculty PD online course -Should the course be at the local college or districtwide?</li> </ul>	Discuss & vote
11:00	<b>\$1 Million Congressional Federal Grant for OER and ZTC (districtwide)</b>	Informational
11:05	<p><b>OER &amp; ZTC Grants for Faculty and Departments</b> Applications for the committee to review</p> <ul style="list-style-type: none"> <li>Yachi Teng - Chinese 120 - ZTC Compiler</li> <li>Irena Stefanova - Spanish 120 - OER Adapter</li> </ul> <p>Current applications (for your reference):</p> <ul style="list-style-type: none"> <li><a href="#">OER &amp; ZTC Grant Application</a></li> <li><a href="#">ZTC Class Set of Print Books Grant Application</a></li> </ul>	<p>Discuss &amp; vote</p> <p>Informational</p>
11:30	<p><b>OER and ZTC Resources for Faculty</b> Draft of faculty-facing mini-website on library site - Erica Watson, Librarian</p>	Discuss & vote
11:45	<b>Schedule Conflict with the Pedagogy Conference</b> - Should we reschedule or cancel our next meeting on April 7, 10am-12pm?	Discuss & vote
11:55	<b>Appreciations</b>	n/a
12:00	<b>Adjourn</b>	n/a