



CONTRA COSTA COLLEGE

Open Educational Resources (OER) & Zero Textbook Cost (ZTC) Committee

Meeting Agenda

Date: February 3, 2023 (1st Fridays) **Time:** 10am-12pm

Location: [Zoom](#) - Meeting ID: 968 2509 5605 Passcode: OERZTC

[Committee Charge and Past Agendas & Minutes](#)

Voting Members

Chairperson/OER Coordinator: Maritez Apigo

OER Librarian: Lori Brown

LA Division: Maricela Ramirez, Brandon Marshall - *Alternates:*

NSAS Division: Terrill Mead, Perry Aliado - *Alternates:* Jason Lau, Dominick Christiana, Monica Landeros?

AACE Division: (seat 1 vacant), (seat 2 vacant) - *Alternates:*

SS Division: (seat 1 vacant), (seat 2 vacant) - *Alternates:*

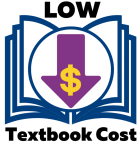
Non-Voting Members

Students: Emily Gonzales, Diego Ortega, Alexa Simen

Classified: Erica Delgado, Darris Creer

Manager: Jason Berner

Time	Item	Action
10:00	Welcome	n/a
10:01	Attendance and confirm voting positions	Informational
10:02	Approval of the Dec. 6, 2022 meeting minutes	Vote
10:05	Approval of today's agenda	Vote
10:10	Public comments	Informational
10:15	Changes in Brown Act Legislation	Informational
10:20	Student Updates - Emily, Diego, and Alexa <ul style="list-style-type: none"> • Student updates • Textbook cost stories 	Informational
10:30	ZTC Degree Program <ul style="list-style-type: none"> • Summary of the program (Resources: ASCCC webpage and ASCCC Overview) • Provide input on the proposed budgets draft, and vote to approve the proposed planning budget • Controlled Digital Lending - special guest CCC Librarian Erica Watson • Brainstorm duties of ZTC grant program coordinator 	Discuss & vote

	<ul style="list-style-type: none"> Faculty PD online course 	
10:45	\$1 Million Congressional Federal Grant for OER and ZTC (districtwide)	Informational
10:50	<p>OER & ZTC Grants for Faculty and Departments Applications for the committee to review</p> <ul style="list-style-type: none"> Chao Liu - Engineering 230 - OER Author Devon O'Rourke - project changes <p>Current applications (for your reference):</p> <ul style="list-style-type: none"> OER & ZTC Grant Application ZTC Class Set of Print Books Grant Application 	<p>Discuss & vote</p> <p>Informational</p>
11:10	<p>Faculty Identifying ZTC & LTC Sections Should we keep the current process through chairs, or should we change to self-reporting or another method?</p>	Discuss & vote
11:40	<p>LTC (Low Textbook Cost) Designation</p> <ul style="list-style-type: none"> Being adopted districtwide Definition of \$30 or less Visual Schedule Builder issues Advertising to students 	 <p>Discuss</p>
11:20	<p>OER and ZTC Resources for Faculty</p> <ul style="list-style-type: none"> Update on faculty-facing mini-website - Maricela Should we house it on the Library site? Library OER guides - Lori 	Discuss & vote
11:50	Appreciations	n/a
12:00	Adjourn - Our next meeting will be on-campus in GE 108 on Fri. March 3, 10am-12pm with a Zoom option for the public.	n/a