

Contra Costa College
College Instruction Committee
Minutes of Monday, April 27, 2020

CALL TO ORDER with Introduction of Guests The online meeting was called to order at 2:15

CIC Chair: Mark Wong

Division Rep SES: Najia Azizi

Division Rep LA: Anthony Gordon

Division Rep LAVA: Lucile Beatty

Division Reps NSAS: Leslie Alexander

Senior Dean of Instruction (Ex-officio): Jason Berner

Curriculum Specialist: Karen Ruskowski

Guests in attendance: Nader Sharkes, Brianna Ayala, Jessica Le, Irena Stefanova, Mike Kilivris, Elisabeth Schwarz, Sherry Diestler

CONSENT AGENDA ACTION ITEMS

Agenda: April 27, 2020

Action: Approved

Motioned: Lucile

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Lucile, Leslie

Abstained: None

Minutes: April 13, 2020

Action: Approved

Motioned: Leslie

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile, Leslie

Abstained: None

CHIN-120 First-Semester Mandarin

Distance Education: Update request to add fully online to existing DE Supplement.

CHIN-121 Second-Semester Mandarin

Distance Education: Update request to add fully online to existing DE Supplement.

ENGL-002B Critical Thinking Through Literature

Non-Substantial: Update COR textbook year and edition to 2020- 3rd Edition.

ENGL-001C Critical Thinking and Advanced Composition

Non-Substantial: Add textbook to COR- Author: Barnet, Bedau, and O'Hara / Title: Critical Thinking , Reading , and Writing / Publisher: Macmillan / Year: 2020 / 10th Edition

ART-191 History of Art: Renaissance to Contemporary

Non-Substantial: updated the textbook publishing year to 2017- 6th edition.

ART-258 Digital Photography: Intermediate I

Non-Substantial: updated the textbook publishing year to 2016- 12th edition.

MEDIC-227 Clinical Practicum Experience II

Course Deletion: Our accreditation organization only requires students to complete 180 practicum hours. Currently our MEDIC 226 course (the prereq for 227) covers that with 189 practicum hours. Deactivating the 227 course will alleviate the strain on our clinical partner sites, on students who miss prerequisite courses and on the program's placement efforts. Modifications to the Medical Assisting degree are on the non-consent agenda below.

MEDIC-226 Clinical Practicum Experience I

Non-Substantial: Update course description. From: "The lab portion of this course requires students to attend 16 hours per week at a healthcare facility..." To: "The lab portion of this course requires students to attend 189 hours at a healthcare facility..."

NON-CONSENT AGENDA ACTION ITEMS

SPCH-160B Forensics

Non-Substantial: Content Review: Changing lab hours to all Lab hours by arrangement. Currently the large block of time is a hindrance to registering for the course. *(Tabled to check C-ID course (does it have to include lecture?))*

ACTION: Tabled for lack of representation

MUSIC-171A Continuing Voice: Diction

Non-Substantial: Content review. Textbook updated, prerequisite of MUSIC 102 added, assignments updated, and content review form attached. *(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)*

ACTION: Tabled for lack of representation

AUSER-801N Snap-on Scanner Operation

New Course: Noncredit. 8 Hours Lab. Discipline: Automotive. Course is part of a planned non-credit certificate in VERUS scan tool operation. *(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)*

ACTION: Tabled for lack of time

AUSER-802N Snap-on Lab Scope Operation

New Course: Noncredit. 8 Hours Lab. Discipline: Automotive. Course is part of a planned non-credit certificate in VERUS scan tool operation. *(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)*

ACTION: Tabled for lack of time

LIBST-110A Library and Information Research Skills

Non-Substantial: Content Review. Update methods of evaluation, methods of instruction, SLOs, and out of class assignments. *(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)*

ACTION: Tabled for lack of representation

ART-160 Portrait Photography

New Course: Credit Degree Applicable. 3 Units. 36 hours lecture/54 hours lab. Prerequisite: ART-158. Discipline: Art. Requesting CSU transfer. *(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)*

ACTION: Approved with the following requests/changes

- ask for UC transferability
- need validation form and add ART 158 or ART 165
- CB05 changed to C CSU and UC transferability
- TopCode 1012.00

Motioned: Lucile

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile, Leslie

Abstained: None

MEDIA-101 Digital Media Basics

New Course: Credit Degree Applicable. 3 Units. 36 hours lecture/54 hours lab. Discipline: Media. Requesting CSU transfer. *(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)*

ACTION: Approved with the following requests/changes

- Ask for UC transfer
- CB05 changed to C UC and CSU
- Possibly C-ID

Motioned: Lucile

Seconded: Leslie

All in Favor: Mark, Najia, Anthony, Lucile, Leslie

Abstained: None

MUSIC-103 Voice: History of Singing

New Course: Credit Degree Applicable. 3-4 Units. 54 hours lecture, 0-54 hours lab by arrangement. Discipline: Music. Requesting CSU/UC transfer. *(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)*

ACTION: Tabled for lack of representation

Medical Assisting – Associate in Arts Degree

Non-Substantial: Remove MEDIC-227 (3 units) from required course list, update overall degree units from 50.7 to 47.7 units.

ACTION: Approved

Motioned: Lucile

Seconded: Leslie

All in Favor: Mark, Najia, Anthony, Lucile, Leslie

Abstained: None

Spanish – Associate in Arts Degree for Transfer (AA-T)

Non-substantial: Updates to this transfer degree were approved by CIC on 3/9/20. After review by the State Chancellor's office, the following revisions were requested: Correct major units to 23 units (from 19-23 units) and update double count units. Also, SPAN-230 was added to the TMC that was approved by CIC, but was missing from the Narrative and the CIC agenda/minutes.

ACTION: Approved

Motioned: Najia

Seconded: Leslie

All in Favor: Mark, Najia, Anthony, Lucile, Leslie

Abstained: None

Philosophy- Associate in Arts for Transfer Degree (AA-T)

Non-Substantial: CIC approved the addition of several optional courses to Lists B&C of this transfer degree on 3/9/20. Shortly thereafter, PHILO-200 was approved for IGETC Area 3B (making it eligible for List C as well) and PHILO-130 was approved for IGETC Area 1B (which would alter the double count units on the TMC). Because the 3/9/20 updates hadn't yet been reviewed by the State Chancellor's Office, the proposal was withdrawn and will be resubmitted to include the above mentioned changes.

ACTION: Approved

Motioned: Anthony

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile, Leslie

Abstained: None

CULIN-095E Catering Laboratory for CULIN-131

New Course: Degree Applicable. 1 unit. 54 laboratory hours by arrangement. Discipline: Culinary Arts.

ACTION: Approved

Motioned: Lucile

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile, Leslie

Abstained: None

CULIN-095F Catering Laboratory for CULIN-230

New Course: Degree Applicable. 1 unit. 54 laboratory hours by arrangement. Discipline: Culinary Arts.

ACTION: Approved

Motioned: Leslie

Seconded: Lucile

All in Favor: Mark, Najia, Anthony, Lucile, Leslie

Abstained: None

CULIN-095G Catering Laboratory for CULIN-231

New Course: Degree Applicable. 1 unit. 54 laboratory hours by arrangement. Discipline: Culinary Arts.

ACTION: Approved

Motioned: Lucile

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Lucile, Leslie

Abstained: None

CULIN-131 Introduction to Pastry Product Preparation

Non-Substantial: Content review. Added lab content. Changed co-requisite to CULIN-095E (from one of any CULIN-095A-D courses). Adjust out of class assignment hours.

ACTION: Tabled for lack of time

DISCUSSION ITEMS

Managing the CIC proposal queue (ongoing) No discussion.

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 4:00 p.m. The next meeting will be May 11 via Zoom.

Respectfully submitted by,
Lynette Kral
Academic Senate Office