

**Contra Costa College
College Instruction Committee
Minutes of Monday, March 23, 2020**

CALL TO ORDER with Introduction of Guests The online meeting was called to order at 2:15

Members in attendance:

CIC Chair: Mark Wong

Division Rep SES: Najia Azizi

Division Rep LA: Anthony Gordon

Division Rep LAVA: Lucile Beatty

Division Reps NSAS: Leslie Alexander, Jennifer Ounjian

Members absent:

Resource Team in attendance:

Sr. Dean of Instruction: Jason Berner

Curriculum Specialist: Karen Ruskowski

Guests in attendance: Elisabeth Schwarz, Jennifer Griest

CONSENT AGENDA ACTION ITEMS

Agenda: March 23, 2020

Action: Approved

Motioned: Najia

Seconded: Lucile

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

Minutes: March 9, 2020

Action: Approved

Motioned: Anthony

Seconded: Leslie

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

EMED: Emergency Medical Services - Certificate of Achievement.

Non-Substantial: Updates to this certificate were approved by CIC on 3/9/20, but changes to the description were not noted in the original request. The revised description is below:

This certificate provides a stackable certificate towards health occupations. Students who successfully complete this program will be eligible to take the National Registry of Emergency Medical Technicians, cognitive exam. In addition, students will have completed courses that can lead to other health related occupations such as firefighting. A certificate of achievement may be earned by completing all the courses required for this major with a grade of C or better.

SPAN-220 Third-Semester Spanish

Distance Education: Update existing supplement to add fully online

SPAN-221 Fourth-Semester Spanish

Distance Education: Update existing supplement to add fully online.

PHYS-101 Preparation for Physics

Non-Substantial: Remove Co-requisite MATH-171. Add following sentence to end of current Advisory statement: Strong algebra and basic trigonometry skills recommended.

Communication Studies – Associate in Arts for Transfer Degree

Non-Substantial: Update degree requirements to the latest TMC template to comply with C-ID program review regulations. No course or unit changes. Update narrative requirements description.

Action: Consent agenda action items approved

Motioned: Najia

Seconded: Lucile

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

NON-CONSENT AGENDA ACTION ITEMS**MUSIC – A.A. Degree**

Non-Substantial: Add MUSIC-102 to the optional course list. Update course units for courses that have changed units. Update program outcomes. (This course was tabled by CIC on 3/9/20 for further discussion by department.)

Action: Approved with additional corrections (Add MUSIC 102 to the Program Description; Required core courses changed from 27 to 29; Ensemble units changed from 2 to 4; Music 167 unit value change from 0.5 to 1; Ensemble select for a minimum changed from 20 to 18 units; Music 176 unit value change from 0.5 to 1; Music 177 unit value change from 0.5 to 1; Skill Development Music 195A unit value change from 0.5-3 to 0.5-5.5; Music 195B unit value change from 0.5-3 to 0.5-5.5; Music 195C unit value change from 0.5-3 to 0.5-5.5; Music 195D unit value change from 0.5-3 to 0.5-5.5; Music Technology Music 163 unit value change from 0.5-5 to 1-5)

Motioned: Leslie

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

CULIN-275 Fundamentals of Cooking

Non-Substantial: Content review. Update out of class assignment hours. (This course was tabled by CIC on 3/9/20 due to lack of time.)

Action: Approved pending inclusion of content review form for pre-requisite validation.

Motioned: Lucile

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

CULIN-200 California Cuisine

Non-Substantial: Content Review: Update description, SLO criteria and methods, Textbook, and Assignments. (This course was tabled by CIC on 3/9/20 due to lack of time.)

Action: Approved with change to MOE (punctuality and grooming changed to Professionalism); MOI (remove "Other"). Pending inclusion of content review form for pre-requisite validation.

Motioned: Anthony

Seconded: Leslie

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

AUSER-184T T-TEN Toyota Portfolio II (TPORT II)

New course: Degree Applicable. 1 unit, 18 hours of lecture. Prerequisites: Admission to the Toyota T-TEN Program. Discipline: Automotive Technology.

(This course was tabled by CIC on 3/9/20 due to lack of time.)

Action: Approved pending inclusion of content review form for pre-requisite validation.

Motioned: Leslie

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

AUSER-188T T-TEN Toyota Portfolio III (TPORT III)

New course: Degree Applicable. 1 unit, 18 hours of lecture. Prerequisite: Admission to the Toyota T-TEN Program. Discipline: Automotive Technology. (This course was tabled by CIC on 3/9/20 due to lack of time.)

Action: Approved pending inclusion of content review form for pre-requisite validation.

Motioned: Anthony

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

AUSER-189T T-TEN Automotive Engine Repair

New course: Degree Applicable. 3 units, 36 hours of lecture, 72 hours of laboratory. Prerequisite: AUSER-183T and Admission to the Toyota T-TEN Program. Discipline: Automotive Technology. (This course was tabled by CIC on 3/9/20 due to lack of time.)

Action: Approved pending inclusion of content review form for pre-requisite validation.

Motioned: Najia

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

AUSER-190 T T-TEN Engine Performance I

New course: Degree Applicable. 3 units, 36 hours of lecture, 72 hours of laboratory. Prerequisite: AUSER-183T and Admission to the Toyota T-TEN Program. Discipline: Automotive Technology.

Action: Approved pending inclusion of content review form for pre-requisite validation.

Motioned: Leslie

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

AUSER-191 T T-TEN Engine Performance II

New course: Degree Applicable. 3 units, 36 hours of lecture, 72 hours of laboratory. Prerequisite: AUSER-183T and Admission to the Toyota T-TEN Program. Discipline: Automotive Technology.

Action: Approved pending inclusion of content review form for pre-requisite validation.

Motioned: Leslie

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

AUSER-192 T T-TEN Toyota Portfolio IV (TPORT IV)

New course: Degree Applicable. 1 unit, 18 hours of lecture. Prerequisite: Admission to the Toyota T-TEN Program. Discipline: Automotive Technology.

Action: Approved

Motioned: Najia

Seconded: Leslie

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

AUSER-193 T T-TEN Manual Transmission

New course: Degree Applicable. Degree Applicable. 3 units, 36 hours of lecture, 72 hours of laboratory. Prerequisite: AUSER-191T and Admission to the Toyota T-TEN Program. Discipline: Automotive Technology.

Action: Approved with additional changes to Proposed Start to FA21; MOI remove Discussion; Objectives change Prepare to Train; Lecture minor wording changes; changed to Program Applicable. Pending inclusion of content review form for pre-requisite validation form.

Motioned: Jennifer

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

AUSER-194 T T-TEN Automatic Transmission

New course: Degree Applicable. Degree Applicable. 3 units, 36 hours of lecture, 72 hours of laboratory.

Prerequisite: AUSER-191T and Admission to the Toyota T-TEN Program. Discipline: Automotive Technology.

Action: Tabled for lack of time.

AUSER-195 T T-TEN Toyota Hybrid

New course: Degree Applicable. Degree Applicable. 3 units, 36 hours of lecture, 72 hours of laboratory.

Prerequisite: AUSER-191T and Admission to the Toyota T-TEN Program. Discipline: Automotive Technology.

Action: Tabled for lack of time.

DISCUSSION ITEMS

Managing the CIC proposal queue (ongoing) No discussion.

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 4:00 p.m. The next meeting will be April 13 in TBA

Respectfully submitted by,
Lynette Kral
Academic Senate Office