

Contra Costa College
College Instruction Committee
Minutes of Monday, February 10, 2020

<p>CALL TO ORDER with Introduction of Guests The meeting was called to order at 2:15 in GE-305</p>
<p>Members in attendance: CIC Chair: Mark Wong Division Rep SES: Najia Azizi Division Rep LA: Anthony Gordon Division Rep LAVA: Lucile Beatty Division Reps NSAS: Vacant Members absent: Jennifer Ounjian, Leslie Alexander Resource Team in attendance: Sr. Dean of Instruction: Tish Young Curriculum Specialist: Karen Ruskowski Guests in attendance: None</p>
<p>CONSENT AGENDA ACTION ITEMS</p>
<p>Agenda: February 10, 2020 Action: Approved with corrections to change LIBST 110A to LIBST 110 because the 110 is the course no longer offered. ENGIN 200 is being tabled because the request to add a DE supplement for partially online may impact transfer. Motioned: Lucile Seconded: Anthony All in Favor: Mark, Najia, Anthony, Lucile Abstained: None</p>
<p>Minutes: January 27, 2020 Action: Approved Motioned: Anthony Seconded: Najia All in Favor: Mark, Najia, Anthony, Lucile Abstained: None</p>
<p>La Raza Studies - A.A. Degree Correction: LARAZ-165/DRAMA-165 were added as optional courses to the list of “Plus 3 units from the following” category of this degree on 3/25/19. However it was intended that these courses were also added as an option to the required course, LARAZ-130, and to also include LARAZ-130 as an option in the “Plus 3 from” list.</p>
<p>ENGL-842N Expository Skills for College Writing Non-Substantial: Change CB24 to program applicable, as this course will be included in a future noncredit certificate.</p>
<p>SPAN-120 First-Semester Spanish Distance Education: Update approval to include ‘fully online’.</p>
<p>SPAN-121 Second-Semester Spanish Distance Education: Update approval to include ‘fully online’.</p>
<p>ENGIN-200 Engineering Design Graphics Distance Education: New request for partially/fully online. ACTION: Removed from agenda</p>
<p>LIBST-110 Research Skills: Finding, Using and Evaluating Resources Deletion: Course no longer offered.</p>
<p>MATH-101 Basic Skills of Arithmetic Deletion: Course no longer offered.</p>
<p>CCT-100 Topics in Electronics Deletion: Course no longer offered.</p>
<p>CCT-150 Topics in Alternate Energy Technologies Deletion: Course no longer offered.</p>

<p>CCT-170 Basic Electronics Deletion: Course no longer offered.</p>
<p>CCT-171 Security Systems for Home and Small Business Deletion: Course no longer offered.</p>
<p>CCT-172 Wireless Networks for Home and Small Business Deletion: Course no longer offered.</p>
<p>CCT-271 Digital Applications and Devices Deletion: Course no longer offered.</p>
<p>CCT Network Technology – A.S. Degree Deletion: Program no longer offered.</p>
<p>CCT Network Technology – Certificate of Achievement Deletion: Program no longer offered.</p>
<p>CCT Computer Repair Technology – Certificate of Accomplishment Deletion: Program no longer offered.</p>
<p>CCT Fiber Optic/Copper Network Structure – Certificate of Accomplishment Deletion: Program no longer offered</p>
<p>CCT Network Communication Technology – Certificate of Accomplishment Deletion: Program no longer offered.</p>
<p>CCT Security Systems for Home and Small Business - Certificate of Accomplishment Deletion: Program no longer offered.</p>
<p>CCT Wireless Networks for Home and Small Business – Certificate of Accomplishment Deletion: Program no longer offered.</p>
<p>Action: Consent agenda action items approved Motioned: Lucile Seconded: Anthony All in Favor: Mark, Najia, Anthony, Lucile Abstained: None</p>
<p>NON-CONSENT AGENDA ACTION ITEMS</p>
<p>AUSER-181T T-TEN Automotive Basics & Maintenance New course: Degree Applicable. 3 units, 36 hours of lecture, 72 hours of laboratory. Prerequisite: Admission to the Toyota T-TEN Program. Discipline: Automotive Technology. (This course was tabled by CIC on 1/27/20 due to lack of time.) Action: Approved with changes (proposal start date to 2021; class max to 18; minor typos; added computer to MOI; change to funding wording in new course information) Motioned: Anthony Seconded: Najia All in Favor: Mark, Najia, Anthony, Lucile Abstained: None</p>
<p>AUSER-182T T-TEN Automotive Electrical I New course: Degree Applicable. 3 units, 36 hours of lecture, 72 hours of laboratory. Prerequisite: AUSER-181T or AUSER-101 and Admission to the Toyota T-TEN Program. Discipline: Automotive Technology. (This course was tabled by CIC on 1/27/20 due to lack of time.) Action: Approved with changes (proposal start date to 2021; class max to 18; minor typos; added computer to MOI; change to funding wording in new course information; change prerequisite to include “AUSER 181T and Admission to program OR AUSER 101 and admission to program”) Motioned: Anthony Seconded: Najia All in Favor: Mark, Najia, Anthony, Lucile Abstained: None</p>
<p>AUSER-183T T-TEN Automotive Electrical II & Electronic Systems New course: Degree Applicable. 3 units, 36 hours of lecture, 72 hours of laboratory. Prerequisite: AUSER-182T and Admission to the Toyota T-TEN Program. Students are required to apply and meet specific requirements to be</p>

employed at a Toyota dealership. Discipline: Automotive Technology. (This course was tabled by CIC on 1/27/20 due to lack of time.)

Action: Approved with changes (proposal start date to 2021; class max to 18; minor typos; added computer to MOI; change to funding wording in new course information; minor word changed in description (remove “a”); prerequisite wording changed to include “AND Admission to program”)

Motioned: Anthony

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile

Abstained: None

AUSER-184T T-TEN Toyota Portfolio II (TPORT II)

New course: Degree Applicable. 1 units, 18 hours of lecture. Prerequisite: Admission to the Toyota T-TEN Program. Discipline: Automotive Technology. (This course was tabled by CIC on 1/27/20 due to lack of time.)

Action: Tabled for lack of time

Motioned: Anthony

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile

Abstained: None

AUSER-185T T-TEN Automotive Brakes

New course: Degree Applicable. 3 units, 36 hours of lecture, 72 hours of laboratory. Prerequisite: AUSER-183T and Admission to the Toyota T-TEN Program. Discipline: Automotive Technology. (This course was tabled by CIC on 1/27/20 due to lack of time.)

Action: Approved with changes (proposal start date to 2021; class max to 18; minor typos; added computer to MOI; prerequisite wording changed to include “AND Admission to program”)

Motioned: Anthony

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile

Abstained: None

AUSER-186T T-TEN Automotive Suspension & Steering

New course: Degree Applicable. 3 units, 36 hours of lecture, 72 hours of laboratory. Prerequisite: AUSER-183T and Admission to the Toyota T-TEN Program. Discipline: Automotive Technology. (This course was tabled by CIC on 1/27/20 due to lack of time.)

Action: Approved with changes (proposal start date to 2021; class max to 18; minor typos; added computer to MOI; prerequisite wording changed to include “AND Admission to program”)

Motioned: Anthony

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile

Abstained: None

AUSER-187T T-TEN Automotive Air Condition System

New course: Degree Applicable. 3 units, 36 hours of lecture, 72 hours of laboratory. Prerequisite: AUSER-183T and Admission to the Toyota T-TEN Program. Discipline: Automotive Technology.

Action: Approved with changes (proposal start date to 2021; class max to 18; minor typos; added computer to MOI; prerequisite wording changed to include “AND Admission to program”; change class assignment from reading to writing)

Motioned: Anthony

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile

Abstained: None

AUSER-188T T-TEN Toyota Portfolio III (TPORT III)

New course: Degree Applicable. 1 unit, 18 hours of lecture. Prerequisite: Admission to the Toyota T-TEN Program. Discipline: Automotive Technology.

Action: Tabled for lack of time

Motioned: Anthony

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile

Abstained: None

AUSER-189T T-TEN Automotive Engine Repair

New course: Degree Applicable. 3 units, 36 hours of lecture, 72 hours of laboratory. Prerequisite: AUSER-183T and Admission to the Toyota T-TEN Program. Discipline: Automotive Technology.

Action: Tabled for lack of time

Motioned: Anthony

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Lucile

Abstained: None

DISCUSSION ITEMS

Managing the CIC proposal queue (ongoing) An amendment to the Emergency Proposal List was made to include Content Reviews for courses that involve ADT degrees. Some revised transfer programs are being returned at state level because course outlines do not include total instruction hours that include lecture, lab, and out-of-class assignments. It was motioned and 2nd by Lucile and Anthony with all in favor to allow Karen to add those hours to the outlines and resubmit. The queue was discussed and it was decided to temporarily postpone the rest of the AUSER T-TEN proposals since the start date has been moved to 2021 to allow for other proposals to move forward in the queue.

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 4:00 p.m. The next meeting will be February 24 in GE305.

Respectfully submitted by,

Lynette Kral

Academic Senate Office