

Contra Costa College
College Instruction Committee
Minutes
Monday, October 14, 2019

CALL TO ORDER with Introduction of Guests The meeting was called to order at 2:15 in GE-305

Members in attendance:

CIC Chair: Mark Wong

Division Rep SES: Najia Azizi

Division Rep LA: Anthony Gordon

Division Rep LAVA: Lucile Beatty

Division Reps NSAS: Leslie Alexander, Jennifer Ounjian

Members absent: Laura Salas

Resource Team in attendance:

Curriculum Specialist: Karen Ruskowski

Guests in attendance: Francis Reyes, Bob Webster

CONSENT AGENDA ACTION ITEMS

Agenda: October 14, 2019

Minutes: September 23, 2019

Action: Approved

Motioned: Leslie

Seconded: Lucille

All in Favor: Mark, Najia, Anthony, Lucile, Leslie

Abstained: Jennifer

ART-161 Photography Beginning 1

Correction: Change Top Code for this course to CTE Top Code: 1012.00 applied photography and the SAM Code from Non-Occupational (E) to Possibly Occupational (D). And add disciplines: Photography/Photographic Technology *(This course was approved for reactivation by CIC on 9/23/19 but it was noticed afterwards that the Top Code and SAM code were incorrect. It was also noticed that the discipline list was incomplete.)*

ART-261 Darkroom Photography 2

Correction: Change Top Code for this course to CTE Top Code: 1012.00 applied photography and the SAM Code from Non-Occupational (E) to Possibly Occupational (D). And add disciplines: Photography/Photographic Technology *(This course was approved for reactivation by CIC on 9/23/19 but it was noticed afterwards that the Top Code and SAM code were incorrect. It was also noticed that the discipline list was incomplete.)*

La Raza A.S. Degree

Non-Substantial: Remove LARAZ-250 (deactivated course) as an optional course from this degree. *(This course was approved to add optional courses by CIC on 3/25/19 but it was noticed before submitting the changes to the State that an inactive course should have been removed from the degree.)*

DRAMA-820N Community Engagement Through Theatre Practice

Non-Substantial Change: Adding disciplines - Theatre Arts/Music/Dance/Stagecraft

BIOSC-134 Human Physiology

Non-Substantial: reordering prerequisites to better clarify required/optional courses.

Action: Consent agenda action items approved

Motioned: Jennifer

Seconded: Leslie

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

NON-CONSENT AGENDA ACTION ITEMS

ART-284 Color Theory 2

New Course: DG, 3 units, 36 hours lecture, 54 hours lab, Prerequisite ART-184, **Discipline:** Art. (*This course was tabled on the 9/9/29 CIC agenda, due to lack of time.*)

Action: Tabled

Motioned: Lucile

Seconded: Leslie

All in Favor: Mark, Najia, Anthony, Lucile, Leslie, Jennifer

Abstained: None

NOTE: The course details were reviewed by the CIC but lacks the Validation form and will return as a non-consent item to review the form.

ECHD-123 Creative Activities (DS3)

Non-Substantial Change: Content review. SLO's, change grading to LR, MOE, Assignments, and Textbook.

Action: Tabled for lack of representation

ENGL-001 and ENGL-001AX

Non-Substantial Change, Re-evaluation: These courses were the subject of an emergency CIC meeting last spring to temporarily remove the prerequisites. The approval required that these courses be brought back to CIC in October 2019 for re-evaluation.

Action: Tabled for lack of representation

DISCUSSION ITEMS

Managing CIC Proposal Queue The CIC reviewed the priority list. Catalog edits are due the first week of February. Governing Board typically adds one month to approval schedule and the state typically adds 1-3 months. The committee reviewed the list and applied the emergency criteria and above consideration to it.

Strategy for Updating Transfer Degrees to most current TMC Templates Karen, Mark, and Najia will meet to discuss the transfer degrees that need to be updated and put on the consent agenda if there are no substantial changes. The department chairs will be notified of the degrees that are out of compliance. Jennifer asked that the DICs are included in these notifications. These updates must include a revised narrative and the new TMC template.

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 4:00 p.m. The next meeting will be October 28 in GE-305.

Respectfully submitted by,
Lynette Kral
Academic Senate Office