

## College Instruction Committee Minutes

Monday, April 29, 2019

Contra Costa College

**CALL TO ORDER/Introduction of Guests** The meeting was called to order at 2:15 in CTC 131

**Members in attendance:**

CIC Chair: Mark Wong

Division Rep SES: Robert Webster

Division Rep LA: Anthony Gordon

Division Rep LAVA: Laura Salas

Division Reps NSAS: Leslie Alexander (alt)

**Members absent:** Jennifer Ounjian

**Resource Team in attendance:**

SLO Coordinator: Brandy Gibson

Curriculum Specialist: Karen Ruskowski

**Guests in attendance:** Jennifer Griest, Nooshi Borhan

### CONSENT AGENDA ACTION ITEMS

**Agenda:** April 29, 2019

**Minutes:** April 8, 22, 2019

**AUSER-152 Brake Adjuster**

**Course Deletion**

**AUSER-190 Automotive Electrical Systems II**

**Course Deletion**

**AUSER-208 Level I Smog Inspector**

**Course Deletion**

**AUSER-209 Level II Smog Inspector**

**Course Deletion**

**ACTION:** Consent agenda items approved.

**Motioned:** Leslie

**Seconded:** Laura

**All in favor:** Mark, Bob, Tony, Leslie, and Laura.

**Abstained:** None

### NON-CONSENT AGENDA ACTION ITEMS

**PHYS-101 Preparation for Physics**

**New Course:** DE, 2 units, 36 lecture hours, co-requisite MATH-171, Discipline: Physics. *(This course was tabled on 4/22/19, due to lack of time.)*

**ACTION:** Approved

**Motioned:** Bob

**Seconded:** Tony

**All in favor:** Mark, Bob, Tony, Leslie, and Laura.

**Abstained:** None

**MUSIC-121 Music Theory and Musicianship II**

**Non-Substantial:** Content Review. SLO update, text update, and Prerequisite Validation.

**ACTION:** Approved

**Motioned:** Bob

**Seconded:** Tony

**All in favor:** Mark, Bob, Tony, and Laura.

**Abstained:** None

**MUSIC-170 Beginning Group Voice**

**Non-Substantial:** Content Review. Description change, updated assignments, textbook, outside of class weekly assignments, student evaluation and divided course content into lecture and lab.

**ACTION:** Approved

**Motioned:** Bob

**Seconded:** Laura

**All in favor:** Mark, Bob, Tony, and Laura.

**Abstained:** None

**MUSIC-222 Music Theory & Musicianship III**

**Non-Substantial:** Content Review. Update description, assignments, SLO, text update and Prerequisite Validation. Updated advisory from MUSIC-151 to MUSIC-151A.

**ACTION:** Approved

**Motioned:** Bob

**Seconded:** Tony

**All in favor:** Mark, Bob, Tony, and Laura.

**Abstained:** None

**MUSIC-223 Music Theory & Musicianship IV**

**Non-Substantial:** Content Review. Update description, assignments, SLO update, text update, and Prerequisite Validation. Updated Advisory from MUSIC-151 to MUSIC-151B.

**ACTION:** Approved

**Motioned:** Bob

**Seconded:** Laura

**All in favor:** Mark, Bob, Tony, and Laura.

**Abstained:** None

**MUSIC-300 Field Studies**

**Non-Substantial:** Content Review: Changing lecture and lab hours to HBA.

**ACTION:** Tabled for more discussion

**Motioned:** Bob

**Seconded:** Laura

**All in favor:** Mark, Bob, Tony, and Laura.

**Abstained:** None

**ESL-811N Digital Tools for ESL Students**

**New:** New noncredit course. 24 lecture hours. No prerequisites. Discipline: ESL.

This course is designed to be linked to ESL-810N. The two-course enhanced non-credit sequence will lead to a certificate. DE

**ACTION:** Approved

**Motioned:** Bob

**Seconded:** Laura

**All in favor:** Mark, Bob, Tony, Leslie, and Laura.

**Abstained:** None

**ESL-850N Beginning ESL**

**New Noncredit Course:** 108 lab hours. It is the non-credit version of an existing course, ESL-050. Discipline: ESL.  
*(This course was tabled on 4/22/19, pending further discussion.)*

**ACTION:** Tabled for more discussion (mirrored outlines didn't match)

**Motioned:** Bob

**Seconded:** Laura

**All in favor:** Mark, Bob, Tony, Leslie, and Laura.

**Abstained:** None

**MATH-191 Analytic Geometry and Calculus II**

**Non-Substantial:** Due to AB705, add 18 hours of lab time (and lab content). Update methods of instruction, methods of evaluation, assignments, and textbook. *(This course was tabled on 3/25/19, pending further discussion.)*

**ACTION:** Tabled for lack of representation

**Motioned:** Bob

**Seconded:** Laura

**All in favor:** Mark, Bob, Tony, and Laura.

**Abstained:** None

**MATH-290 Analytic Geometry and Calculus III**

**Non-Substantial:** Due to AB705, add 18 hours of lab time (and lab content). Update methods of instruction, methods of evaluation, assignments, and textbook. *(This course was tabled on 3/25/19, pending further discussion.)*

**ACTION:** Tabled for lack of representation

**Motioned:** Bob

**Seconded:** Laura

**All in favor:** Mark, Bob, Tony, and Laura.

**Abstained:** None

**OPEN DISCUSSION/PRESENTATIONS FROM THE PUBLIC**

There were no open discussion items or presentations from the public.

**ADJOURNMENT**

The meeting adjourned at 4:00 p.m. The next meeting will be May 13 in CTC-131.

Respectfully submitted by,

Lynette Kral

Academic Senate Office