

**College Instruction Committee Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806**

Monday, November 23, 2015

Location: AA216

Call To Order with Introduction of Guests

The meeting was called to order at 2:27 p.m.

Members in attendance were: Gabriela Segade, Robert Webster, Irena Stefanova, Mark Wong, Norma Valdez-Jimenez, and Katie Krolkowski.

Resource Team: Donna Floyd and Karen Ruskowski.

Members absent: Paul DeBolt, Rudy Zeller, and Andrew Kuo/Peter Lock.

Guests in attendance were: Jason Berner and Joe DeTorres. Rick Ramos called in.

CONSENT AGENDA ACTION ITEMS

November 23 Agenda

October 26 Minutes

POLSC 125

Non-substantial Change: Minor changes to content and objectives to meet C-ID requirements

ESL 108

Non-substantial Change: Additions to content and objectives to meet Title 5 requirements for orientation and educational planning

ACTION: Tabled

ACTION: Bob motioned to approve the consent agenda items with ESL 108 tabled; Irena seconded; Gabriela, Mark, Irena, and Robert were all in favor; no abstentions. Norma and Katie arrived after this motion was approved.

NON-CONSENT AGENDA ACTION ITEMS

ECHD 840N Parent Education

Substantial Change: New course

ACTION: Bob motioned to approve; Irena seconded; Gabriela, Mark, Irena, and Robert were all in favor; Norma abstained because she arrived late. Katie arrived after this motion was approved.

RE 168 – Real Estate/Property Management

Non-substantial Change: Reactivation; change to title (Property Management), course description, objectives, outcomes, and assignments

ACTION: Bob motioned to approve; Irena seconded; Gabriela, Mark, Irena, and Robert were all in favor; Norma abstained because she arrived late. Katie arrived after this motion was approved.

ADJUS 223 – Community Relations & Cultural Issues

Non-substantial Change: Changes to title (Community and the Justice System), content, textbook, and outcomes to meet C-ID guidelines; removal of Speech 120 advisory.

ACTION: Katie motioned to approve; Norma seconded; Gabriela, Mark, Irena, Katie, Norma, and Robert were all in favor; no abstentions.

Drama 220 – Theater Practice

Non-substantial Change: Course to Discipline (add Stagecraft), course description to include that the course can be taken up to a maximum of 4 units, SLO.

ACTION: Katie motioned to approve; Norma seconded; Gabriela, Mark, Irena, Katie, Norma, and Robert were all in favor; no abstentions.

Discussion Items

Update on curriculum proposal handbook (Gabriela Segade) Gabriela will ask James Eystone to upload the curriculum approval guide document to the CIC website.

Trainings needed (DIC, CIC, faculty, administrators) Tabled

Presentations from the public

There were no presentations from the public or CIC announcements.

Adjournment

The meeting adjourned at 4:00p.m. The next meeting will be January 25, 2016 in AA 216.

Respectfully submitted by,
Lynette Kral
Academic Senate Office