

**College Instruction Committee Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806**

Monday, October 12, 2015

Location: AA216

Call To Order with Introduction of Guests

The meeting was called to order at 2:15.

Members in attendance were: Gabriela Segade, Robert Webster, Paul DeBolt, Irena Stefanova, and Katie Krolikowski.

Members absent: Rudy Zeller, Norma Valdez-Jimenez, Andrew Kuo, and Mark Wong.

Guests in attendance were: Jane Harmon, Donna Floyd

CONSENT AGENDA ACTION ITEMS

October 12 Agenda

September 28 Minutes

BUS 109

Non-substantial change: addition of “Forms of business enterprise” to content

Art 161 – Photography: Beginning I – Course deletion

Art 162 – Photography: Beginning II – Course deletion

Art 261 – Photography: Intermediate I – Course deletion

Art 262 – Photography: Intermediate II – Course deletion

ART 143 - Decorative Techniques in Ceramics: Beginning I – Course deletion

ART 144 - Decorative Techniques in Ceramics: Beginning II – Course deletion

COUNS 805N Building Pre-Collegiate Skills-Level I- Course to Discipline Change adding Interdisciplinary – Basic Skills: Noncredit

COUNS 806N Building Pre-Collegiate Skills-Level II - Course to Discipline Change adding Interdisciplinary – Basic Skills: Noncredit

ACTION: Paul motioned to approve the consent agenda action items with the removal of MEDIA 170 and Studio Arts AA-T from the non-consent agenda, and the inclusion of COUNS 805N and 816N Course to Discipline changes to the consent agenda; Irena seconded; Irena, Paul, and Robert were all in favor; no abstentions. Katie arrived after this motion was approved.

NON-CONSENT AGENDA ACTION ITEMS

Media 170 – Introduction to 3D Graphics & Animation Design

Substantial Change: New Course

ACTION: Tabled

Studio Arts AAT

Substantial Change: New Program

ACTION: Tabled

DRAMA 106 - Technical Theatre Production/Stagecraft

Substantial Change: Change in units from 2.5 to 3.0, lab hours increased to 162, title was changed to Technical Theatre/Stagecraft, description, C-ID THTR171

ACTION: Paul motioned to approve the consent agenda; Katie seconded; Irena, Katie, Paul, and Robert were all in favor; no abstentions.

DIC Review There was discussion on possible release time for DIC and CIC members. Gabriela will look into the possibility of moving the DIC approval level before the course is launched to use DIC as a resource before launching. Gabriela will attend division meetings and get input from the Academic Senate.

Discussion Items

Curriculum Proposal Guide Review Gabriela is working on inserting the hyperlinks into the guide.

Revised Content Review Form The new one-page version of the Content Review form is completed and will be sent out to the faculty and uploaded on to the website.

Presentations from the Public

There were no presentations from the public or CIC announcements.

Adjournment

The meeting adjourned at 4:00 p.m. The next meeting will be October 26, 2015 in AA 216.

Respectfully submitted by,

