

**College Instruction Committee Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806**

Monday, May 9, 2016

Location: CTC 131

Call To Order with Introduction of Guests

The meeting was called to order at 2:15 p.m.

Members in attendance were: Rick Ramos (Chair), **SS:** Robert Webster, Norma Valdez-Jimenez, **LA:** Paul DeBolt, Irena Stefanova, **LAVA:** Rudy Zeller, and **NSAS:** Mark Wong.

Resource Team: Donna Floyd and Karen Ruskowski.

Members absent:

Guests in attendance were: Ellen Seidler

CONSENT AGENDA ACTION ITEMS

May 9 Agenda

ACTION: Mark motioned to approve the agenda; Irena seconded, Rick, Robert, Paul, Irena, Rudy, and Mark were all in favor; Norma arrived after the agenda was approved.

April 25 Minutes

ACTION: Paul motioned to approve the agenda; Mark seconded, Rick, Robert, Paul, Irena, Rudy, and Mark were all in favor; Rudy abstained because he was not present at the April 25 meeting. Norma arrived after the minutes approved.

LARAZ 250 Poetry for the People: Introduction To the Art of Poetry Course Deletion

BIOSC 106 Experimental Analysis in Biology

Content Review with Non-substantial Change: SLO's updated, Lab manual included, Assignments included, lab hours changed from HBA to lab hours per term. Description was changed to replace the course numbers with "higher level biology courses".

BIOSC 110 Introduction to Biological Science

Content Review with Non-substantial Change: SLO's updated, Lab manual included, Assignments included.

BIOSC 160 Nutrition

Content Review with Non-substantial Change: Description, SLO's updated, Course objectives updated to meet with C-ID standards, Course content updated, Text book updated, Assignments included.

SPAN 121 Second-Semester Spanish

Content Review with Non-substantial Change: Previously approved for C-ID SPAN 110. Advisory changed to prerequisite to align with updated C-ID descriptor. Update SLO and textbook.

PSYCH 103A Personal Development for College Success

Non-substantial Change: Course number changed to COUNS 103A; requesting transfer to CSU-GE Area E; updating SLO plan.

PSYCH 103B Ensuring Transfer Success

Content Review with Non-substantial Change: Course number changed to COUNS 103B; requesting transfer to CSU-GE Area E; updating SLO plan, assignments, and textbook.

ESL 195 Reading and Composition for Advanced ESL Students

Non-substantial Change: Prerequisite change from 'placement in level 4 writing' to 'placement in level 5 writing' on the ESL placement test. NOTE: This is not a new course even though was entered in CQN as new. Nooshi entered it since there was not shell began for it.

NURS 198 Nurse Assistant Certification Course

Non-substantial Change: Course description; title changed from "Certified Nursing Assistant" to "Nurse Assistant Certification Course"; ENGL 092 is being removed as a prerequisite (course is no longer being taught by the English department and has been deleted from the catalog); prerequisite wording of Cardio Pulmonary Resuscitation portion has changed.

ANTHR 140 Introduction to Physical Anthropology

Non-substantial Change: Adding "Nature of scientific inquiry and the scientific method" to the content to align with C-ID descriptor, and reflecting this content in the SLO plan. This course is up for C-ID renewal, and is conditionally approved by C-ID until 8/19/16 for this reason. This course went through Content Review 5/22/14 with updates to description and content to align with the C-ID descriptor.

ANTHR 140L Physical Anthropology Laboratory

Non-substantial Change: Remove outside of class assignments from this lab-only course. Course came up for renewal and was denied by C-ID for this reason. This course is conditionally approved by C-ID until 8/19/16. This course was reviewed and approved on the 3/14/16 CIC agenda.

EMED 200 Paramedic Theory I

Non-substantial Change: Including EMED 201 as a co-requisite This course was approved by the CIC at the previous meeting.

EMED 201 was not included as a co-requisite in error.

COUNS 120 Managing College Success and Life Transitions

Content Review with Non-substantial Change: Update description, outside assignments, minor objective and content changes, textbook, and SLO, UC transfer requested.

ART 184 Pastel/Color Theory

Content Review with Non-substantial Change: Description; title to “Color Theory”; SLO Plan included; MOE; Outside Assignments and hours; course content; objectives; requesting C-ID approval for ARTS 270.

ACTION: Rudy motioned to approve the consent agenda items; Irena seconded, Rick, Robert, Paul, Irena, Rudy, and Mark were all in favor; Norma arrived after the agenda was approved.

NON-CONSENT AGENDA ACTION ITEMS

EMED 202 Paramedic Theory II

Substantial Change: New course (Traditional)

Discipline: Emergency Medical Technologies

Units: 6 Hours: 108 lecture

ACTION: Rudy motioned to approve; Mark seconded, Rick, Robert, Paul, Irena, Rudy, and Mark were all in favor; Norma arrived after the agenda was approved.

EMED 203 Paramedic Laboratory II

Substantial Change: New course (Traditional)

Discipline: Emergency Medical Technologies

Units: 4 Hours: 216 lab

ACTION: Rudy motioned to approve; Mark seconded, Rick, Robert, Paul, Irena, Rudy, and Mark were all in favor; Norma abstained because she arrived after the proposal was discussed.

PE 250A Beginning Spinning

Substantial Change: New course (Traditional)

Discipline: PE, Kinesiology

Units/Hours: .5-2 units/ 27-108 lab

ACTION: Rudy motioned to approve; Mark seconded, Rick, Robert, Norma, Paul, Irena, Rudy, and Mark were all in favor.

PE 250B Intermediate Spinning

Substantial Change: New course (Traditional)

Discipline: PE, Kinesiology

Units/Hours: .5-2 units/ 27-108 lab

ACTION: Rudy motioned to approve; Paul seconded, Rick, Robert, Norma, Paul, Irena, Rudy, and Mark were all in favor.

PE 250C Advanced Spinning

Substantial Change: New course (Traditional)

Discipline: PE, Kinesiology

Units/Hours: .5-2 units/ 27-108 lab

ACTION: Rudy motioned to approve; Paul seconded, Rick, Robert, Norma, Paul, Irena, Rudy, and Mark were all in favor.

ENGIN 120 Programming Concepts and Methodologies for Engineers

Substantial Change: New course (Traditional)

Discipline: Engineering

Units/Hours: 4 units/ 54 lecture/54 lab

ACTION: Paul motioned to approve; Robert seconded, Rick, Robert, Norma, Paul, and Irena were all in favor. , Rudy and Mark abstained.

COUNS 130 Career and Major Exploration

Substantial Change: New course (Traditional/Distance Ed)

Discipline: Counseling

Units/Hours: 1.5 units/ 27 lecture

ACTION: Irena motioned to approve with the inclusion of requesting CSU Area E transfer, and removing the request for IGETC; Paul seconded, Rick, Robert, Norma, Paul, Irena, Rudy, and Mark were all in favor.

COUNS 140 Job Search Strategies

Substantial Change: New course (Traditional/ Distance Ed)

Discipline: Counseling

Units/Hours: 1.5 units/ 27 lecture

ACTION: Rudy motioned to approve with the inclusion of requesting CSU/UC/BA transfer; Irena seconded, Rick, Robert, Norma, Paul, Irena, Rudy, and Mark were all in favor.

ART 135 Hot Metals Beginning Jewelry I

Content Review with Substantial Change: Course description; Units to 3; Hours to 36 lecture/54 lab; SLO; MOE; Outside Assignments and hours; course content and objectives; and text updated; proposing this course for CCC GE Area C. Request for C-ID approval for ARTS 281.

ACTION: Mark motioned to approve; Paul seconded, Rick, Robert, Norma, Paul, Irena, Rudy, and Mark were all in favor.

COUNS 108 Introduction to Educational Planning

Content Review with Substantial Change: Units changed from 0.3 to 0.2., hours from 6 lecture to 4 lecture, description, objectives, SLO plan, MOE, content.

ACTION: Paul motioned to approve; Irena seconded, Rick, Robert, Norma, Paul, Irena, Rudy, and Mark were all in favor.

Discussion Items

Update Area A2 with Higher Level Math Courses While working on the AP Charts, Robert noticed that A2 had only MATH 164, 170, and 171 so he asked for all the higher-level Math courses to be added. Norma asked how Math ended up in A2 Oral Communication and Critical Thinking. The argument could be made that a lot of courses could fit under critical thinking if the Oral Communication was separated from the Critical Thinking criteria. This issue of adding the higher-level Math courses needs to be discussed further. If CCC graduation requirements reflected the CSU and IGETC transfer curriculum, Math would not be included.

CurricUNET SLO Module Rick explained that the PLO (Program Learning Outcome) should be based on the course-level SLO and not the course itself as how it is being presented now in CurricUNET. The new SLO module will have a dropdown window that lists the SLO for each course.

Presentations from the public There were no presentations from the public.

Adjournment – The meeting was adjourned at 3:40 p.m. Next meeting will be August 22 in CTC 131.