

College Instruction Committee Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806

Monday, April 11, 2016

Location: CTC 131

Call To Order with Introduction of Guests

The meeting was called to order at 2:15 p.m.

Members in attendance were: Robert Webster (Chair), **LA:** Paul DeBolt, **NSAS:** Mark Wong, and **LAVA:** Rudy Zeller.

Resource Team: Donna Floyd and Karen Ruskowski.

Members absent: Rick Ramos, Irena Stefanova, Norma Valdez-Jimenez, and Peter Lock.

Guests in attendance were: Pam Rudy, Kevin Martin, Trinidad Ledesma, and Joanne Solano.

CONSENT AGENDA ACTION ITEMS

April 11 Agenda

March 28 Minutes

GEOG 150, 160 DE Supplement to COR

POLSC 125 Outline resubmitted with revision to objectives and content relating to liberties and civil rights as requested from Articulation Officer for C-ID, after approval by CIC in Nov. 2015.

RE 164 Real Estate Finance

Content Review with Non-substantial Changes: including updates to Methods of Evaluation, Methods of Instruction, included assignments, updated textbook.

ART 117 Appreciation of Art & Architecture

Non-substantial change: To align with C-ID, the wording was changed in the Methods of Evaluation to include “essay” midterms, and critical theory of “architecture” wording was added to content. Assignments and SLO plans were included; textbook updated.

ART 191 History of Art: Renaissance to Contemporary

Non-substantial change: To align with C-ID, the wording was changed in the Methods of Evaluation to include “essay” exams. Assignments and SLO plans were included.

ACTION: Paul motioned to approve consent agenda action items; Rudy seconded, Robert, Paul, Rudy, and Mark were all in favor; there were no abstentions.

NON-CONSENT AGENDA ACTION ITEMS

BOT 119 Microsoft Outlook for Business

Substantial Change: New course (Traditional)

Discipline: Business/Office Technologies/Computer Information Systems **Units/Hours:** 2 units/ 36 lec/18 lab

ACTION: Rudy motioned to approve; Mark seconded, Robert, Paul, Rudy, and Mark were all in favor; there were no abstentions. **NOTE:** Hours of outside-class assignments are not showing on outline.

ADJUS 127A Police Youth Academy: Module A

Substantial Change: New course (Traditional)

Discipline: Administration of Justice **Units/Hours:** 3 units/ 48 lec/32 lab

ACTION: Rudy motioned to approve; Paul seconded, Robert, Paul, Rudy, and Mark were all in favor; there were no abstentions. **NOTE:** Hours of outside-class assignments are not showing on outline.

ADJUS 127B Police Youth Academy: Module B

Substantial Change: New course (Traditional)

Discipline: Administration of Justice **Units/Hours:** 3 units/ 48 lec/32 lab

ACTION: Paul motioned to approve; Rudy seconded, Robert, Paul, Rudy, and Mark were all in favor; there were no abstentions. **NOTE:** Hours of outside-class assignments are not showing on outline. Validation form needs to be attached.

NOTE: When ADJUS 127A and B replace ADJUS 127, updates needs to be made to the AS Degree: Corrections, AS Degree: Law Enforcement, and Certificate of Achievement: Police Services Specialist.

Discussion Items

Proposal to use AP Credit for Additional GE Areas The committee agrees that AP credit for additional local degree GE and elective areas should be added to more closely match what is done at LMC and DVC. CCC only uses AP scores from six of the exams to use towards CCC GE requirements. DVC and LMC use the AP scores in most of the subject areas to satisfy their local GE requirements.

CLEP and IB Credit The committee agrees that CCC should provide CLEP (College Level Examination Program) credit towards the local degree GE areas and that CCC should have a policy to accept IB (International Baccalaureate) exam credit unit for unit.

Presentations from the public There were not presentations from the public.

Adjournment The meeting was adjourned at 4 p.m. The next meeting will be April 25 in CTC 131.