

**College Instruction Committee Minutes  
Contra Costa College  
2600 Mission Bell Drive, San Pablo, California 94806**

**Monday, February 22, 2016**

**Location: CTC 131**

**Call To Order with Introduction of Guests**

The meeting was called to order at 2:15 p.m.

**Members in attendance were:** Rick Ramos, Robert Webster, Norma Valdez-Jimenez, and Mark Wong.

**Resource Team:** Donna Floyd and Karen Ruskowski.

**Members absent:** Rudy Zeller, Irena Stefanova, and Paul DeBolt.

**Guests in attendance were:** Intisar Shareef (representing LAVA) and Ellen Seidler.

**CONSENT AGENDA ACTION ITEMS**

**February 22 Agenda**

**ACTION:** Mark motioned to approve the agenda with moving the course proposals to the non-consent agenda action items; Norma seconded; Rick, Mark, Norma, Intisar, and Robert were all in favor; no abstentions.

**February 8 Minutes**

**ACTION:** Robert motioned to approve the minutes; Mark seconded; Rick, Mark, and Robert were all in favor; Intisar and Norma abstained since they hadn't attended the February 8 meeting.

**NON-CONSENT AGENDA ACTION ITEMS**

**ECHD 895N Foster Parent Skills**

**Substantial Change:** New Non Credit Course

**Discipline:** Child Development/Early Childhood Education

**Hours:** 2-36 lecture hours

**ACTION:** Norma motioned to approve; Mark seconded; Rick, Mark, Norma, Intisar, and Robert were all in favor; no abstentions.

**ART 124 Beginning Painting I**

**Content Review**

**Substantial Change:** Changes made to the course includes description, units to 3, Hours to 36 lecture/72 lab; objectives, content, and requesting C-ID approval C-ID ARTS 210.

**ACTION:** Bob motioned to approve; Mark seconded; Rick, Mark, Norma, Intisar, and Robert were all in favor; no abstentions.

**ART 132 Digital Art - Beginning I**

**Content Review**

**Substantial Change:** Course description; Units to 3; Hours to 36 lecture/54 lab; SLO; MOE; Outside Assignments and hours; course content; and text updated; proposing this course for CC GE Area C. Requesting C-ID approval for C-ID ART 250.

**ACTION:** Bob motioned to approve; Norma seconded; Rick, Mark, Norma, Intisar, and Robert were all in favor; no abstentions.

**ART 140 Sculpture: Beginning I**

**Content Review**

**Substantial Change:** Course description; Units to 3; Hours to 36 lecture/72 lab; SLO; MOE; Outside Assignments and hours; course content and objectives; and text updated. Requesting C-ID approval ARTS 240.

**ACTION:** Bob motioned to approve; Mark seconded; Rick, Mark, Norma, Intisar, and Robert were all in favor; no abstentions.

**ART 145 Ceramics: Beginning I**

**Substantial Change:** Course description; Units to 3; Hours to 36 lecture/72 lab; SLO; MOE; Outside Assignments and hours; course content and objectives; and text updated; proposing this course for CCC GE Area C. Request for C-ID approval for ARTS 230.

**ACTION:** Mark motioned to approve; Bob seconded; Rick, Mark, Norma, Intisar, and Robert were all in favor; no abstentions.

**ART 158 Digital Photography Beginning I**

**Content Review**

**Substantial Change:** Course description; Units to 3; Hours to 36 lecture/54 lab; SLO; MOE; Outside Assignments and hours; course content and objectives; and text updated; proposing this course for CCC GE Area C. Request for C-ID approval for ARTS 260.

**ACTION:** Norma motioned to approve; Mark seconded; Rick, Mark, Norma, Intisar, and Robert were all in favor; no abstentions.

**ART 174 Drawing and Composition: Beginning I**

**Content Review**

**Substantial Change:** Course description; Units to 3; Hours to 36 lecture/72 lab; SLO; MOE; Outside Assignments and hours; course content and objectives; and text updated; proposing this course for CCC GE Area C. Request for C-ID approval.

**ACTION:** Mark motioned to approve; Norma seconded; Rick, Mark, Norma, Intisar, and Robert were all in favor; no abstentions.

**MEDIA 170 Introduction to 3D Graphics & Animation Design**

**Substantial Change:** New course (Traditional)

**Discipline:** Media Production

**Units/Hours:** 3 units/ 36 lec/54 lab

**ACTION:** Norma motioned to approve; Bob seconded; Rick, Mark, Norma, Intisar, and Robert were all in favor; no abstentions.

**ADJUS 260 Patrol Procedures**

**Content Review**

**Non-substantial Change:** Revised SLO's and ISLO's, Online validation for a hybrid course, Writing assignment update

**ACTION:** Norma motioned to approve; Bob seconded; Rick, Mark, Norma, Intisar, and Robert were all in favor; no abstentions.

**Presentations from the public**

There were no presentations from the public or CIC announcements.

**Adjournment**

The meeting adjourned at 4:00 p.m. The next meeting will be March 14 in CTC 131.

Respectfully submitted by,  
Lynette Kral  
Academic Senate Office