

**College Instruction Committee Minutes  
Contra Costa College  
2600 Mission Bell Drive, San Pablo, California 94806**

**Monday, December 8, 2014**

**Location: AA-216**

**Call To Order with Introduction of Guests**

The meeting was called to order at 2:30.

**Members in attendance were:** Gabriela Segade, Andrew Kuo, Elisabeth Schwarz, Katie Krolikowski, Vern Cromartie, Robert Webster and Norma Valdez-Jimenez.

**Members absent:** Robbie Kunkel

**Resource Team in attendance were:** Lori Rohleder and Tammeil Gilkerson

**Guests in attendance were:** Aminta Mickles, Elvia Ornelas-Garcia, and Joe DeTorres.

**CONSENT AGENDA ACTION ITEMS**

**December 8 Agenda**

**November 24 Minutes**

**ECHD 290 Student Teaching/Practicum  
Content Review**

**ESL 200 ESL for Early Childhood Education 220  
SLO revision**

**ESL 201 ESL for Early Childhood Education 120  
SLO revision**

**ESL 202 ESL for Early Childhood Education 121  
SLO revision**

**PUBSR 129 Lifeguard Training Content Review  
Non-Substantial Change: Distance Education**

**SOCIO 225 Sociology of African Americans Content Review**

**POLSC 225 Dynamics of African American Politics in America Content Review**

**ACTION:** Katie motioned to approve consent agenda items with the removal of the ADJUS Security Specialist Program proposal from the agenda and restructuring the agenda to list all of the BIOSC proposals together ; Andrew seconded; Andrew, Elisabeth, Katie, and Vern were all in favor; no abstentions. Norma and Robert arrived after the consent agenda items were approved.

**NON-CONSENT AGENDA ACTION ITEMS**

**Curriculum Review Process** Gabriela went over the process for reviewing new course proposals and asked for input. Katie would like to see references of where, who, and why these course proposal/outlines requirements exist. Gabriela will include this in the revised handbook. Hyperlinks to references were suggested. It was suggested to add a section for separate lab manual to the Instructional Material section.

**ADJUS Security Specialist Program Revision**

**ACTION:** Removed from agenda

**HHS 100L Emotional Intelligence**

**New Course**

**ACTION:** Katie motioned to approve; Andrew seconded; Andrew, Elisabeth, Robbie, Katie, Vern, and Norma were all in favor; Robert abstained.

**BIOSC 145 Organismal Biology**

**BIOSC 147 Cell and Molecular Biology**

**BIOSC 148 General Microbiology**

**Non-Substantial Change:** Add BIOSC 172L as option for prerequisite

**ACTION:** Vern motioned to bundle BIOSC 145, 147, and 148; Elisabeth seconded; Andrew, Elisabeth, Katie, Vern, Norma, and Robert were all in favor; no abstentions. Katie motioned to approve; Andrew seconded; Andrew, Elisabeth, Katie, Vern, Norma, and Robert were all in favor; no abstentions.

**BIOSC 172L Introduction to Biotechnology Lab**

**Non-Substantial Change:** Add advisory of MATH 118, ENGL 142B, PSYCH 103A; content reorganized; SLO's clarified; material fees decreased from \$25 to \$10.

**ACTION:** Norma motioned to approve; Vern seconded; Andrew, Elisabeth, Katie, Vern, Norma, and Robert were all in favor; no abstentions.

**BIOSC 119 Microbiology**

**Non-Substantial Change:** Add BIOSC 172 and BIOSC172L as options for prerequisites

**ACTION:** Vern motioned to approve; Katie seconded; Andrew, Elisabeth, Katie, Vern, Norma, and Robert were all in favor; no abstentions.

#### **BIOSC 134 Human Physiology**

**Non- Substantial Change:** Add BioSc172 and BioSc172L as options for pre-requisites

**ACTION:** Norma motioned to approve; Andrew seconded; Andrew, Elisabeth, Katie, Vern, Norma, and Robert were all in favor; no abstentions.

#### **Biotechnology Assistant Certificate of Achievement**

**Program Revision:** Include MATH 120 and ENGL 1A as options

**ACTION:** Vern motioned to approve; Norma seconded; Andrew, Elisabeth, Robbie, Katie, Vern, Norma, and Robert were all in favor; no abstentions.

#### **Biotechnology Technician Certificate of Achievement**

**Program Revision:** Include BIOSC 147 as an option under ADVANCED LABORATORY COURSES

**ACTION:** Norma motioned to approve; Vern seconded; Andrew, Elisabeth, Katie, Vern, Norma, and Robert were all in favor; no abstentions.

#### **A.S. Biotechnology**

**Program Revision:** Add BIOSC 147 as a core option; add BIOSC 172L as an option under LABORATORY; add SPCH 120 as an option under BUSINESS AND COMMUNICATION; add MATH 164 as an option under COMPUTER AND DATA PROFICIENCY; Remove BIOSC 140 as a core and replace it with BIOSC 147; Change in unit value to 30.5-31, Change lab options from 3 to 4.

**ACTION:** Vern motioned to approve; Katie seconded; Andrew, Elisabeth, Katie, Vern, Norma, and Robert were all in favor; no abstentions.

#### **AA in Journalism for Transfer**

##### **New Program**

**ACTION:** Robert motioned to approve; Katie seconded; Andrew, Elisabeth, Katie, Vern, Norma, and Robert were all in favor; no abstentions.

#### **ENGL 110A Developing College Level/Reading Proficiency – A**

##### **Course to Discipline Change – Add Reading discipline**

**ACTION:** Robert motioned to approve; Katie seconded; Andrew, Elisabeth, Katie, Vern, Norma, and Robert were all in favor; no abstentions.

#### **ENGL 2B Critical Thinking through Literature**

**Substantial Change:** Change Unit Value to 4; description; title to Critical Thinking Through Literature; hours to 72 lecture; AA/AS Degree requirements to include critical thinking; transfer to IGETC 1A, 1B, 1C to create more options for the English degree for critical thinking.

**ACTION:** Norma motioned to approve; Vern seconded; Andrew, Elisabeth, Katie, Vern, Norma, and Robert were all in favor; no abstentions.

#### **BUS 102 Business Mathematics: Content Review**

**Substantial Change:** Credit status changed from ND to DG

**ACTION:** Norma motioned to table; Katie seconded; Andrew, Elisabeth, Robbie, Katie, Vern, Norma, and Robert were all in favor; no abstentions. Course objectives need to include ethical dilemmas and expanded.

#### **Discussion Items**

**Criteria for Including Courses in CCC GE Breadth, CSU GE Breadth, and IGETC Requirements** Tabled for lack of time.

#### **OPEN DISCUSSION**

There was no open discussion.

#### **Presentations from the Public/CIC Announcements**

There were no presentations from the public or CIC announcements.

#### **Adjournment**

Meeting was adjourned at 4 p.m. Next meeting will be January 26.

Respectfully submitted by  
Lynette Kral  
Academic Senate Office