

COLLEGE INSTRUCTION COMMITTEE

Applied Arts Building AA-216 2:15 p.m.

Monday, October 14, 2013

CONTRA COSTA COLLEGE

2600 Mission Bell Drive

San Pablo, California 94806

MINUTES**CALL TO ORDER** – Meeting was called to order at 2:20 p.m.**COMMITTEE MEMBERS IN ATTENDANCE:** Kenyetta Tribble (Chair), Robert Webster (Student Services), Andrew Kuo (LAVA), Julie Shieh-Cook (LAVA), Jason Berner (LA), Norma Valdez-Jimenez (Student Services), Shondra West (Instructional Office), Tammeil Gilkerson (Instructional Office), Vern Cromartie (NSAS)**ABSENT:** Jennifer Ounjian (NSAS)**VISITORS:** Ed Cruz (MATH), Ameer Hasan Loggins (Guest) Nader Sharkes (CULIN)**AGENDA** of October 14 was approved.**MINUTES** of September 23 were approved.**Revised New Course/Revised Course Proposal Form** Tabled for lack of time**CIC Meetings and Course Proposal Submission Date Calendar Revision** Tabled for lack of time**NON-SUBSTANTIAL CHANGES****CULIN 200** California Cuisine**Change:** Hours changed from 36 lec/54 Lab to 54 lecture**Action:** Approved**ENGL 142B** Writing: Expository-B**Change:** Add ESL 192 to pre-requisites. Remove ENGL 102 as co-requisite**Action:** Approved (one abstention) with the addition of “B” to the title; and clarify assessment cutoff score of level 5 on locally developed ESL Writing placement test.**DRAMA 121** Theory of Acting II**Change:** Reactivation**Action:** Approved with minor correction to description; remove the word “positively” from objectives, correct textbook date to 2008 on outline; correct SAM Code to “E”; and, correct CB24 to Not Program Applicable. Note: Per Shondra, the latter two are corrections vs. revisions and therefore can be submitted as such to the state without a substantial change form.**SUBSTANTIAL CHANGES – NEW COURSES****MATH 100A** Algebra for Statistics**Action:** Approved**AFRAM 100 B** The Humanities and Hip Hop (Note: Title changed to Hip Hop and the Humanities)**Action:** Approved with the faculty originator changed to Carolyn Hodge; change title to Hip Hop and the Humanities; and, SLO revision to #1 method and criteria.**CONTENT REVIEWS** Content Reviews will be reviewed electronically and returned back to the next agenda.**ESL 135A, ESL 135B, ART 118, ART 190, ART 191, DRAMA 121****CURRICULUM TOPICS**

- It was approved to discontinue the requirement of including the syllabus, test and assignment when new courses and Content Reviews are submitted; also, the course content no longer requires the percentages calculations on the outline. Syllabi are collected by the Division Officer, a section for sample assignments is included under the Outside of Class Assignments section of the course outline form.
- It was noted that November 11 is a holiday so the calendar will be corrected that agenda items for November 25 must be submitted by November 12.
- Kenyetta announced SB440 was signed by the governor this month. SB440, is critical follow up legislation to SB1440. It would require community colleges and the CSU to meet clear benchmarks for offering and accepting the new transfer degrees by 2015-16. In order to keep the promise of guaranteed admission to the CSU, the bill requires the CSU to develop an admissions redirection process for students who are not initially accepted to their campus of choice. The bill also calls for the development of areas of emphasis degrees in broader areas of study that provide community college students with more flexibility.
- This meeting will be Kenyetta’s last before taking a new position at DVC. She said that the Academic Senate has announced the VP/CIC position and the new chair will be announced on October 21.
- Jason Berner will be chairing the last 3 CIC meetings for Fall 2013.

COURSE ITEMS TABLED FROM PREVIOUS MEETINGS ACSKL 100, 200, and 201 have not been approved.**PRESENTATIONS FROM THE PUBLIC** There were no presentations from the public.

ADJOURNMENT Meeting was adjourned at 4:15 p.m.