

**CONTRA COSTA COLLEGE  
CURRICULUM INSTRUCTION COMMITTEE MEETING  
MINUTES (Draft)**

**Location:** AA-216

**Date:** Monday, 2/28/11

**Time:** 2:15 p.m. – 4:30 p.m.

**Those in attendance were:** Jason Berner, Shannon Beckham, Michel Arnold, Bonnie Holt, Robert Webster, Walter Masuda, Vern Cromartie, Kenyetta Tribble, and Leverett Smith.

**Absent:** Rick Ramos, Beth Goehring,

**Guests in attendance were:** S Diestler; C Anderson; E Seidler; Michel B. Arnold; Rudy Zeller

**B= Bundled**

**A = Approved**

**CA = Conditionally Approved**

**T = Tabled**

CONSENT ITEMS	B	A	CA	T	CONDITIONS/COMMENTS
<b>Agenda</b>		x			Discussion items were removed because of the large agenda.
<b>Minutes</b>		x			

**Course Inactivation:**

CHIN-110 - (eff. '11-'12 Addendum/Spring'12)	X	x			
CHIN-111 - (eff. '11-'12 Addendum/Spring'12)	X	x			
COUNS-110 - (eff. '11-'12 Addendum/Spring'12)	X	x			
DRAMA-200 - (eff. '11-'12 Addendum/Spring'12)	X	x			
DRAMA-210 - (eff. '11-'12 Addendum/Spring'12)	X	x			
DRAMA-225 - (eff. '11-'12 Addendum/Spring'12)	X	x			
DRAMA-810N - (eff. '11-'12 Addendum/Spring'12)	X	x			
JAPAN-110 - (eff. '11-'12 Addendum/Spring'12)	X	x			
JAPAN-111 - (eff. '11-'12 Addendum/Spring'12)	X	x			
LARAZ-220 - (eff. '11-'12 Addendum/Spring'12)	X	x			
LARAZ-221 - (eff. '11-'12 Addendum/Spring'12)	X	x			
PE-119A - (eff. '11-'12 Addendum/Spring'12)	X	x			
PE-119B - (eff. '11-'12 Addendum/Spring'12)	X	x			
PE-134 - (eff. '11-'12 Addendum/Spring'12)	X	x			
PE-160 - (eff. '11-'12 Addendum/Spring'12)	X	x			
PE-269 - (eff. '11-'12	x	x			

Addendum/Spring'12)					
PE-274 - (eff. '11-'12 Addendum/Spring'12)	X	x			
PE-276 - (eff. '11-'12 Addendum/Spring'12)	X	x			
PSYCH-104 - (eff. '11-'12 Addendum/Spring'12)	x	x			

**Course Revisions:**

ENGL-142B - (Credit Status: NDA; Course Type: Basic Skills) - - (eff. '11-'12 Catalog/Summer/Fall '11)		x			1 opposed Bob
MATH-101 - (Hour structure: 54 lecture) - (eff. '11-'12 Addendum/Spring'12)			x		Eliminating 1 hour lab
MEDIC-161 - (Pre-req: Add MEDIC 150) - (eff. '11-'12 Addendum/Spring'12)		x			
ECHD 290 - (Credit Status: from ND to DG) - (eff. '11-'12 Addendum/Spring'12)		x			

**Course Prerequisite/Co-requisite:**

ADJUS 125 - (Add prerequisite/s: ADJUS 121, 122, ENGL 142B or higher & Challenge Policy)		x			
ADJUS 222 - (Add prerequisite/s: ADJUS 125 & Challenge Policy)		x			One opposed; Bob

**New Experimental/Variable Topic (100s) Course/s:**

MEDIC 100D			x		Delete "advancing to" from description SLOs added : "at least" in last column
MEDIC-100E			x		SLOs added : "at least" in last column

**Course/s - Distance Learning (Online/Tele-course/Hybrid):**

MEDIC 100D – Online		x			
MEDIC 100E – Online		x			

**New Course/s:**

JRNAL-124 - Sports Writing and Reporting/2 units/27 lecture and 18 lab - (eff. '11-'12 Addendum/Spring'12)			x		<ul style="list-style-type: none"> <li>Left as is but Paul should explain what the activity hours are in relationship to the class</li> <li>SLO1 "Students will demonstrate the ability to write a satisfactory sports article..."</li> </ul>
MEDIA 130 - Scriptwriting - (eff. '11-'12 Addendum/Spring'12)			x		<ul style="list-style-type: none"> <li>Other activity assignments=interviewing and character research.</li> <li>SLOs Assessment Method should say "Evaluation of Outline and Synopsis .. for all of evaluations; remove "students will write"</li> </ul>
MEDIA 152 – Introduction			x		<ul style="list-style-type: none"> <li>Need to check general ed transfer</li> </ul>

to Digital Film Production - (eff. '11-'12 Addendum/Spring'12)					<ul style="list-style-type: none"> <li>SLOs Assessment Method should say "Evaluation of Outline and Synopsis .. for all of evaluations; remove "students will write"</li> <li>Add a note regarding "other activity assignments"</li> </ul>
MEDIA 153 – <del>Advanced</del> Intermediate Digital Film Production - (eff. '11-'12 Addendum/Spring'12)			x		<ul style="list-style-type: none"> <li>Change Advanced to Intermediate in title</li> <li>Recommend transfer to CSU as an elective</li> <li>SLOs Assessment Method should say "Evaluation of Outline and Synopsis .. for all of evaluations; remove "students will write"</li> <li>Add a note regarding "other activity assignments"</li> <li>Remove repeatability</li> <li>Submit matrix</li> </ul>
MEDIA 161 – Digital Film Editing - (eff. '11-'12 Addendum/Spring'12)			x		<ul style="list-style-type: none"> <li>Remove repeatability</li> <li>Recommend transfer to CSU as an elective</li> <li>Change SLOs</li> </ul>
MEDIA 165 – Motion Graphic Design - (eff. '11-'12 Addendum/Spring'12)			x		<ul style="list-style-type: none"> <li>Recommend transfer to CSU as an elective</li> <li>SLOs Assessment Method should say "Evaluation of "for all of evaluations; remove "students will write"</li> </ul> <p>1 opposed Kenyetta</p>

### Major/Certificate New & Revisions:

Major: ADJUS Transfer Degree - (sb1440)		x			
Communications AA – Speech.			x		<ul style="list-style-type: none"> <li>From List A take out TMC and add words "6 units"</li> <li>Correct abbreviation of ANTHR</li> <li>JRNAL 120 should be "News Writing..."</li> <li>Remove PSYCH 130 from 1C choice list</li> <li>Add to 1C SPCH 142</li> </ul>
Major: ADJUS A.S. Degree-Corrections - (revision)			x		Removing courses for electives that are no longer being offered
Major: ADJUS A.S. Degree-Law Enforcement - (revision)		x			
Certificate: ADJUS Certificate-Cal State Eastbay Transfer - (Inactivate, not state approved)		x			
Certificate: MEDIA-Digital Film Production - (New; to be State Approved??)			x		Crossed out 161 from the suggested sequence for Fall
Major/Certificate: Kinesiology-Dance				x	No representation

### Course SLOs:

DANCE - 163					x
DANCE - 166					x

DANCE - 167				x	
DANCE - 169				x	
DANCE - 170				x	
DANCE - 171				x	
DANCE - 172				x	

**PROGRAM SLOs/DESCRIPTIONS** All conditionally approved with condition that they be corrected in format in draft form

COMP (SLO only)			x		Kenyetta opposed.
MEDIC - (eff. '11-'12 Catalog/Summer/Fall '11)		x			
ADJUS - (eff. '11-'12 Catalog/Summer/Fall '11)			x		AUO 2. Change create to complete
NURS - (eff. '11-'12 Catalog/Summer/Fall '11)			x		2 <sup>nd</sup> paragraph, remove "or on the website" 3 <sup>rd</sup> line from bottom of paragraph.
HHS - (eff. '11-'12 Catalog/Summer/Fall '11)			x		Change Health and Human Services to Human Services to match the program title.
AUSER - (eff. '11-'12 Catalog/Summer/Fall '11)			x		
DENTL - (eff. '11-'12 Catalog/Summer/Fall '11)			x		

**Courses to Discipline List Revision**

LARAZ-805N (Add: Non-Credit (Reading/Writing)		x			Kenyetta abstained.
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**Announcements/Open Discussion:**

**Form Review (Major/Certificate – New/Revision form)** - Adding SB 1440 and Description to the form.

**Syllabi Statement** - "Academic Adjustments" rather than "Accommodations":

**Program Descriptions & Program SLOs for Catalog (to be on 2/28 CIC Agenda for review/discussion/approval)**

**Presentations from Public:**

There were no presentations from the public.