

**CONTRA COSTA COLLEGE  
CURRICULUM INSTRUCTION COMMITTEE MEETING  
MINUTES**

**Purpose:** College Curriculum Approval Process (sub-committee of Academic Senate)

**Facilitator:** Jason Berner

**Location:** AA-216

**Date:** Monday, 11/08/10

**Note Taker:** Lynette Kral

**Time:** 2:15 p.m. – 3:20p.m.

CONSENT AGENDA ITEMS	ACTION	COMMENTS/NOTES
<ul style="list-style-type: none"> <li>• Approve Agenda</li> </ul>	Approved	Those in attendance were: Jason Berner, Shannon Beckham, Manu Ampim, Bonnie Holt, Rick Ramos, Robert Webster, Walter Masuda, Beth Goehring, Kenyetta Tribble, Agustin Palacios, and Leverett Smith.
<ul style="list-style-type: none"> <li>• Approve Minutes (date: 10/25/10)</li> </ul>	Conditionally Approved	PSYCH department is corrected to read SOCS department. Typo “on the department” should read “only the department”. Kenyetta said she remembered discussing the requirements of hybrid and online courses. Can students be required to come on campus for a meeting if the course is listed as an online course and not a hybrid? If an on-campus meeting is mandated, then it should be called a hybrid course. CCC is in compliance with the state now, but this may change later. The policy for online courses needs to be discussed and it needs to be referred back to the distance Ed Committee.
<ul style="list-style-type: none"> <li>• Deletion/Inactivate:               <ul style="list-style-type: none"> <li>○ ART 167 (eff. '11-'12 Catalog)</li> <li>○ ART 816N (eff. '11-'12 Catalog)</li> <li>○ AUSER 105 (eff. '11-'12 Catalog)</li> <li>○ AUSER 195 (eff. '11-'12 Catalog)</li> <li>○ AUSER 292 (eff. '11-'12 Catalog)</li> <li>○ AUSER 294 (eff. '11-'12 Catalog)</li> <li>○ AUSER 295 (eff. '11-'12 Catalog)</li> <li>○ EDUC 110 (eff. '11-'12 Catalog)</li> <li>○ EDUC-125 (eff. '11-'12 Catalog)</li> <li>○ EDUC 130 (eff. '11-'12 Catalog)</li> <li>○ EDUC 131 (eff. '11-'12 Catalog)</li> <li>○ EDUC 137 (eff. '11-'12 Catalog)</li> <li>○ FRNCH 100 (eff. '11-'12 Catalog)</li> <li>○ FRNCH 120 (eff. '11-'12 Catalog)</li> <li>○ FRNCH 121 (eff. '11-'12 Catalog)</li> <li>○ FRNCH 220 (eff. '11-'12 Catalog)</li> <li>○ FRNCH 221 (eff. '11-'12 Catalog)</li> </ul> </li> </ul>	Approved	Motioned and approved to bundle.

<ul style="list-style-type: none"> <li>○ FRNCH 230 (eff. '11-'12 Catalog)</li> <li>○ FRNCH 298 (eff. '11-'12 Catalog)</li> <li>○ FRNCH 300 (eff. '11-'12 Catalog)</li> </ul>		
<ul style="list-style-type: none"> <li>• Course Revisions: <ul style="list-style-type: none"> <li>○ Retroactive – Clerical Error – AUSER 101 – FROM: 5.5 units/54 lecture/135 lab TO: 4 units/54 lecture/54 lab (not 72 lab) (eff. '10-'11 Addendum/spring '11)</li> </ul> </li> </ul>	Approved	None
<ul style="list-style-type: none"> <li>• Course/s - Distance Learning (Online/Telecourse/Hybrid): <ul style="list-style-type: none"> <li>○ KINES 205 – Online - (eff. '11-'12 Catalog/Same as Course Eff. date)</li> </ul> </li> </ul>	Approved	Title has been changed to “Psychology of Athletic Performance”
<ul style="list-style-type: none"> <li>• Major/Certificate New &amp; Revisions: <ul style="list-style-type: none"> <li>○ Major-La Raza Studies (eff. '11-'12 Catalog)</li> </ul> </li> </ul>	Approved	
<ul style="list-style-type: none"> <li>• Announcements/Open Discussion: <ul style="list-style-type: none"> <li>○ College-wide policy/practice of 298 courses within subject areas that have Majors (i.e. ECHD 298 Inactivation from 10/25/10 CIC Agenda that was tabled.)</li> </ul> </li> </ul>		<p>Jason asked why ECHD 298 isn't on the agenda. Shannon said that Intisar Shareef wants it removed/deleted but that Administration won't allow it because “it values student success.” Shannon explained that if a course that is needed isn't being offered because of lack of enrollment, then it can be taken through a 298 Independent Study course. Shannon says that 298's are covered by a blanket assessment so there is no reason to delete the course because of that. The ECHD department wants to have control to deactivate whatever course they want. Kenyetta backs the department. CIC would like to hear a valid reason for ECHD to deactivate the 298 when it comes to the agenda. The signature page was discussed and it was decided to have the name printed and the signature because it is sometimes hard to know who's signature it is. The next meeting date is November 22, which is the last meeting of the semester. It was discussed as to whether or not, if there are too many agenda items, there will be another meeting scheduled on December 13 (Finals Week).</p>
<ul style="list-style-type: none"> <li>• Presentations from Public:</li> </ul>	None	