

COLLEGE INSTRUCTION COMMITTEE

Applied Arts Building AA-216 2:15 p.m.
Monday, November 24, 2008

CONTRA COSTA COLLEGE

2600 Mission Bell Drive
San Pablo, California 94806

MINUTES

MEETING CALLED TO ORDER: The meeting was called to order at 2:15 p.m.

CHAIR: Jason Berner

MEMBERS PRESENT: Vern Cromartie (NSAS), Manu Ampim (alt) (NSAS), Robert Webster (SS), Walter Masuda (CLASS), John Diestler (CLASS), Shannon Beckham (Scheduler/Classified Senate)

ABSENT: Rick Ramos (LAVA), Robert Chan (NSAS), Kenyetta Tribble (SS)

GUESTS: Marcia Scott, Joe Ledbetter, Barbara Williams

CONSENT ACTION ITEMS:

AGENDA: The agenda was approved.

MINUTES: The minutes of xx was approved.

COURSE/CATALOG CHANGE PROPOSALS:

BUS 186 Principles of Accounting

CHANGE: Hours/title to 4/ Principles of Accounting I

ACTION: Approved

BUS 187 Principles of Accounting

CHANGE: Hours/title to 4/ Principles of Accounting II

ACTION: Approved

VARIABLE TOPICS PROPOSALS:

PE 100AG Dance as Performance

PE 100AH Urban Jazz Funk

PE 100AI Tap Dancing

ACTION: Tabled for lack of representation.

ACSKL 100H Reading and Writing for Automotive Technology

ACSKL 100I Reading and Writing for Construction

ACTION: Tabled for further clarity concerning ENGL 139

CULIN 100M Introduction to Beverage Service

DISCIPLINE: Culinary Arts

HOURS/UNITS: Lecture per term: 36/ Units: 2

GRADE TYPE: SC

ACTION: Approved

CULIN 100P Introduction to Restaurant Business Operations

DISCIPLINE: Culinary Arts

HOURS/UNITS: Lecture per term: 36/ /Units: 2

GRADE TYPE: SC

ACTION: Approved

CULIN 100Q Introduction to Restaurant Management

DISCIPLINE: Culinary Arts

HOURS/UNITS: Lecture per term: 36/ Units: 2

GRADE TYPE: SC

ACTION: Approved

CONTENT REVIEWS:

PE 220

PE 218

ACTION: Approved

CIC ANNOUNCEMENTS and OPEN DISCUSSION Joe Ledbetter presented his proposal for Integrated Planning Model to bundle Content Review, SLO, and the Program Review processes together. He would like this all done at department level. This issue will be returned to the first CIC agenda in the new semester.

Jason discussed HBA (Hours by Arrangement). HBA courses must comply with the state requirements so the Instruction Office will be reviewing all HBA courses resulting in an influx of course/catalog changes to reflect the compliance. There will be a new check-off on the new course proposal form to track this.

PRESENTATIONS FROM THE PUBLIC There were no presentations from the public.

NEXT MEETING – December 8 will be the last meeting of the semester.

ADJOURNMENT The meeting was adjourned at 4 p.m.