

COLLEGE INSTRUCTION COMMITTEE
MINUTES OF September 12, 2005

MEETING CALLED TO ORDER: The meeting was called to order at 2:15 p.m.

CHAIR: Jim Duvall

MEMBERS PRESENT: Saul Jones (LAVA), Robert Chan, Leverett Smith (NSAS), Wayne Organ, (CLASS), Kerry Farber (Classified Senate)

GUESTS: Tim Clow

ABSENT: Rick Ramos, Kenyetta Tribble

APPROVAL OF AGENDA: The agenda was approved.

ACTION ITEMS: There were no action items.

APPROVAL OF MINUTES: The minutes were approved.

ANNOUNCEMENTS: Saul Jones was introduced as a rep from the LAVA division.

DISCUSSION ITEMS

Student Learning Outcomes Tim Clow led this discussion item. He gave an overview of how SLO will connect with the CIC. The three main elements of SLO that will affect the curriculum the most are at course level, department level, and GE learning outcomes. Vocational Education programs are not included in the GE model. He said that the CIC members will be resources to the departments in the future. Combined collegial effort needs to be shown during Accreditation. He suggests starting SLO binders to include, most importantly, the dialogue. The basic themes most important to student learning, shared by courses in each department should be included. Give the expected Learning Outcomes percentages. He said this will affect CIC most when it comes to course level numeric outcomes. An example of a numeric outcome is "80% of the students will demonstrate an understanding of..." Jim suggested doing the individual course level first (SLO for each course/SLO for each Major) and then compare and decide on the common threads or themes the courses share that tie them together at the department level. Tim suggests trying to make it as simple as possible. It was asked if SLO asks the instructor how standardized they are in evaluating students. Tim said that SLO are separate from grading. Jim said that SLO will be linked to the course objectives stated on the Course Outline. Tim suggests that each department go through all the course outlines and create three or four themes common in each course. The current Course Outline will need to be revised to include expected outcomes. **The CIC feels that SLO should be updated during Content Review and that if one-sixth of the courses in each division went through Content Review each year, all the SLO would be current when Accreditation comes every six years. Agenda items for next meeting will be to modify the Course Outline form and to set up a 6-year Content Review rotation.**

Course Grading Policy Leverett Smith said "The CIC should cease to prescribe arbitrary percentage ranges associated with course grading (currently specified in CIC paperwork), and recognize that those who teach particular courses are best equipped to judge and specify at least approximately what will constitute an "A", a "B", etc. In any event, the Procrustean model of "one size is gonna fit all" is unrealistic, and is therefore often simply ignored in practice..." The CIC discussed this issue and feels that the faculty should set the range of grade scale to be presented on the course Outline. Kenyetta will check to see if this will have any effect on course transfer. Jim asked the division reps to get feedback from their areas on this issue. It will be returned for further discussion on the September 26 agenda.

Changes to CIC Forms The Content Review Matrix form (found in the course content review packet) was incorrect. "Exit" has been replaced with "Entrance" skills/body of knowledge for the course under review. It is now correct.

ADJOURNMENT The meeting was adjourned at 4 p.m.

Respectfully submitted,
Lynette Kral
ASC Secretary