

**COLLEGE INSTRUCTION COMMITTEE  
MINUTES OF APRIL 11, 2005**

**MEETING CALLED TO ORDER:** The meeting was called to order at 2:15 p.m.

**CHAIR:** Beth Goehring

**MEMBERS PRESENT:** James Duvall (Division II), Joy Lynch, Kenyetta Tribble (Division III), Kerry Farber (Classified Senate), Fred Valrey (ASU)

**RESOURCE TEAM:** Lynda Lawrence (Senior Dean of Instruction), Kenyetta Tribble (Articulation/Matriculation Officer), McKinley Williams (VP)

**GUESTS:** Shawn Kristoferu, Jason Berner, Jim Sweeney, Mack Williams, Barbara Williams

**ABSENT:** Ed Greene, Julie Shieh (Division I), Robert Chan

**APPROVAL OF AGENDA:** The agenda was approved.

**ACTION ITEMS:**

**VARIABLE TOPIC COURSE PROPOSALS**

ACSKL 100 – Academic Skills Development

**DISCIPLINE:** Math, English, Reading

**HOURS:** Lec/4      **UNITS:** 4      **GRADE TYPE:** SC

**ACTION:** Conditionally Approved

**CONDITIONS:** Remove Hoopgames Basketball Association from description.

**NEW COURSE PROPOSALS**

PE 102 – Fitness Center

**DISCIPLINE:** PE

**HOURS:** Activity/1-4      **UNITS:** .5-2      **GRADE TYPE:** SC

**ACTION:** Conditionally Approved

**CONDITIONS:** Add GE Breath requirement, open entry/open exit, correct syllabus description

CIS 173 – Introduction to Network Routing and Switching

**DISCIPLINE:** CIS

**HOURS:** Lec 3/lab 3      **UNITS:** 4      **GRADE TYPE:** SC

**ACTION:** Conditionally Approved

**CONDITIONS:** Add challenge policy, titles, course expectations, student expectations must match.

**APPROVAL OF MINUTES:** The minutes of February 28 were approved.

**ANNOUNCEMENTS:** Beth congratulated Jim Duvall on being elected CIC Chairperson for 2005-07.

**DISCUSSION ITEMS**

**Who Enforces the Standards of a Class?** Lynda Lawrence addressed the issue of the process of reporting an instructor who is not teaching a course according to the outline of record. She said that if a department could not satisfactorily resolve the problem, it needed to be brought to the attention of the Senior Dean of Instruction. Documentation would need to be sent along with the complaint. This item will be returned to the next agenda.

**ADJOURNMENT** The meeting was adjourned at 3 p.m.