

COLLEGE INSTRUCTION COMMITTEE
MINUTES OF January 24, 2005

MEETING CALLED TO ORDER: The meeting was called to order at 2:15 p.m.

CHAIR: Beth Goehring

MEMBERS PRESENT: Robert Chan, James Duvall (Division II), Joy Lynch, Kenyetta Tribble (Division III), Kerry Farber (Classified Senate)

GUESTS: David Rosenthal, Wendy Williams, Jim Sweeney (Transfer Center)

ABSENT: Ed Greene, Julie Shieh (Division I), Fred Valrey (ASU)

APPROVAL OF AGENDA: The agenda was approved.

ACTION ITEMS:

COURSE/CATALOG CHANGES

ADJUS 260 – Patrol Procedures

CHANGE: Delete pre-requisites ADJUS 120, 121, 122

ACTION: Approved

VARIABLE TOPICS COURSES

CULIN 100 –Math for Food Service

ACTION: Conditionally Approved

CONDITIONS: Needs Math Chair approval

PE 100 – Individual Fitness

ACTION: Conditionally Approved

CONDITIONS: Move Pre-program evaluation from Method of Evaluating to Course Content and correct percentages on Methods of Evaluation

SOCSC ~~SOCIO~~ 100 – Social Skills for the Construction Trade

ACTION: Conditionally Approved

CONDITIONS: Methods of Evaluating Students should have percentages. “Points” should be deleted from Grading Policy.

NOTE: The department has been changed from Sociology to Social Sciences. Discipline is Social Sciences.

APPROVAL OF MINUTES: The minutes were approved with corrections.

ANNOUNCEMENTS: There were no announcements.

DISCUSSION ITEMS

Presentation and Discussion of the College Computer Literacy Exam Robert Chan distributed copies of the exam. It was agreed that a faculty member must grade the exam. Discussion will be continued with Matriculation on where and when the test will be given.

ADJOURNMENT The meeting was adjourned at 3 p.m.