

COLLEGE INSTRUCTION COMMITTEE
MINUTES OF January 27, 2003

MEETING CALLED TO ORDER: The meeting was called to order at 2:15 p.m.

CHAIR: Beth Goehring

MEMBERS PRESENT: Ed Greene (PE), Joy Lynch (CAH), Yvonne Brisard (R3S), James Duvall (NAS), Rick Ramos (BSSAT), Richard Stollings (Classified Senate)

RESOURCE TEAM: Lynda Lawrence (Senior Dean of Instruction), Kenyetta Tribble (Articulation Officer), McKinley Williams (VP CCC)

GUESTS: R. Packard, L. Asher, R. Chan, A. Scanlin, T. Murphy, S. Austin, J. Shieh, J. Flum

APPROVAL OF AGENDA: The agenda was approved with additions.

ACTION ITEMS:

COURSE/CATALOG CHANGES

CIS 133 - Computer Programming BASIC

CHANGE: Title (Logic and Programming Basics), description, delete advisories

ACTION: Approved

CIS 153 - Microsoft Windows NT Workstation

CHANGE: Title (Windows Pro Implementation), description

ACTION: Approved

CIS 154 - Microsoft Windows NT Server

CHANGE: Title (Windows Server Implementation), description

ACTION: Approved

CIS 032 - Introduction to DOS

CHANGE: Delete from Catalog, transfer information

ACTION: Approved

CIS 033 - Introduction to WordPerfect

CHANGE: Delete from Catalog, transfer information

ACTION: Approved

CIS 034 - Introduction to Lotus 1-2-3

CHANGE: Delete from Catalog, transfer information

ACTION: Approved

CIS 035 - Introduction to Dbase IV

CHANGE: Delete from Catalog, transfer information

ACTION: Approved

CIS 133A - Computer Programming BASIC

CHANGE: Delete from Catalog, transfer information

ACTION: Approved

CIS 190A - Operating Systems: MS/PC-DOS

CHANGE: Delete from Catalog, transfer information

ACTION: Approved

CIS 190B - Operating Systems: Microsoft Windows

CHANGE: Title (Windows & DOS Fundamentals), description

ACTION: Approved

CIS 196 - Microcomputer: MS Works Integrated Software

CHANGE: Delete from Catalog, transfer information

ACTION: Approved

CIS 095 A-D - Computer Laboratory

CHANGE: Lab hours corrected from 108 to 10.8 in catalog

ACTION: Approved

CHANGE OF MAJOR and CERTIFICATE OF ACHIEVEMENT

CIS - Computer Networking

CHANGE: Total units from (25.5 - 27) to 27, suggested sequence of courses

NOTE: CIS 152 unit value has increased from 3 - 3.5

ACTION: Approved

CIS - Microcomputer Systems Operator

CHANGE: Title (Computer Operations), total units from 25 - 23, suggested sequence of courses

NOTE: CIS 152 unit value has increased from 3 - 3.5

ACTION: Approved

CIS - Computer Programmer

CHANGE: Title (Computer Programming), total units from 29 - 27, suggested sequence of courses

NOTE: CIS 152 unit value has increased from 3 - 3.5

ACTION: Approved

COURSE REVISIONS

COUNS 86 - Adaptive Writing with Computers

CHANGE: Title (Adaptive Computer Technology), description, unit value

ACTION: Conditionally Approved

CONDITIONS: Course Objectives, old and new outlines, and syllabus clarified

CIS 152 - Network Essentials

CHANGE: Unit value (add .5 lab), description, repeatability

ACTION: Conditionally Approved

CONDITIONS: Content needs to be updated to reflect revised description

PROPOSED NEW PROGRAM

HPC - High Performance Computing

ACTION: Approved

NEW COURSE PROPOSAL

CIS 156 - Windows Network Management

ACTION: Approved with corrections - Description(delete "some"), transfer info (CSU)

CIS 166 - Web Page Development - HTML & XML

ACTION: Approved with corrections - Validation description (This course...) objectives, transfer info

PE 160 - Beginning/Intermediate Composition, Choreography, and Performance

ACTION: Conditionally Approved - Activity hours, Carnegie Guideline statement

PE 270 - Yoga

ACTION: Approved with corrections - Activity hours

COMP 101 - Robotics

ACTION: Approved with corrections - Delete Major, syllabus needs schedule listed, description

HPC 103 - High Performance Computing Overview

ACTION: Conditionally Approved - Reading Analysis, Librarian signature

HPC 106 - PC Hardware, Software, Troubleshooting

ACTION: Conditionally Approved - Reading Analysis, Librarian signature

HPC 110 - Introduction to Linux Operating Systems

ACTION: Approved

HPC 130 - Linux Systems Administration

ACTION: Approved

HPC 150 - LAN Network Design

ACTION: Approved

HPC170 - Router Configuration and Routing

ACTION: Approved

HPC 210 - WAN Design and Support

ACTION: Approved
HPC 230 - Advanced Router and Switching
ACTION: Approved
HPC 250 - HPC Sys Admin
ACTION: Approved
HPC 251 - HPC Net Admin
ACTION: Approved
HPC 252 - HPC Security Admin
ACTION: Approved
HPC 253 - HPC Programmer
ACTION: Approved
HPC 270 - HPC Internship
ACTION: Approved
HPC 271 - HPC Capstone
ACTION: Approved
ADJUS 832A1 - Reserve & Special Police Officer Training Part 1
ACTION: Approved with corrections - Description, Grading Policy on syllabus
ADJUS 832A2 - Reserve & Special Police Officer Training Part 2
ACTION: Approved with corrections - Description, Grading Policy on syllabus

VARIABLE TOPICS COURSE

CIS 100 - Street Tech - Computer Repair Technician
ACTION: Approved with corrections - description
CIS 100 - Street Tech - A+ - Certification
ACTION: Approved
PE 100 - Body Sculpting
ACTION: Approved
PE 100 - Walking for Fitness
ACTION: Approved with corrections - Hours
PE 100 - Circuit Training
ACTION: Approved with corrections - Hours
PE 100 - Futsal Indoor Soccer
ACTION: Approved with corrections - Hours, description
PE 100 - Latin Jazz
ACTION: Approved with corrections - Hours
NURS 100 - Lactation Support Skills for Nurses
ACTION: Approved
MUSIC 100 - Vocal Ensembles
ACTION: Approved with corrections - Description (This course...)
HS 100 - Personal & Professional Development
ACTION: Approved
NOTE: Changed to HHS 100A when program was renamed

NEW CERTIFICATE OF COMPLETION

Health Sciences - Certificate of Completion - Substance Abuse Case Management
ACTION: Approved with question of if Certificate is offered elsewhere
Health Sciences - Certificate of Completion -Dual Diagnosis Screening
ACTION: Approved with question of if Certificate is offered elsewhere
ADJUS - POST 832PC Module A Part 1 Certificate of Completion
ACTION: Approved
ADJUS - POST 832PC Module A Part 2 Certificate of Completion
ACTION: Approved

NEW MAJOR

HPC - High Performance Computing - 37 units

ACTION: Approved

COURSE CATALOG CHANGES

LIBST 110 - Library Resources: Their Organization and Use

CHANGE: Title (Research Skills: Finding, Using, and Evaluating Resources), description

ACTION: Approved

LIBST 110A - Finding Information in the Library

CHANGE: Title (Library and Information Research Skills), description

ACTION: Approved

LIBST 125 - From Children's Books to Child Literacy

CHANGE: Description, transfer information

ACTION: Approved

DISTANCE EDUCATION

CIS 112- Fundamental Computer Literacy

ACTION: Approved with corrections - Titles must match on both outlines

BOT 248 - Business Correspondence

ACTION: Conditionally Approved - outlines, syllabus

BUS 125 - Report Writing

ACTION: Conditionally Approved - outlines, syllabus

BUS 186 - Principles of Accounting

ACTION: Approved with corrections - objectives

BUS 187 - Principles of Accounting

ACTION: Approved with corrections - objectives

CHANGE OF MAJOR/ CERTIFICATE OF ACHIEVEMENT

ADJUS - Law Enforcement

ACTION: Approved with corrections: Added ADJUS 832A1 and ADJUS 832A2 as electives

ACTION: Approved

ADJUS - Corrections

CHANGE: Added ADJUS 832A1 and ADJUS 832A2 as electives

ACTION: Approved

APPROVAL OF MINUTES - Tabled

ANNOUNCEMENTS - There were no announcements

ADJOURNMENT - The meeting was adjourned at 5:30 p.m.

CONTENT REVIEWS WITHOUT PRE/CO-REQUISITES

ENGL 102 - Writing Skills Laboratory

LIBST 110 - Library Resources: Research Skills: Finding, Using, and Evaluating Resources

LIBST 110A - Library and Information Research Skills

LIBST 125 - From Children's Books to Child Literacy

COUNS 86 - Adaptive Computer Technology

CATALOG CHANGES RESULTING FROM CONTENT REVIEWS

SPCH 121 - Critical Thinking

CHANGE: Description, grade policy from SC to LG

SPCH 121I - Critical Thinking

CHANGE: Description

NURS 231 - Competency in Nursing Practice

CHANGE: Delete prereqs. NURS 205, 210, 211, lab hours from 9 lec to 27 lab per term

NURS 203 - Introduction to Registered Nursing

CHANGE: Description

NURS 211 - Developing Competency in Nursing Practice

CHANGE: From 3 hrs lab to 1.8 lab per week

NURS 255 - Medical-Surgical and Psychiatric Nursing

CHANGE: Title (Intermediate), add co-req. NURS 256

NURS 241 - Competency in Nursing Practice

CHANGE: Repeatability, delete pre-reqs NURS 210, 211, 9 lec hours to 27 lab hours per term

NURS 261 - Competency in Nursing Practice

CHANGE: Delete pre-reqs. NURS 210, 211, 205, Description

NURS 251 - Competency in Nursing Practice

CHANGE: Delete pre-reqs. NURS 210, 211, 205, Grading Policy from SC to CR/NC