

1. Meeting called to order by Chair, Antone Agnitsch, at 3:04pm

#### PRESENTATIONS

2. Public Comment - none

#### CONSENT AGENDA – ACTION ITEMS

3. Identification of Speakers from Constituencies:
  - a. Faculty – Wayne Organ;
  - b. Student – Luanna Waters
  - c. Classified – Erika Greene
  - d. Manager – Tammeil Gilkerson
4. Approval of Agenda: Motion to approve the October 9 agenda made by faculty (Wayne Organ) and seconded by classified (Erika Greene). Unanimously approved.
5. Approval of minutes from September 11, 2014: – Minor correction made under “Campus Construction Updates: facility campus center will open, change to 2016. Classified (Erika Greene) motioned to amend first motion with correction from 2015 to 2016. Motion passed unanimously.

#### ACTION ITEMS REMOVED FROM CONSENT AGENDA

#### NONCONSENT AGENDA – ACTION ITEMS

6. Student Car Pool Program – Tammeil Gilkerson opened for questions: Space – Bruce stated the program will take only a few parking spaces to create the parking pool. The expense will be minimum, and the car pool will reduce the number of cars coming on campus. Car pool will be located in Parking Lot 4 next to the gym and 15 spaces will be designated for parking. There will be one entrance in and one entrance out which will makes it easy to monitor. Spaces for the car pool will remain open until 4:00pm. Concern raised regarding the parking lot spaces designated for faculty and staff. Bruce stated parking is not enforced since Lot 4 is not a “staff designated parking only” lot and Police Services does not ticket any non-staff using the lot. There will be a limited number of stickers for the 15 spaces and issued on first come first served. No other comments. Motion: Classified (Erika Greene) motioned to approve the car pool for spring 2015; management (Tammeil Gilkerson) seconded. Unanimously the motion passed. Question regarding funding of program. Funding approved by Budget and will come from Buildings and Grounds budget.

#### INFORMATION/DISCUSSION

7. Review of College Council By laws: Issue – Dr. Noldon stated there is no procedural guidelines for updating the College Procedures Handbook. Who has responsibility for review and update? What process is there in place to ensure this happens? Dr. Noldon proposes that the College Council review the College Procedures Handbook for updates such as sexual harassment. Discussion ensued. The District Governance Council (DGC) is currently reviewing district policies and procedures. Members who are part of DGC are responsible for reporting changes to the College Council. Suggestions: Task out to a task force to look at what other colleges are doing for best practice. What does DVC and LMC do? The task force would bring back the information to College Council. Dr. Noldon noted that our Sexual Harassment policy is outdated and asked how could it be updated in the Handbook? Recommendation: take section by section to ensure procedures align with District policies and bring back to this body. Dr. Noldon will take this task on.
8. Student Equity Report: Mayra Padilla reported that the deadline for submitting the Equity report has been extended. Meeting with partners that are most impacted by the changes such as Student Services.
9. Standardization of Voting for Brown Act Procedures: Issue – Do we want to standardize the way we vote on Brown Act committees. There are now different voting procedures. Wayne stated the Speakers are identified and vote along those lines with a majority: 50 plus 1. Discussion ensued.

Other committees can decide how they choose to vote and have the ability to do so. Question raised what does it mean to be an advisory committee? We need to be clear what the advisory committee's functions are. Suggestion: move to action item.

#### **STANDING COMMITTEE REPORTS**

10. **Budget Committee Report:** Mariles Magalong reported the committee met on September 16 - list of activities highlighted. Reallocation form revised making it easier to understanding what is being requested. Deadline to submit operating budget request is November 3, 2014. Question raised regarding management hiring: Why does not managers have to go through the same allocation process? The positions are not listed in the allocation formula. Dr. Noldon stated when new management positions are created they do go through the constituency process. It is vetted amongst the constituency and there can be discussions. Savings occurred when changing the dean position to a director. New management positions are presented to the College Council as an information item.
11. **Student Success Committee Report:** Mayra Padilla reported the committee met and discussed how to move forward with the Equity plan and work. Each person in student success identified areas they are involved with; participated in the road show; decision made not to create indicators; this is not a group of people doing the work but the institution. Will finish the final edits of the Equity report and bring back to College Council.
12. **Operations Committee Report – Tammeil Gilkerson – no report.**
13. **Planning Committee Report:** Denise Noldon reported the committee met and there was a brief presentation by the President on the college strategic plan. The committee's next scheduled meeting is on October 16 and Greg Stoup, Director of Research, is invited to give a presentation on the District Strategic Plan.

#### **STANDING COLLEGE COUNCIL BUSINESS**

14. **Campus Construction Updates – Mariles provided hand out of construction update:** Received Board approval to install plate piles to prevent further slippage in parking lots 16 & 17; project due to be finished in December 2014. Gym annex elevator delivered and due for completion December 2014. New college center still in progress; the closure of Library Drive set to take place on the next three Saturdays for safety. Closure times: October 11<sup>th</sup> – 7a-3:30p; October 18<sup>th</sup> – 7a-12p; October 25<sup>th</sup> 7a-3:30p. Campus wide electrical shut down December 29 and 30; seismic upgrade done; future scheduled maintenance: PAC, boiler room; performing arts center – during the summer 2015. Other scheduled maintenance/smaller projects. Mariles will provide monthly updates.
15. **Accreditation Visit:** Donna Floyd – completed!! Applauded with very good commendation Recommendations: 1) Distant Ed; 2) fiscal sustainability; 3) SLO assessment part of faculty evaluations; using assessment results to improve institutional effectiveness. Team will submit report by January or Feb to the Commission and the Commission will send out the results. The Team felt our sincerity; some meetings were canceled because questions were answered previously. The visit ended on a very good note of a team and collective effort. Dr. Noldon thanked everyone for a team effort. The Accreditation team was very impressed to know that the chair of the College Council is a student.
16. **Reports from Constituency Groups:**
  - a. **Faculty – Academic Senate met October 6.** Looking at best practice – policy change; pilot program for Drama; nearly complete with revision of academic senate by-laws.
  - b. **Students:** ASU finalizing Fall Festive Oct 28-29; working on training and recruiting of new recruits to establish committees and get processes in place. Getting clubs reactivated.
  - c. **Classified – Classified Senate met September 19 and there were 15 members,** an improvement from zero Shondra West gave presentation; Dr. Noldon was present; discussed handbook and staff participation on participatory governance. Next meeting scheduled October 17. We are a Brown Act committee; we planning future events on campus.
  - d. **Managers: no report**

17. **Announcements:** Dr. Noldon announced the Homecoming Celebration November 1. The committee is working on developing the program. We would like the college community and alumni to come out and celebrate the college 65<sup>th</sup> Hall of Fame Anniversary November 1. Dr. Noldon encourages the college community of come to at least one or both events. Vicki Ferguson announced the Veteran's Day celebration on November 5, 2014.
18. **Next Meeting – November 13, 2014**
19. **Adjournment –Manager (Vicki Ferguson) motioned to adjourn; seconded by faculty (Wayne Organ).**

*Each speaker from the public will be allowed two (2) minutes to address items listed on the agenda after submitting a comment card to the chair of college council, Antone Agnitsch, prior to discussion of the item. Comment cards are available at the meeting.*