



CONTRA COSTA COLLEGE

Budget Committee

Date: Wednesday, 01/13/2021 Time: 2 PM to 3 PM

Zoom: <https://4cd.zoom.us/j/92454758378?pwd=RnlzY0J0Q1FuVjdKTTZvbmlKQjY5UT09> Zoom ID: 924 5475 8378

Action Meeting Minutes

Call to Order 2:02pm

Attendance: Jason, Joel, Nick, Katie, Michael, Blanca, Sara, Andrew, Brian

Note Taker: Jacqueline Oré

Guest: Maritez

Meeting Adjourned 2:50pm

Agenda Items	Action Meeting Minutes	Follow-up/Task
I. Approval of Current Agenda	Move Information Discussion item Deadline for CARES Act Applications up to discuss deadline before Financial Aid application. Brian motion to approve the agenda, Michael Z. seconded and the committee unanimously approved.	
II. Approval of Minutes from December 16, 2020	Brian motioned to approve the minutes, Joel seconded and the committee unanimously approved.	
III. Public Comment	Maritez there is a new CORONA VIRUS RESPONSE SUPPLIMENTAL APPROPRIATIONS ACT, Higher Education	



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	Emergency Relief Fund (HEERF) \$6,005,000 is allocated for Contra Costa College. Minimum \$1.3 million is estimated for Student Grants.	
IV. Action Items A. Review/approve applications for CARES Act Funding		
a. Distance Education- Maritez i. Follow up: funding for External Accessibility Specialist from DSPS Grant	Maritez, DSPS did approve the \$6,000 for External Accessibility Specialist.	No action.
IV. A. b. Chemistry Department- Rene	Lab kits for General Chemistry for one section for Spring 2021. Michael motioned to approve \$4,500 to provide lab kits to Chemistry department, Katie seconded and the committee unanimously approved.	Jackie will forward to College Council.
IV. A. c. Financial Aid - Monica	CARES Act funds remaining is estimated as \$100,000 which does not include any other purchases that managers/Deans has approved up to \$3,000 per request. Joel motioned to approve \$100,000 to Financial Aid with the possibility to award an additional \$100,000 if there are funds	Nick will share an updated spreadsheet at the February Budget Committee meeting.



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	remaining from CARES Act funds, Andrew seconded and the committee unanimously approved.	
IV. Information/Discussion A. Deadline for CARES Act applications	Applications for CARES Act funding will no longer be accepted for review and approval. Other purchases under \$3,000 will continue to be approved by manager or Dean. Katie motioned to approve the deadline for CARES Act funding, Brian seconded and the committee unanimously approved.	Jason will send an email to campus regarding pending approval from College Council for the deadline for CARES Act applications to be immediate, the approval of funds to Financial Aid and any purchases related to CARES Act funding will continue to be approved by Dean or manager up to \$3,000. Jackie will forward the deadline for CARES Act funding



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		applications to College Council.
V. Adjournment	Meeting ended at 2:50pm. Next meeting is Wednesday, February 17, 2021 at 2:00 p.m.	