

Academic Senate Council Minutes for Monday, August 19, 2013

Academic Senate President: Wayne Organ worgan@contracosta.edu

VP/FSCC/CIC Kenyetta Tribble ktribble@contracosta.edu

LA Rep: Irena Stefanova istefanova@contracosta.edu

SS Rep: Alissa Scanlin ascanlin@contracosta.edu

LAVA Rep: Beth Goehring bgoehring@contracosta.edu

NSAS Rep: Vacant vacant@contracosta.edu

CTE Chair: Vacant vacant@contracosta.edu

Professional Development: Ellen Geringer egeringer@contracosta.edu

Student Services Chair: Chris Tarp ctarp@contracosta.edu

Office: Lynette Kral lkral@contracosta.edu

ASU Rep: Luanna Waters asuccdisa@contracosta.edu

LA Rep: Bonnie Holt bholt@contracosta.edu

SS Rep: Andrea Phillips aphillips@contracosta.edu

LAVA Rep: Lucile Beatty lbeatty@contracosta.edu

NSAS Rep: Seti Sidharta ssidharta@contracosta.edu

Classified Rep: Vacant vacant@contracosta.edu

Distance Ed Coordinator: Judy Flum jflum@contracosta.edu

Meeting Called To Order at 2:17 p.m.

Those in attendance were: Wayne Organ, Kenyetta Tribble, Beth Goehring, Lucile Beatty, Irena Stefanova, Bonnie Holt, Seti Sidharta, Andrea Phillips, Alissa Scanlin, and Luanna Waters.

Absent:, Chris Tarp, Ellen Geringer

Introduction of Guests: There were no guests in attendance. Andrea Phillips was introduced as the new division rep from Students Services.

Approval of today's agenda and minutes of May 6 meeting.

Agenda were approved with the addition of families of classes and distance education to the open discussion items.

Minutes were approved.

Presentations from the Public/Senate Announcements There were no presentations from the public. A representative position from CTE is needed to be filled. Kenyetta announced that the UNCF Empower Me Tour will be Saturday, September 14 and that there is no cost to attend. Andrea announced Transfer Day on October 8 and will be starting workshops in two weeks for information on transferring this semester, or in the future.

All College Day Follow-up Council discussed issues from the ACD agenda. Wayne thought Tammeil did a great job with the Score Card, making it interesting and understandable. Wayne would like the Senate to extremely look at program review and content review to determine why so much information is required. He asked that this issue be discussed at the next senate meeting.

Mission Statement and Strategic Initiatives Council discussed the involvement of faculty in the Statement revision process, and whether the Initiatives are in alignment with the current Statement changes were proposed. The first initiative 1st, 2nd, and 3rd sentences aligned with the statement, but the 4th and 5th needs rewording to enhance access to financial aid. The second initiative 1st and 3rd sentences aligned with the statement, but the 2nd sentence should be removed. The third initiative 1st sentence aligned with the statement, but the 2nd through 5th sentences should be removed because they're done at the district. A subcommittee of Judy and Wayne were elected to word smith the revised document. Wayne will gather the strategic initiative lists from the other two colleges for the next agenda.

Academic Senate Council Roles and Responsibilities Council discussed the roles and responsibilities of the Senate Council division representatives. Wayne is concerned that the information received by the division reps at the Senate meetings is not being disseminated well amongst the faculty. His idea was to divide faculty into groups so that each division rep would have an equal number of faculty to make contact with. It was decided that surveys could be created with less than ten questions; agenda items could be asked for a week before the agenda is announced; and, the division reps could ask for more time at the division meetings to discuss senate issues.

Academic Senate Goals Council reviewed the Senate's accomplishments from 2012- 2013, which included the establishment of the Program Revitalization process; the revision of the Mission Statement; and, the reorganization of the college committee structure. The goal established for 2013-2014 year is to revise the Program Review and Content Review processes; rewrite the Senate bylaws, address the short (3-day) turn-around between finals and submitting grades; and, work towards transfer degree. Wayne will check on the audit policy. It was discussed that Catherine Fites, from Admissions and Records, would be invited to attend the next meeting to address the deadline for semester grades.

Vice President's Report on Curriculum Issues Kenyetta updated the Council on CurricuNet and other curriculum issues. Even though the workflow was developed last semester, CurricuNet is still not working. Tammeil will be creating a committee to work on this problem. She is from San Jose Evergreen, where CurricuNet is being use, and she is very familiar with how to use it. Kenyetta said that the Senate could take a

larger stance on transfer degrees. She said that many transfer courses and programs sent to the state for approval have been returned because there is not enough information submitted for outside assignments. The ENGL AA-T was returned; KINES, GEOG, PSYCH, and, SOCIO transfer degrees will be going to the Board in September; MUSIC and MATH are pending; and CHEM was returned because there is not yet an approved TMC.

Facilities Master Plan President Noldon led this discussion. She reported that the District asked the college to provide a list of projects for the bond measure for the June 2014 ballot, distributed a copy of the facilities plan for the new bond. She said that it is needed by the end of the week. The construction beginning on the College Center was part of the 2002 bond project and should be ready by Fall 2016. She said that the programs listed on the plan will be moved to the new Science and Allied Health building which will begin construction by Spring 2017 and finished by 2020. She asked for questions and comments from the Senate. A suggestion was made to add space to Student Services and whether computer labs can be included in the facilities plan. Denise said that BYOD (Bring Your Own Device) will be encouraged, so building more computer labs will not be pushed for. The Senate voted on and approved the draft of the Master Plan.

President's Report No additional report given.

Open Discussion

Families of Courses Beth asked the question of whether families still exist. Changes were passed in Title V to restrict enrollment in PE, Music, Art, and Drama for only four takes including substandard grades, so families were agreed upon by the three colleges that included substantially same classes. Wayne said that families still exist and will be taking it before the FSCC and Chancellor's Consultation. He asked for some sense of how the Academic Senate Council feels on this matter. He said that the three CIC chairs will meet as an ad hoc committee to discuss this issue. He said that Susan Lamb wants it to go before the FSCC, but Wayne says that he has no expertise in CIC so that wouldn't work. Judy suggested that the joint chairs of the CIC ad hoc committee be a subcommittee of the FSCC. Repeatability was discussed and Wayne would like this to be an ongoing discussion item on the next agenda. A course can only be repeated for after-census drops, and substandard grades for a total of three times. There is not enough data at this time to determine how many students we've lost to other districts because they cannot take the class they need in our district resulting from the repeatability issue.

Distance Education Judy and Bonnie presented six D2L (Desire to Learn) workshops during Flex Week. There will be three more workshops presented and also drop-in sessions. The workshop materials can be accessed through the portal. By next semester, everyone will have a D2L section for each of their classes, whether they use it or not.

Adjournment – The meeting was adjourned at 4:08 p.m. Next meeting will be September 16.