

Academic Senate Council Minutes
Contra Costa College AA203
2600 Mission Bell Drive, San Pablo, California 94806
Monday, April 7, 2014

Call To Order: The meeting was called to order at 2:15.

Committee Members in Attendance: Wayne Organ, Gabriela Segade, Irena Stefanova, Bonnie Holt, Alissa Scanlin, Seti Sidharta, Beth Goehring, Rick Ramos, and Andrea Phillips.

Committee Members Absent: Judy Flum, Chris Tarp, Ellen Geringer, Michel Arnold, and Luanna Waters.

Visitors in Attendance: Joe Ledbetter, Marshall Alameida, Catherine Files, and Kathleen Donlan.

CONSENT AGENDA ACTION ITEMS

April 7 Agenda Rick motioned to approve agenda with the addition of a discussion item regarding the repeatability, by Beth, during open discussion; Seti seconded; Gabriela, Alissa, Andrea, Irena, Bonnie, and Beth were in favor; there were no abstentions.

March 3 Minutes Seti motioned to approve the minutes; Gabriela seconded; Alissa, Rick, Beth, Andrea, Irena, and Bonnie were in favor; there were no abstentions.

NON-CONSENT ACTION ITEMS

Resolution to Support SB 850 Implementation of a BS Degree in Nursing at CCC Marshall Alameida gave a background review of Senate Bill 850. He said that CCC funds and resources will not be used for the BA degrees. He would like to see a pilot program began here at CCC. He is here to ask the Academic Senate to support SB 850. He said that the nursing departments have worked together for over two years to gain support for this senate bill. The passing of this bill can broaden CTE programs. He said that by 2020, 80% of nurses will be required to have a BA degree. If this bill does not pass, CCC may lose the nursing program. The nursing program has 80 students, 40 each year for the two-year program. Marshall would plan on having all the theory courses taught online except for clinical experience, which enable more students to be accepted into the program. SB 850 does not refer to just any one discipline but to all workforce disciplines. It is not discipline specific. The Certified Nursing Association voices objection because there are so many nurses who do not have a BA. Wayne read the resolution that he had written and asked for approval. No motions were made to make changes to the resolution. Bonnie motioned to approve the resolution; Andrea seconded; Gabriela, Alissa, Rick, Beth, Irena, and Seti were in favor; there were no abstentions.

Commencement Date Change from Wednesday to Thursday in Spring 2015 The affected date is on a Wednesday, which means that night students taking finals cannot attend their graduation. Bonnie motioned to approve the change; Gabriela seconded; Alissa, Rick, Beth, Andrea, Irena, and Seti were in favor; there were no abstentions. The commencement date has been changed.

INFORMATION/DISCUSSION

Automatic Awarding of Degrees and Certificates Joe Ledbetter asked why students have to petition for degrees. He'd like to see degrees automatically awarded and put on the transcript. Catherine Fites said that the minute the student gets a certificate or degree it affects financial aid and veterans' benefits. She said that some students do not want degrees because of that reason. DVC automatically awarded degrees at one time but there were problems. Wayne will send out a request to find out if other colleges are awarding automatic degrees. Joe said that he visited three classrooms and the students in those classrooms thought it was a great idea. He also said that it is hard, and takes time, to apply for the degrees and certificates, and students cannot apply online. Catherine said that students will be able to apply online beginning Fall 2014. She also said that batch degree audits are coming and will be used to send letters to students to inform them of the classes they need to complete degrees or certificates. Right now, the audits are going back four years. Wayne feels that a resolution from the senate is needed to survey other colleges on the listserv and see how many are automatically awarding degrees. Catherine said that the new educational plans will suggest other certificates and degrees that the student can complete and apply for in the future based on the courses they have taken.

Joe asked why we have a published version of the catalog. Catherine said that all colleges have catalogs. It is required for accreditation. Historically, there are no Fall addendums; only Spring addendums. Wayne said that this discussion should take place at the Catalog Committee-level. Joe asked why revision dates can't just be put

in the electronic catalog. He asked if there is a statutory regulation that shows what the approved date is, instead of when the state approves it, and when it is allowed to be offered. Joe feels that the department should own the catalog and do the real time changes. He doesn't think that the CIC should be responsible to approve revisions. He feels only department chairs should have this responsibility. Wayne said that this issue should go before the CIC for discussion, and if no decision is made, then the issue will be returned to the senate. Joe mentioned that we now have the C-ID process to go through. Wayne will find out if there are statutory regulations. Joe suggested possible a doing a two-year pilot and also feels that the program review should include content review. Wayne asked Gabriela to take the issue of department chairs being in charge of revising course outline of records and explore whether this would endanger accreditation. Joe also feels that new courses and programs should go through CIC, but after they are approved, department chairs control the COR. Joe will pursue this issue at the CIC-level.

Use of the Transition Between Classes Policy Draft Proposal Update The proposal went to College Council where there was a long discussion on what "share" meant. Wayne read the original statement "The ten minute class transition time is shared between the instructor leaving and the arriving instructor." and the three alternative statements. The senate agreed that the statement should read, "The 10 minute class transition time is available to both instructors simultaneously". Rick asked if a student will be able to leave at the end of the class time to get to their next class without repercussion from their instructor. The senate said that the student can leave at the end of the 50 minute time allotted for the class.

Program Review Reform Update A person at DVC, Robert Burns, has created an online program review process. The district will buy it so that it can be used district-wide. The process is all template and all program reviews will follow the same format. Data from the last five years will automatically stream directly to the form, with comment boxes available. Data will no longer need to be looked up. After answering all questions, a report prints out. If CCC aligns with the DVC, LMC will do the same. So far, it looks to be meeting all the requirements for accreditation. The DVC program review also includes a budget plan. Wayne will use the process for the CCC Drama department program review and present it at division meetings. After acceptance by faculty, resolutions for acceptance will be sent to the ASU, classified, and management groups for approval. If approved, the template will be available for use Spring 2015.

Academic Senate Bylaws Review This agenda item was tabled for lack of time.

STANDING COMMITTEE REPORTS

Curriculum Instruction Committee Gabriela reported that CurricUNET will be up and running by Fall 2014. There will be training during summer and during flex week.

Student Services This committee has not met recently. No report was available.

SENATE PRESIDENT REPORT

Wayne reported that program reviews were being read at the President's Cabinet. The District Governance Council has been cleaning up the language in administrative policies and reviewing the draft budget. Wayne will send out the Power Point presentation of the CCCCD budget. The Governing Board supports SB 850. CCC department allocations were approved by the Budget Committee. Planning sent out a strategic initiatives request survey.

COLLEGE COMMITTEE REPORTS

There were no college committee reports available.

OPEN DISCUSSION

Beth said that a resolution, rewritten to only include Performing Arts was developed at the other colleges to resolve the issue of repeatability for art, drama, and music, but not PE. Wayne said he would not support separating PE in this resolution.

Presentations from the Public/Senate Announcements

There were no presentations from the public or Senate announcements.

Adjournment

The meeting was adjourned at 4:00 p.m. The next meeting will be April 21.