

**Academic Senate Council Minutes  
Contra Costa College  
Monday, January 14, 2013**

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**Those in attendance were:** Wayne Organ, Kenyetta Tribble, Aminta Mickles, Suzanne Huey, Beth Goehring, Alissa Scanlin, Seti Sidharta, Bonnie Holt

**Absent:** Wendy Williams, Irena Stefanova, Rick Ramos, Luanna Waters, Chris Tarp, Ellen Geringer

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**Call To Order with Introduction of Guests** The meeting was called to order at 2:15 p.m. There were no guests in attendance.

**Approval of today's agenda and minutes of December 3 meeting.** The agenda and minutes were approved. It was corrected in the minutes that the 6-year Program Review cycle has not been approved.

**Presentations from the Public/Senate Announcements** All ASC meetings will be accessible using CCCCONFERENCE for phone meeting participation if you are either on or off campus. Directions on how to access the meetings are written beneath the agenda. Landline users dial (888) 450-4821 and cell phone users dial (719)-785-4469; and, enter the password that will be included on the agenda. There were no presentations from the public.

**Families of Classes** Wayne said that the creation of families of classes is for the purpose of repeatability across the district. There is the possibility of four takes within the district. He said that PE departments who try to find loops in the process have been warned by the State Chancellor's Office that funding would be pulled from their programs. This may be an empty threat. Wayne has begun a list of district-wide families by scouring the catalogs. The State Chancellor's Office will not be training the auditors who will be approving these families. Students may be at a huge disadvantage when transferring to a higher education institution. Art and PE now hold one course time that includes all four levels and are graded on their level. The deadline to have this corrected in the catalog is April 1.

**Interaction between Senate Division Representative and Faculty** Wayne noticed, when he visits Division meetings, that the Academic Senate rep doesn't have a lot of time to discuss issues. He would suggest the reps solicit faculty prior to the division meetings for discussion items for meeting. He also asked if the reps might send email to their division faculty prior to the Senate Council meetings to solicit feedback on issues being discussed at the Council meetings. Since 53% of our students are taught by part-time faculty, he would like to see part-time faculty be better engaged in Academic Senate issues. Thus, he proposes to create a Senate position that would better allow the voice of part time faculty to be heard.

**Shared Governance Discussion**

- **Annual Unit Plan Application Form and Rubric Update** Tabled
- **Box 2A Process Review** Wayne reported that the new Box 2A request for faculty positions process was followed this time around. Instead of just applications being reviewed, the department chairs were allowed individual oral interviews and allowed to give presentations. President Noldon listed to all the presentations, which made a big difference in her decisions. She's now looking for additional money to hire more faculty. The presenters liked the process to pre-score themselves using the rubric. There was discussion at the Senate regarding how ECHD has an advantage over other departments because they have money to hire a position just for degree audits.
- **Operational Budgets and College Resource Allocation Process** Wayne said that President Noldon feels there are too many departments on campus to support well. She is not considering the 5-year program, and is planning on zero-based budgeting, but Wayne doesn't know when this issue was ever discussed. He's taking this issue to College Council because this must go through wide and inclusive discussion. Using zero-based budgeting, budgets will be built from zero and approved by the Dean. Wayne said that Deans don't always know what is good for the departments, or programs, such as how valuable a trip to Reno is for a band to participate in a competition. Denise is not considering the 5-year program, but only the zero-based budget

**Committee Structure Discussion** The discussion involved the question of whether the Scheduling Committee reports to the Enrollment Management Committee, or the other way around.

**Senate President Report** Wayne reported that Wendy needed to be replaced on the College Council and Alissa Scanlin has stepped up to replace her.

**Senate Vice-President/College Curriculum Committee Report** There was no report available.

**College Committee Reports** There were no reports available.

**Open Discussion** There were no other discussion items.

**Adjournment** – Meeting was adjourned at 3:55. Next meeting will be February 4.