

**DRAFT**  
**ACADEMIC SENATE COUNCIL MINUTES**  
**AA-216 2:15 p.m.**  
**Monday, September 18, 2000**

**CALL TO ORDER:** The meeting was called to order at 2:15 p.m.

**Present:** Susan Lamb (Chair), Fritz Pointer (CAH), Mike Henry (NAS), Jim Ulversoy (PE), John Kelleher (Instr. Services), Emilie Wilson (MCHS), Deborah Johnson (Classified Senate), Ron Weston (Faculty Dev)

**Absent:** Don Head (BSSAT), Judy Mays (Student Services), Liz Xiezopolski (FSCC)

**Guests:** Vern Cromartie (alt. For Don Head)

**APPROVAL OF AGENDA:** The agenda was approved with the deletion of items under New Business (D) Students Services and Curriculum and Instruction Manuals and (F) Block Scheduling.

**APPROVAL OF MINUTES:** The minutes were approved with corrections.

**ANNOUNCEMENTS:** Negotiations between the Governor's Office and the Retirement Coalition have culminated in a historic \$8.6 billion improvement in California State Teachers' Retirement System benefits. The Senate received an outline of the improvements approved. Lamb asked that the members spread the word to all faculty of the improvements.

There are two technology committees. The Technology Committee is chaired by Randy Watkins, Assistant Dean of Technology and covers all technology issues. The Instructional Technology Committee is chaired by Ellen Geringer and covers instructional issues concerning distant education, smart classrooms, educational software, and faculty training that deals with technology. All interested individuals may attend either committee meetings.

Every office area should have an access to a printer either by using a network printer or an individual printer when access to a network printer isn't available. If a faculty does not have access to a printer, they need to contact Randy Watkins.

**STANDING SENATE COMMITTEE REPORTS:**

**Associated Student Union (TBA)** No report.

**Middle College High School (Wilson)** Emilie Wilson is the new representative for MCHS. She reported that all is "up and running" smoothly.

**President's Cabinet (Lamb)** PFE funds were reviewed. \$8.1 million is available to the District. The Chancellor wants to take \$4.7 million off the top for district needs. Out of \$4.5 million of Instruction Equipment money, the Chancellor wants \$2.4 million off the top. That leaves approximately \$2.1 million divided by the three colleges, which allots CCC (18.6%) with approximately \$427,000. The distribution of this money will be decided at College Council before being distributed to the departments. Accreditation was also discussed.

**Operations Council (Lamb)** A proposal to reduce audit fees to less than tuition was not approved. Left-handed chairs will be ordered. All unknown telephone lines will be disconnected by October 1. Accreditation was discussed.

**Vocational Education Committee (B. Williams)** Barbara Williams is the new chair for the VocEd Committee.

**Classified Senate (Johnson)** The bond issue was discussed. Job Links 2001 will be here at CCC on April 28, 2001.

**College Council (Lamb)** The Accreditation Training workshop will tentatively take place October 4. College Council procedures were discussed. New budget, planning, and research committees were discussed. A proposal for memorial tributes was discussed. The Athletics Philosophy Statement was reviewed. The next meeting will be October 11 at 2:30 p.m.

**District Governance Council (Lamb)** The DGC will act as the District-wide Budget committee four times per year. A special meeting was called to discuss Affirmative Action.

**Governing Board (Lamb)** No report.

**Council of Chairs (Lamb)** McKinley Williams is calling for departments to do block scheduling. The faculty would like to see a "mock" block schedule. Program Review needs to be revamped. Accreditation Standards are changing. The State Chancellor's office has come down on Title 5. All vocational programs should be reviewed every two years, not every four or five years like others academic programs. A subcommittee consisting of Lamb, Cohen, Akers, David, Lock, and Clow will meet to revamp the whole Program Review. This item will be on the next agenda.

**FSCC (Xiezopolski/Lamb)** Minimum Conditions, PFE, and Management Evaluations were discussed. All the Vice Chancellors were evaluated without any faculty input. The evaluations of the LMC and DVC presidents did not follow procedure. It was not their year to be evaluated. The continuation of the Faculty Cluster was discussed, as was the F/T vs P/T faculty ratio (State ratio of 75/25)

**Technology Committee (Lamb)** This committee (chaired by Randy Watkins) needs members. It will meet on the fourth Wednesday of each month at 2 p.m. This differs from the Instructional Technology meeting (chaired by Ellen Geringer). At the last meeting (September 8) the Technology Plan was reviewed. A parental consent for minors to use the Internet on campus policy was proposed. The issue will be taken to the Operations Council.

**Student Services (Mays)** No report.

**Faculty Development Committee (Weston)** As far as the distribution of Faculty Development money goes, Weston says there has been limited feedback. The "one grant per department" has been eliminated. Faculty who have not received a grant is first on the list followed by 3, 2, 1 year respectively. There are approximately 20 grants available at \$400 each. More grants may be available from TTIP funds.

**Planning Council (Lamb)** Strategic planning ties research, planning, budget, and quantitative measures together.

#### **OLD BUSINESS:**

**State Minimum Conditions Changes** - There was no feedback on this discussion item.

**Composition of Academic Senate Council** - It was proposed that the power of the department chairs (Council of Chairs) somehow be brought into the Academic Senate. The division chair position doesn't equally support all faculty. Suggestions from the faculty are needed on how to accomplish this. The question of whether there should be an Academic Senate of Chairs was asked. This issue will be taken to the Council of Chairs and returned to the ASC agenda on October 16 for discussion.

**Issues for Academic Senate Council This Year** - There was no feedback on this discussion item.

#### **NEW BUSINESS:**

**Affirmative Action** - The District Affirmative Action Planning Committee met up through May to revise the Plan. On May 30, Greg Marvel, Vice Chancellor of Human Resources, learned that it was due to the State by November 1, leaving not much time for the Plan to be reviewed by the campuses. CCC Academic Senate feels this is unacceptable. Gay Ostarello, DVC Academic Senate president, is contacting the State Chancellor for an extension. There will be an open forum for questions and answers in DVC's Trophy Room, October 4 at 2:30. CCC will extend the same invitation to Marvel to speak at our campus. A copy of the new revised Plan will be sent to each Division office for faculty review. The Academic Senate's response to Marvel's pushing it through is to protest the process if an extension can not be gotten, or to submit the old Plan with a new one to follow stating that there was not enough time to review it by the campus. Lamb will take this response to the DGC.

**Bond Issue** - Lamb was encouraged to endorse it.

**Partnership For Excellence** - If the additional \$2 million is put toward economical development, DVC will receive it. Instead it could be put towards 1) full time faculty, 2) full time classified, 3) increased technical support, and/or 4) bringing the operating budget back to 100%.

**Campus Cruiser** - Randy Watkins has been negotiating with Campus Cruiser, a college portal that provides a web site to advertise news and events on CCC's campus, and to provide all of the students with email. It's important to stay in contact with the students. Our current server cannot handle 8000 students. With this server, the mass mailing message is only copied when the person comes online, eliminating the pressure on the server. It also has an interface with Datatel, so students can check to see if their enrolled, if any classes have been cancelled, etc. The student is given an ID number and a password. Access is forever. There is one banner of advertisement. It costs \$22,500 for set up and yearly costs based on 36,000 students. The other two colleges aren't interested in participating, so costs may differ. Advertising revenue will be shared with the colleges, which will go toward Student Services or ASU. Revenue is based on \$.36 for every page viewed daily (every time a person logs in, is considered a "view"). Randy feels we could break even in one semester. Money could be saved on postage. Randy will bring back a list of colleges who are already using Campus Cruiser.

**ADJOURNMENT:** The meeting was adjourned at 4 p.m.

**Respectfully submitted,**

**Lynette Kral**

