

DRAFT
ACADEMIC SENATE COUNCIL MINUTES
AA-216 2:15 p.m.
Monday, March 5, 2001

CALL TO ORDER: The meeting was called to order at 2:15 p.m.

Present: Susan Lamb (Chair), Don Head (BSSAT), Fritz Pointer (CAH), Mike Henry (NAS), Jim Ulversoy (PE), John Kelleher (Instr. Services), Emilie Wilson (MCHS), Deborah Johnson (Classified Senate), Judy Mays (Student Services), Liz Xiezopolski (FSCC)

Absent: Ellen Geringer (Instructional Technology/Faculty Development)

APPROVAL OF AGENDA: The agenda was approved.

APPROVAL OF MINUTES: The minutes were approved with corrections.

ANNOUNCEMENTS: Lamb reported that the PFE and Instructional Technology money is now at the college level. Handouts were included that showed CCC's allocation of \$959,995 of the \$5.4 million. \$2.7 million is still in consultation and must be agreed on by June. \$722,200 goes towards College Projects, which include \$344,897 to on-going projects and \$377,303 to "theme" which is "Enhancing Student Success." \$78,800 goes toward One-time Projects. \$65,000 goes for Full-time faculty. \$50,000 goes for Classified Position. \$100,000 will be allocated to Resource Development. \$58,995 will be allocated to restore the Operating Budget cuts from 1999.

STANDING SENATE COMMITTEE REPORTS:

Associated Student Union (TBA) Lamb attended the ASU meeting last week. They have a membership of 11 to 12 students. The ASU intend on sending out a survey to the students on the cheating policy change.

Middle College High School (Wilson) Emilie Wilson reported that all was well at MCHS.

President's Cabinet (Lamb) Discussions were on Accreditation Standard 10, the PFE recommendation to the College Council, and the Classified position hiring.

Operations Council (Lamb) No report.

Vocational Education Committee (Head) The committee is working on a marketing plan.

Classified Senate (Johnson) No report.

College Council (Lamb) Discussions were on PFE and Instructional Technology money. The 1999 budget cuts were published in *Today*. \$13,000 of the President's budget will go to buy a new car for the mailroom (Sil). 220 applications for Instructional Equipment grants and PFE money came through the College Council, which meets the second Wednesday of each month.

District Governance Council (Lamb) The Chancellor wants authorization to enter into contracts over \$56,900 without prior Governing Board's approval. The Board has referred it to the Finance Committee who has asked for the DGC's opinion. Discussion continued until the Senate voted that they would not support the resolution.

Governing Board (Lamb) No report.

Council of Chairs No report.

FSCC (Xiezopolski/Lamb) Discussions were on PFE, DVC's Academic Integrity Policy, Legislative Advocacy, and instructor titles. Gay Ostarello, DVC's Academic Senate president, took the issue of instructor titles to the District, supporting CCC, but the District stated that choosing instructor titles should be a District Office decision and not the individual campuses' decisions. FSCC decided that faculty from across the district should form an ad hoc committee to make the decision. With the ASC's approval, Lamb will appoint Leverett Smith and John Celesia to this committee.

Instructional Technology Committee (Geringer) An online Course Development Training for CCC faculty will be offered May 28 - June 21. If you are interested or have questions contact Ellen Geringer at ext. 4457.

Student Services (Mays) The committee has been working on the Student Grievance form. There have been no applications/nominations received for Distinguished Recent Graduate or Alumni.

Faculty Development Committee (Geringer) No report.

Planning Council (Lamb) The committee discussed cleaning up of data and the planning calendar. Faculty Development deadlines are still needed.

OLD BUSINESS:

Program Review Changes This was on the agenda as a second reading. Its was voted to approve the changes. Lamb will bring the Students Satisfaction Survey to next meeting.

Accreditation Standards - Standard 10 Governance and Administration Lamb will email out to members. She asked for comments to be emailed back.

DVC Academic Integrity Policy Lamb attended the ASU meeting. They hadn't made a decision. The ASU will be sending out a student survey. The ASC voted to support DVC's addition to their Academic Integrity Policy stating that "An instructor may revoke the student' option to withdraw from a course in which the student has been found cheating, plagiarizing, or otherwise in violation of the Academic Integrity Policy." The CCC Academic Honesty Policy won't be changed until the 2002 - 03 catalog.

Election Committee Update There are two nominations, Don Head and Saul Jones, for the position of Academic Senate President. Ballots will be by mail, not email.

2001 - 02 Legislative Program and Advocacy Service Bob Campbell will be paid \$2,200 for a ten-month period. The contract was approved by the Governing Board in January and it was published in the agenda. It is legal to use taxpayers' money to pay for a legislative advocate. Campbell's contract is not automatically renewed but must be approved by the Governing Board.

NEW BUSINESS:

CIC Faculty Survey for Change to Current Computer Literacy Requirements The CIC reviewed the current CCC graduation requirements. CIC members agreed all current graduation requirements are justified, but they felt the need to update the computer literacy area. They propose to change the title of Computer Literacy to Information Technology Proficiency and to update and increase the content of the computer literacy requirement to include various online skills. The CIC requested the ASC to survey the CCC faculty to determine if these changes are indeed necessary. A document was included to be used as the survey instrument. The ASC approved the survey and agreed to send the survey out to the faculty.

Contra Costa County's Teacher of the Year The colleges rotate for the District Teacher of the Year candidate. This year the honor goes to CCC. A request for nominations will be emailed out to the college community.

ADJOURNMENT: The meeting was adjourned at 3:30 p.m.

**Respectfully submitted,
Lynette Kral**