

DRAFT
ACADEMIC SENATE COUNCIL MINUTES
AA-216 2:15 p.m.
Monday, February 5, 2000

CALL TO ORDER: The meeting was called to order at 2:15 p.m.

Present: Susan Lamb (Chair), Don Head (BSSAT), Fritz Pointer (CAH), Mike Henry (NAS), Jim Ulversoy (PE), John Kelleher (Instr. Services), Emilie Wilson (MCHS), Deborah Johnson (Classified Senate), Judy Mays (Student Services), Liz Xiezopolski (FSCC), Ellen Geringer (Instructional Technology/Faculty Development)

APPROVAL OF AGENDA: The agenda was approved.

APPROVAL OF MINUTES: Reading of the minutes were tabled.

ANNOUNCEMENTS: Jess Reyes' response to Dale Peterson's newspaper article was discussed. The article is available in the Academic Senate office.

There was a Local Box 2A meeting. One additional new position is available. The departments must show a need for the new position. McKinley Williams will send out a letter to the departments.

If a course is full, students are placed on a Wait List. Only the students on the list can transfer into the course if there is a vacancy. The student has only so many days to respond before the next student on the list gets notified.

STANDING SENATE COMMITTEE REPORTS:

Associated Student Union (TBA) No report.

Middle College High School (Wilson) Emilie Wilson reports that MCHS is becoming nationally known. Fifteen high school courses are now collaborated with college courses. They are taking applications for the Fall semester. There are 60 new ninth graders. Wednesday, February 21 from 1:30 to 3 p.m. will be Preview Day. A Technology grant was received.

President's Cabinet (Lamb) Program Review was discussed. A training workshop will be presented Tuesday, February 6. The President's Cabinet was thinking about making a recommendation to the College Council to use PFE money in conjunction with Instructional Equipment money. PFE monies can be used for remodeling as long as its tied to specific goal increases, such as student request for better lighting, carpeting, and bathroom improvements. All PFE monies must be spent by June 30, 2001.

Operations Council (Lamb) Larger lettering for building signs were discussed.

Vocational Education Committee (Head) Funds are available to produce special classes for high school students here at CCC or at the high schools. More information will be emailed to faculty.

Classified Senate (Johnson) No report.

College Council (Lamb) No report.

District Governance Council (Lamb) Items discussed were 2001-02 Legislative Program, Legislative Advocacy Service, and the District's decision to eliminate sending out Students grade reports. Tim Clow is beta testing the online registration system that he received a grant for.

Governing Board (Lamb) The Foreign Student Enrollment Fee was increased to \$144 per unit. PFE was discussed.

Council of Chairs (Weston) No report.

FSCC (Xiezopolski/Lamb) No report.

Instructional Technology Committee (Geringer) Ellen Geringer distributed the results of the 2001 Accreditation Employee Survey for Standard 6: Information and Learning Resources, sponsored by the Instructional Technology Committee, that was given on All College Day. Everyone desires some type of training. Approximately 25 faculty expressed interest in composing a Distance Education course within the next couple years. This survey can be used as part of Accreditation.

Student Services (Mays) The committee is redefining the student grievance form and have put together their Program Review process.

Faculty Development Committee (Geringer) There will be training on Distance Education this June. In February, Flex Accounting will be presented, providing the hours that have been done. (Flex time is time paid

for hours not worked. If you haven't put in flex, you don't get paid for those extra hours.) The Staff Development Web Page is almost finished and all Flex information will be on it.

The Great Teacher's Seminar will be March 16 - 18. There are six slots available for CCC. Many applications have been received. A Service Training program teaching "Volunteerism" will be set up. Resiliency Training (Learned Optimism), a program teaching students about problem solving will be given by DVC in March.

Planning Council (Lamb) A Six-Year Cycle Planning Timeline to include catalog, budget, Faculty Development, etc is being created.

OLD BUSINESS:

Program Review Changes There were some changes made to the Self Study Process. The committees may be composed of fewer members if the department has fewer faculty. The selection will be done by the Department Chair, the Classified Senate president, and the Academic Senate. The Department chair will convene the self-study group, in consultation with the program members. Changes made under Validation were: that the college President with the department chair and the Academic Senate president will appoint the full-time administrator from another area to serve. The Classified Senate president along with the Academic Senate president will appoint a classified staff from within the college. This will be returned to the next agenda for discussion.

PFE Update CCC will have approximately \$900,000 of the \$5.4 mil distribution of PFE money to spend as follows: \$717K for college projects, \$65k for a full-time faculty position, \$50K for Classified positions, \$75k for College Operation budget, \$100K for Resource Development, and \$78K for college 1-time projects. The District can't take back any of the money except what is allocated to the college 1-time project and Educational Market Study.

Accreditation Standards - Standard 10 - Governance and Administration There is now a finished working draft that will be emailed to the Academic Senators. Lamb asked that the Senate email her any comments.

DVC Academic Integrity Policy There were 43 responses to the ballot sent out to the full-time faculty; 32 of the responses were "yes" and 11 were "no." Lamb will go to the ASU meeting and get the students' opinions of this issue and email results to the Senate.

Computer for Susan Lamb It was voted and approved to provide Lamb with a faculty computer. Pointer's computer has been replaced.

Election Committee Update A ballot was sent out to full time faculty. Only one faculty has responded with a nomination.

NEW BUSINESS:

Faculty Committee Participation A list has been completed and will be sent to the Senate members.

2001-02 Legislative Program Lamb asked that the Plan be reviewed and returned to the next agenda with feedback.

Legislative Advocacy Service The District has hired Bob Campbell as a Legislative Advocate at the State level. Questions to be presented from the ASC to the DGC regarding this issue are:

1. How much is Bob Campbell getting paid?
2. Where will the amount of the contract be published?
3. What is the length of the term/contract?
4. Is it legal to use taxpayers' money to advocate for more money?

ADJOURNMENT: The meeting was adjourned at 4 p.m.

**Respectfully submitted,
Lynette Kral**