

**Contra Costa Community College  
Academic Senate  
Request for Equivalency**

**Applicant:** \_\_\_\_\_

**Discipline Applying For:** \_\_\_\_\_

---

**Minimum Qualifications for Faculty in California Community Colleges**

**District Discipline Equivalency Standards: Uniform Selection Employment Guide**

For establishing the equivalent of the master's degree, possession of at least the equivalent in the level of achievement and breadth and depth of understanding is required. The candidate making the claim of equivalent qualifications must provide conclusive evidence in regard to I AND II below:

I. General Education Requirements BA/BS degree

II. Major Requirements for Disciplines Requiring the Master's

The equivalency process will recognize primary and related disciplines, i.e., before and after the first "OR," as identified on the Board of Governors list of disciplines, including subsequent revisions.

A. To be deemed equivalent, using a primary discipline, i.e., those before the first "OR" on the list of disciplines, the applicant must possess:

PLUS  
1. A Bachelor's degree from an accredited institution in any discipline.

2. 30 additional semester units of upper division or graduate course work (at least 15 units of which are graduate level) in one or more of the primary disciplines, from an accredited institution;

OR

3. Some combination of additional course work or documented study, in the discipline or a related discipline, and verifiable experience of such accomplishment in the discipline that the combination of coursework and experience equals a master's degree in one of the primary disciplines in breadth, depth and rigor. Appropriate licensure from professional state or national boards, e.g., CPA, BRN, may be deemed equivalent to some course work.

B. To be deemed equivalent, using a related discipline, i.e., those after the first "OR" on the list of disciplines, the applicant must possess:

1. A Bachelor's degree from an accredited institution in any of the primary disciplines listed on the Board of Governors list of disciplines, including subsequent revisions.

PLUS

2. 30 additional semester units of upper division or graduate course work (at least 15 units of which are graduate level) in one of the primary disciplines, from an accredited institution.

OR

3. Some combination of additional course work or documented study, in the discipline or a related discipline, and verifiable experience of such accomplishment in the discipline that the combination of coursework and experience equals a master's degree in one of the related disciplines in breadth, depth and rigor. Appropriate licensure from professional state or national boards, e.g., CPA, BRN, may be deemed equivalent to some coursework.

**Department Discipline Equivalency Standards:**

---

**CANDIDATE MEETS EQUIVALENCY STANDARDS FOR THIS DISCIPLINE BASED ON THE FOLLOWING** (E.g.: District Equivalency Standards, Department Equivalency Standards, Degree title is different from that in the minimum qualifications, but program requirements are the same)

(Transcripts, work experience verification and other relevant documents must be attached to grant equivalency)

**Degrees/Course Work/Training:**

**Work Experience:**

**Additional Qualifications:**

**Department Equivalency Verification Signature:**

**Department Chair:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Forwarded to the Academic Senate President** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
<i>Reason:</i>	

**Equivalency Committee Signatures:**       CCC       DVC       LMC

\_\_\_\_\_ **Date:** \_\_\_\_\_  
**Academic Senate President**

\_\_\_\_\_ **Date:** \_\_\_\_\_  
**CIC Chairperson**

\_\_\_\_\_ **Date:** \_\_\_\_\_  
**Past Equivalency Committee Member**

\_\_\_\_\_ **Date:** \_\_\_\_\_  
**Faculty At-Large**

• The CCC equivalency approval requires the Senate President and at least one other signature.