

Academic Senate Council Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806
Monday, March 16, 2020

Called To Order at 2:15 p.m. in GE111.

Committee members in attendance:

Academic Senate President Katie Krolikowski:

VP/CIC: Mark Wong

Distance Ed Rep: Mike Kilivris

CTE Rep: Lucile Beatty

SS Rep: Lorena Gonzalez, Sarah Boland

NSAS Rep: Leslie Alexander

LAVA Rep: Michell Naidoo, Andrew Kuo, Brianne Ayala (alt), Erika Watson (alt.)

Members not in attendance: Randy Carver (LA)

Guests in attendance: Brandy Gibson, Larry Womack, Elizabeth Schwarz, Nader Sharkes, Sandra Moore, Jeff Kamalian, Jason Berner, Laura Salas, Karen Ruskowski, Elaine Gerber, Ellen Coatney, Jason Low, Thomas Anderson, Damian Bell, Ameer Thompson, Mayra Padilla, Terrill Mead, Mary Johnson, Norma Valdez-Jimenez, Claire Legas

AGENDA ACTION ITEMS

March 16 agenda The agenda was approved with the removal of B2-4.

March 2, 10, 12 minutes Removed

Participatory Governance Information Removed

ASC Continuous Improvement Removed

COVID-19 Adaptation Discussion and Recommendations

Dr. Bell announced that Contra Costa and five surrounding counties are mandated by the Department of Health to shelter in place (SIP) beginning at midnight tonight until April 7.

- A technology hub will be set up in the library to supply student with laptops.
- Only essential employees (payroll, police services) will remain on campus.
- Even though SIP is mandated through April 7, remote instruction is still required through April 30.
- People over 65 should self-quarantine.
- For equity – students must have things like library and tutoring lab or laptops
- Can students opt for different choices?
- Can there be a Pass/No Pass option?

Remote instruction adequacy (comments, questions, etc.)

- If an instructor cannot teach the lab remotely, can enough be taught to enable the student to pass the class?
- Can the lecture be done remotely with the semester extended into summer to complete the labs?
- Can all courses be suspended until after the SIP?
- After the SIP ends, can labs be limited to 10 or less?
- DSPS student needs to be considered.
- Transfer requirements needs to be met.

Student access adequacy (comments, questions, etc.)

- Students now have external responsibilities to deal with the SIP and childcare.
- There are students who do not have access to resources and do not know how to access Insite.
- The students' stress levels are high.
- Basic needs and food that the campus provides will not be available to students.
- Students need clear direction from their instructors.

Other questions or comments

- Can repeatability be added to labs and course families?
- Can W or I be possible?

- Can course be suspended and continued into June?
- What are our sister colleges doing?
- Can we take a break before making decisions?
- Can Emergency Withdrawal be an option?
- Students need training to learn how to use remote instruction.
- ASCCC specifies that there is a need to document student/instructor contact.
- 60% of the course needs to be completed by April 10 or if affects financial aid.
- How can we centralize student comments?

Outcome

The Senate agrees to encourage students to not give up on their education, to reach out to them, and work hard to actively help them. If this is too much for faculty, we recognize it and will do what we can to help.

We need time to consider the following:

- Spring Break moved up with classes suspended
- Optional emergency waiver to allow students to be refunded for the cost of classes
- Options need to be considered for students to proceed with courses or not and send a clear message that they do have those options.

The Senate agrees that time is needed to adequately prepare courses to go remotely and agrees that there needs to be an academic pause for at least a week, but that Students Services are adequately prepared to serve the students.

PUBLIC COMMENT

There was no public comment.

Adjournment

The meeting was adjourned at 3:30 pm.

Respectfully submitted,
Lynette Kral