

EMERGENCY MEETING
Academic Senate Council Minutes DRAFT
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806
Thursday, March 12, 2020

Call To Order at 9 a.m. in GE312.

Committee members in attendance:

Academic Senate President Katie Krolkowski:

VP/CIC: Mark Wong

SS Rep: Lorena Gonzalez

NSAS Rep: Leslie Alexander

LAVA Rep: Michell Naidoo, Andrew Kuo, Brianne Ayala (alt), Erika Watson (alt.)

LA Rep: Randy Carver

Distance Ed Rep: Mike Kilivris

CTE Rep: Lucile Beatty

Members not in attendance: Sarah Boland (SS)

Guests in attendance: Brandy Gibson, Larry Womack, Marisol Cantu, Elizabeth Schwarz, Nader Sharkes, Nooshi Borhan

AGENDA ACTION ITEMS

Continuity of instruction

Can the CCC faculty provide adequate lecture-based instruction remotely?

- Canvas – Can we expect all faculty to be able to switch to Canvas?
- Video creation software
- Captions on YouTube
- Zoom
- There is concern whether all students will be able to maneuver doing classes remotely.
 - There needs to be a communication plan
 - There needs to be an assignment plan and feedback
 - There needs to be information on office hours
 - Possible, but not required, to have syllabus available on Canvas
- There were questions regarding faculty getting compensated for the extra work in creating the online (will be addressed later)
- There was a question of whether the class hours will remain the same (will be addressed later)

ACTION: It was decided that the faculty can provide adequate lecture-based instruction remotely

Motioned: Lorena Gonzalez

Seconded: Randy Carver

All in Favor: All present

Abstentions: None

Can the CCC faculty provide adequate lab/activity-based instruction remotely?

ACTION: It was decided that the faculty cannot provide adequate lab/activity-based instruction remotely for all and if the faculty feels they can then they are encouraged to do so. The Senate would like to adopt sentences 1 and 2 of the LMC Contingency Plan for Alternate Instruction.

- 1) All lecture-based classes will be delivered in a remote format beginning Monday, March 16 and will continue until Monday, April 13. During this time weekly check-ins will occur to determine if emergency measures should be cut short or extended, as needed.
- 2) Labs will continue to meet as scheduled. If you believe that you can teach your lab class remotely, you are encouraged to do so. However, the lecture portion of any lab class must be taught remotely beginning March 16.

Motioned: Erika Watson

Seconded: Leslie Alexander

All in Favor: All present

Abstentions: None

There was discussion, but no decision made for lecture/lab courses. Discussion involved the difference between lab and lecture taught on separate days, and lecture and lab taught successively.

Can the CCC faculty provide adequate student services/support remotely?

ACTION: It was decided that the faculty cannot provide adequate student support remotely but acknowledges that 50% of students in the district use cell phones as a remote tool.

PUBLIC COMMENT

There was no public comment.

Adjournment

The meeting was adjourned at 9:30 am. The next meeting will be March 16 in GE305

Respectfully submitted,
Lynette Kral