

**Academic Senate Council Minutes  
Contra Costa College  
2600 Mission Bell Drive, San Pablo, California 94806  
Monday, November 18, 2019**

**Call To Order with Introduction of Guests at 2:15p.m. in GE305.**

**Committee members in attendance:**

**Academic Senate President:** Katie Krolikowski

**VP/CIC:** Mark Wong

**SS Rep:** No representation

**LAVA Rep:** Erica Watson

**NSAS Rep:** Leslie Alexander

**Distance Ed Rep:** Mike Kilivris

**LA Rep:** Randy Carver

**CTE Rep:** Lucile Beatty

**Members not in attendance:** Luci Castruita (SS), Lorena Gonzalez (SS)

**Guests in attendance:** Karen Ruskowski

**AGENDA ACTION ITEMS**

**November 18 agenda**

**November 4 minutes**

**ACTION:** Approved

**MOTIONED:** Leslie

**SECONDED:** Mark

**ALL IN FAVOR:** Katie, Mark, Leslie, Erica, Mike

**ABSTENTIONS:** Randy

**NEW BUSINESS**

**College Plans and Budget Requests:**

**Strategic Plan Process** Katie informed the ASC about the Strategic Plan development proposal and asked for any suggestions/changes for the Planning Committee to consider Guided Pathways self-assessment. CCC is in Phase 2. The consultant will be asking for data on what we're doing on campus. They will also be meeting with the ASC. On ACD there will be a presentation "Here's Who You Are" to show the big picture of the Strategic Plan. During Phase 3, community engagement is needed. There should be Department Chair forums and Senate meetings included in the Plan.

**Accreditation Update:** Katie informed the ASC of the Accreditation Process Report progress. All sections have something written in it. There is not a Steering Committee. Jason Cole, VP of Peralta College, will be working with the individual groups. The Accreditation report and timeline are in SharePoint.

**eLumen Update:** Katie asked the ASC to provide feedback about implementation plan for CIC, SLO and Planning committees. Solano College has eLumen up and running and has invited CCC to visit. There are three committees that are involved with eLumen: CIC for the curriculum, SLO for learning outcomes, and Planning for program review. Cile said that only one SLO from each course needs to be assessed for accreditation. There is a possibility of eLumen interacting with Canvas. She also asked the ASC to encourage departments to figure out what they can get out of doing SLOs. She said she used the AUSER SLOs to attain money to get tools. Mark said they are in the process of loading the courses into eLumen, though much will need to be uploaded by hand. There is a possible April 1 rollout date for the curriculum piece.

**Reassigned Time Review:** Katie informed the ASC about the current reassigned time at CCC that may deter some faculty from serving on committees.

- 17 grant-funded positions for 3.65 release time total
- 22 ongoing faculty work positions for 11.14 release time total
- 7 shared governance positions for 2.9 release time total

**Hiring Update:**

**Director of Nursing and Allied Health** Three faculty are needed to serve on Director of Nursing and Allied Health hiring committee. Katie will send out a request to faculty to serve. The selection committee, composed of Mark, Leslie, and Katie will meet Friday at 4 p.m. to make the selections.

**CCC Vice President** Katie asked the ASC to recommend whether the new interim president should hire a permanent or interim VP. The ASC agreed that an interim should be hired but questioned whether we would get a better pool if we went out for a permanent VP. Katie will ask the search firm their opinion.

**4CD Chancellor search** Katie reported on the current status of the search. The Governing Board hired the consulting firm of Brice Harris for the chancellor search. Brice is the past state chancellor.

### **Committee Highlights:**

**Planning** The committee needs weigh-in on designing the program review shell.

**Student Success** The ASC reviewed the charge. The new one is much more focused on student success. The ASC thinks the chairmanship could be a quad-chair.

**Curriculum Instruction Committee** The last CIC meeting was cancelled because of the fires so there was an emergency meeting called after the last ASC meeting to approve consent agenda items. Mark said that the ASCCC has offered to provide a presenter during flex week for CIC training. Mark will schedule the flex.

**Distance Education** Mike reported that three workshops have been presented. An accreditation checklist will be created by winter break. The district DE is drafting a district-wide policy on regular effective contact. A handbook is being created.

**Guided Pathways** Katie reported that Kelly Ramos and Najia Azizi are the new co-chairs for Program Pathways and Pedagogy Workgroup. A January 14 retreat will be focused on creating meta majors.

**ASCCC Plenary** Katie reported on the plenary she attended November 6-7. She reflected on a few resolutions that were passed.

- 3.02–ASCCC resolves to denounce racism
- 3.04–ASCCC adopts paper on student equity
- 3.06- ASCCC resolves to include incarcerated youth included in equity plans
- 5.01- ASCCC adopts paper Faculty Role in Planning and Budgeting (“Your budget reflects your values.”)
- 5.02-ASCCC supports extending the Student Centered Funding formula (SCFF) end date of the hold-harmless provision by possibly two years
- 6.01-ASCCC supports the creation of BA degrees in community colleges
- 6.02- ASCCC supports the expansion of BA programs in Allied Health
- 6.03- ASCCC opposes the fully online community college, Calbright, teaching courses that are currently taught within the CCC, and opposes the placement of the Calbright College Center within the boundaries of any current district, which is currently set up in Oakland.
- 13.01- ASCCC will conduct a survey to evaluate collegial consultation in regards to Guided Pathways.
- 13.02- ASCCC supports a resource to support using data analysis that can be used to better serve students and advance equity-minded practices.

### **Conference and Training Opportunities**

**ASCCC Spring Plenary** The spring plenary is on April 16-18 in Oakland. Katie encourages as many senators to participate as can since it is local. The registration fees will be paid for from the senate budget if interested. Katie asked for an expression of interest/commitment of ASC senate members to attend. Mark, Erica, and Leslie may be available.

**COMMITTEE REPORTS** *Written updates provided from Representatives on items for approval, input, or discussion brought up by representative.*

There were no other committee reports available.

### **PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION**

Katie said campus closure due to the fires and poor air quality would be discussed at the next ASC meeting on December 2.

There were no presentations from the public.

**Adjournment**

The meeting was adjourned at 4:15 p.m. The next meeting will be December 2, 2019.

Respectfully submitted,  
Lynette Kral