

**Academic Senate Council Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806
Monday, October 21, 2019**

Call To Order with Introduction of Guests at 2:15p.m. in GE305.

Committee members in attendance:

Academic Senate President: Katie Krolikowski

VP/CIC: Mark Wong

LA Rep: Randy Carver

SS Rep: Luci Castruita, Lorena Gonzalez

LAVA Reps: Erica Watson

NSAS Rep: Leslie Alexander

CTE: Lucile Beatty

Members not in attendance: Mike Kilivris (DE)

Guests in attendance: Karen Ruskowski

AGENDA ACTION ITEMS

October 21 agenda

ACTION: Approved

MOTIONED: Leslie

SECONDED: Lorena

ALL IN FAVOR: Katie, Mark, Randy, Luci, Lorena, Lucile, Leslie, Erica

ABSTENTIONS: None

October 7 minutes

ACTION: Not available

NEW BUSINESS

Faculty Committee Membership Update Katie reported that there is low faculty participation on the College Council, Planning Committee, and Guided Pathways. She reminded the senate that there would be no faculty voice when it came to validating program reviews if there was not faculty representation on the Planning Committee. She asked the senate to speak to their divisions about these concerns and for feedback on how to increase participation on these committees. Lucile mentioned that a number of newly tenured faculty may be available next year.

Accreditation The accreditation steering committee met on October 4. There are four teams sharing the work and will begin standardizing the language by October 30.

Hiring update:

Interim CCC President Four candidates were forwarded and a forum will be held on Friday. Katie spoke of a possible poll instead of comment cards using a ranking system. The Governing Board will approve by November.

4CD Chancellor The chancellor is retiring in March. The Governing Board didn't approve either of the two search firms, PPL and AGB.

New FT Faculty November 15 is the deadline to apply for Box 2A. Katie asked for a ranking system for choosing. Council suggested that if departments applied last year and were not chosen, that they should be ranked higher this time around. The ration of students in the department (Fulltime vs. part time) should be considered. Consideration should be given when a contract has been previously signed by the Governing Board with an outside organization. Retirements should be replaced. Department with more GE and major transfer courses should be included in the ranking system. The need should be explained in the yearly unit audit. Librarian stats should be considered (FT vs PT). Departments should not be punished for release time for retiring faculty.

College Plans and Budget Requests Katie's request for a timeline for all college plans, so more input can be included, was agreed to by management. Katie reviewed the Guided Pathway Scale of Adoption Self-Assessment with the senate and asked for approval for her to sign. The senate asked for more time to

review it so it will be returned to the next agenda for adoption. The state has put GP on the back burner for this next year. Katie asked the senate if they see the importance of it or are we just doing it because the state wants it. The senate asked for clarity and wants to continue moving forward, working on a smaller scale on the more important issues. It also depends on the new president and how strong they feel about it.

UF Calendar Discussion. The senate discussed intersession implications. Every class must be associated with a semester so classes would need to begin during the last week of the class semester. The calendar looks like CCC can have a 3-week intersession in January. Cyber session messes with unit calculation. It needs to be more student friendly. Intersession could be all online. This would not begin until 2021.

College Council items:

Class Cancellation Policy Proposal The senate reviewed and discussed the Class Cancellation Policy which was Council of Chairs driven. A list of courses offered in a scheduled program cycle would be appreciated by Counseling. Katie suggested this be a Guided Pathway exercise.

Planning Committee Charge Change The revised charged of the Planning Committee will be approved at the next College Council.

Operations Charge Update This committee is no longer operating as it should be. Katie asked for support of the College Procedure definition, composition, and charge.

District Plenary: Hiring and Budget Practice will be the hot topic at this plenary scheduled for **November 12th from 2:30-4:30**. The Plenary will take place in the 2nd floor board room at the District Office in Martinez. The only way to change hiring procedures is the 4CD faculty senate to work together. Katie asked for suggestion for specific topics and questions to address. It was mentioned that in this age of technology, why isn't technology being used for checking the backgrounds of potential candidates. It was suggested that there should only be one hiring committee instead of one screening and one interview committee. There is no policy on the composition for managerial hiring. There should be constituency representation on all hires. The senate would like clarity on hiring all interims.

ASCCC resolutions: Katie presented an overview of the Fall Session resolutions that will be voted on and approved at the Fall Plenary to be held in Newport Beach November 7-9. She asked for feedback by November 7.

Conference and Training Opportunities Katie announced opportunities important to ASC.

ASCCC Spring Plenary The spring plenary is on April 16-18 in Oakland. Katie encourages as many senators to participate as can since it is local. The registration fees will be paid for from the senate budget if interested.

Local Equity Conference Mayra Padilla has free tickets for faculty to attend the Equity Institute 2.0 "Finding Our Way to Equity: Facilitating Embodied Action for Social Justice" that is being held at San Jose City College November 1-2.

CIC Training during FLEX CIC will be offering eLumen training during Flex Week in January.

COMMITTEE REPORTS *Written updates provided from Representatives on items for approval, input, or discussion brought up by representative.*

CIC Mark asked for support and feedback on the Queue and eLumen Timeline message he will be ending to the department chairs. It was suggested that Mark include some explanation of the problems that have caused the delay in implementing the new eLumen curriculum management system.

Distance Education Katie reported that online courses offered this spring need to be taught well because they will be filmed and used for accreditation.

SLO Lucile reported that accreditation requires that only one SLO from each class needs to be assessed yearly.

Professional Development Katie reported that NEXUS is being modified. Please send suggestions to Professional Development Chair Agustin Palacios.

PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION

There were no presentations from the public, announcement, or open discussion.

Adjournment

The meeting was adjourned at 4:00 p.m. The next meeting will be November 4, 2019.

Respectfully submitted,
Lynette Kral