

**Academic Senate Council Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806
September 16, 2019**

Call To Order with Introduction of Guests at 2:15p.m. in GE305.

Committee members in attendance:

Academic Senate President: Katie Krolikowski

VP/CIC: Mark Wong

LA Rep: Randy Carver

SS Rep: Luci Castruita, Lorena Gonzalez

LAVA Reps: No representation

NSAS Rep: Leslie Alexander

Distance Ed: Mike Kilivris

CTE: Lucile Beatty

Members not in attendance: Erica Watson (LAVA)

Guests in attendance: Manu Ampim, Carolyn Hodge, Vanna Gonzales, Karen Ruskowski, Jeff Michels

AGENDA ACTION ITEMS

September 16 agenda

May 02, August 21, 23, 27 minutes

ACTION: Agenda action items approved

MOTIONED: Leslie

SECONDED: Luci

ALL IN FAVOR: Katie, Mark, Randy, Mike, Luci, Lorena, Lucile

ABSTENTIONS: Lucile abstained from all minutes, except August 27. Mike abstained from August 21 minutes.

NOTE: Minor typos were corrected.

NEW BUSINESS

Semester/Year Priorities for ASC (Discussion) (Review Survey Results)

Outcome: Tentative priorities list determined.

Notes: The results from the flex survey activity showed that accreditation and presidential hiring were top priorities for this year. 2019-20 Senate goals will be discussed at the next meeting.

Management Hiring Committee Faculty Selection Procedure (Discussion)

- **Review of LMC/DVC Practices**
- **Consider Proposed Methods for CCC-Draft Criteria Document for Selecting Faculty for Hiring Committees**
- **Review of 4CD Hiring Committee Step**
- **Steps and Timeline**
- **Faculty Recruitment**

Outcome: Determine process to select three faculty to represent Academic Senate in upcoming CCC presidential hire.

Notes: The Senate was asked to select three faculty (not to include the UF rep) to participate on the president hiring committee. Katie presented the recruitment letter and application that she will send to the faculty asking them to respond by noon September 23 with the completed application. The question, "What have you done on campus that supports equity practices (in-class or hiring committee), and how has your practice of equity affected your classroom?" will be added to the application. The criteria for selecting faculty for hiring committee was reviewed. The vetting of the applications will be done on September 23 from 1-2 p.m. by Mark, Katie, and Leslie. Mojdeh, Katie, and Brandy will meet on Tuesday, September 24 to discuss the selection.

ACTION: Randy motioned that Katie send the letter and application out to all faculty; Luci seconded, all in favor; no abstentions.

There was discussion of the timeline and of whether an interim position should be even considered.

- Randy felt the process should be slowed down. He has no preference towards either position.
- Carolyn likes having an interim so that if they decide to apply for the permanent position, we get a chance to know them first.

- Manu believes that one and a half year is too long for an interim to be here. The job announcement should be sent out for eight weeks. He said that all presidents' contracts have a 1-year review. He doesn't want to wait until summer to begin the process of hiring a new president.
- Leslie is concerned with Accreditation. She favors a longer timeline with a January start date.
- Lucile would like a longer timeline to get a larger applicant pool.
- Lorena felt 6-8 weeks is needed for the application pool and advertising with the interim beginning in January for one year.
- Mark agrees with all above with a longer job announcement search of 6-8 weeks. He would prefer a permanent but will accept an interim position.
- Mike feels the timeline should be extended.
- Karen agreed with all the above.
- Luci would like a longer application period with the interim interested in becoming permanent.
- Vanna said that according to the Chronicles of Higher Education, college president positions role over every three years and that CCC has been lucky to have presidents that have had longer terms. She said that depending on when we go out for hire, we may only get applicants who haven't gotten hired by other colleges. She would like a permanent president position hired and be in that position during Accreditation. She doesn't think Chancellor Wood has articulated why he feels it needs to be an interim. She feels the job search for a permanent position should go out now and be on board in Spring.
- Manu added that PPL Consulting is consistently used by the district for applicant search. He feels that Best Practice is at least eight weeks and that at least a two-month process is needed so that the permanent president is hired in Spring. He reminded the Council that Chancellor Wood is leaving March 30.

The Council agreed on an 8-week search process beginning immediately with applications due at end of November with interviews in December and start date at the end of the Fall semester or in January.

ACTION: Leslie motioned that the permanent president position search with a full proper eight-week process to find the best possible candidate begin in November with interviews in December, and start date the first day of classes in Spring; Luci seconds, all in favor; no abstentions.

CIC Committee Highlights: Proposed policy for CIC to use that states criteria used to define an 'emergency' course/program proposal, and a system for assessing new proposals.

Outcome: Procedure for CIC to use in determining 'emergency' curriculum proposals which will be put on agendas immediately approved.

ACTION: Tabled for lack of time.

Planning Committee Highlights:

- Strategic Plan
- Program Review and Validation
- eLumen Implementation Importance of Faculty Participation

ACTION: Tabled for lack of time.

United Faculty:

- Contract Negotiations Working Documents (not final agreements)
- UF Guest to Answer Questions

ACTION: Tabled for lack of time.

Reassigned Time Request

- POCR Lead 20%/semester

ACTION: Tabled for lack of time.

COMMITTEE REPORTS *Written updates provided from Representatives on items for approval, input, or discussion brought up by representative.*

ACTION: Tabled for lack of time.

CIC (Mark Wong)

Distance Education (Mike Kilivris)

Equivalency (Katie Krolikowski)
Classified Senate (Brandy Gibson)
Associated Students Union (TBD)
Guided Pathways (Katie Krolikowski)
Student Success (TBD)
Planning (Jon Celesia)
Operations (Elaine Gerber)
Budget (Carol Stanton)
Council of Chairs (Manu Ampim)
President's Cabinet (Katie Krolikowski)
SLO (Lucile Beatty)
AB705 "Task Force" (Nooshi Borhan, Terrill Mead, Dickson Lam)
Professional Development (Agustin Palacios)
(Strategic) Enrollment Management (TBD)
Catalog and Scheduling (TBD)
Safety (TBD)
Sustainability (Nader Sharkes, Joy Eichnerlynch)
Technology (TBD)
Grants (TBD)
ASCCC Liaison reports a) Open Educational Resources b) Career Technical Education c) Guided Pathways d) Area B
PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION
There were no presentations from the public, announcement, or open discussion.
ADJOURNMENT
The meeting was adjourned at 4:15 p.m. The next meeting will be October 7, 2019.

Respectfully submitted,
Lynette Kral