

**Academic Senate Council Minutes  
Contra Costa College  
2600 Mission Bell Drive, San Pablo, California 94806  
May 6, 2019**

**Call To Order with Introduction of Guests at 2:15 p.m. in GE-305.**

**Committee members in attendance:**

**Academic Senate President:** Beth Goehring

**LA Rep:** Randy Carver

**LAVA Reps:** Amanda Choi, Sandra Moore

**Distance Ed:** Mike Kilivris

**Members not in attendance:** Lorena Gonzalez (SS)

**Guests in attendance:** Karen Ruskowski, Mayra Padilla, Brandy Gibson, Jack Wheeler, Laura Salas

**VP/CIC:** Mark Wong

**SS Rep:** Luci Castruita

**NSAS Rep:** Leslie Alexander

**CTE:** Katie Krolikowski

**CONSENT AGENDA ACTION ITEMS**

**May 6 agenda** Leslie motioned to approve the agenda; Sandra seconded; all in favor; no abstentions

**April 15 minutes** Mark motioned to approve the minutes with corrections to the distance Ed report (Students can complete the major requirements for the AS-T degree in Business Administration 100% online.); Sandra seconded; all in favor except for Amanda and Randy who were not in attendance at this meeting and abstained.

**Corrections to the minutes of March 18** Katie motioned to approve the minutes with corrections to the distance Ed report (Tish wants to be modest and pick 1% growth and said that the College Council is fine with it. She said that Vice Chancellor of Education, Mojdeh Mehdizadeh would be comfortable with a 1/2% value.) The April 15 minutes state, "The College Council did not formally recommend the plan to address stretch goals."; Leslie seconded; all in favor except for Sandra and Luci who were not in attendance at this meeting and abstained.

**COMMITTEE REPORTS**

**Curriculum Committee** Mark asked for feedback on the list of rationales that has been created to begin a process for how the CIC approves the addition of extra classroom hours without increasing the unit value of the course. 1) AB705 Math and English student support, 2) Transfer articulation and licensing, 3) Increase in student success after two academic years, 4) Multiple to match historical hour of other courses, 5) Grant funded, 6) Setup and take down skills. Katie suggested leaving more time between classes. Beth suggested a non-credit support course. The majority of the ASC supports the list. Katie motioned and Leslies seconded; all in favor that this issue should go to College Council for discussion and be returned to the next senate agenda.

**Distance Education** Michael reported that the grant application was submitted and he should hear back the results by June 1. Beth said there were approximately 85 applications for this grant which all have to be reviewed by May 15. The DE Committee is happy to have two student reps join the committee. POCR has been partially successful. Some of the mentees dropped out; reason possibly being no stipends available.

**Guided Pathway** Katie presented the Guided Pathways Scale of Adoption draft which was submitted to the State Chancellor's Office by April 30. She addressed the scale of adoption at our college, progress to date of implementation, and next steps towards implementation of the four Essential Practices categories 1) Mapping Pathways to Student End Goals, 2) Helping Students Choose and enter a Program Pathway, 3) Keeping Students on Path, and 4) Enduring that Students are Learning.

**NEW BUSINESS**

**Equity Plan** Mayra shared the Equity Plan which is still being updated. The College Council meeting on May 9 will have the updated version that needs to be on the June Governing Board agenda. The Strategic Plan is focusing on historically minoritized groups. This is a 3-year plan to figure out who the

disproportionate groups are. Mayra went over everything funded by Equity to meet the goals of 1) Successful Enrollment, 2) Retention, 3) Completion of transfer level Math and English, 4) Transfer to 4-year institutions, 5) Earned credit certificates over 18 units, Associate and CCC Bachelor degrees.

**New Funding Formula** Tabled to next agenda.

**Faculty Leadership Release Time Positions Available and Updates** Lucile Beatty has been selected as the new SLO/AUO co-chair working alongside Brady Gibson. Jon Celesia has been selected as the co-chair of the Planning Committee. The Articulation and guided Pathway positions have not been selected yet.

**Program Review Software Use Extension (WEPR)** Katie motioned and Mark seconded that WEPR will continue to be used.

**Town Hall Meeting** State Chancellor Eloy Oakley has scheduled a visit to CCC on May 13.

**Review of Faculty Senate Structure/Processes/Outcomes (for Accreditation)** Tabled to next agenda.

**SLO Assessment Collection Update** The SLO Coordinators sent spreadsheets to the Division Deans asking for all historical information received.

**Proposed GP Resolution Statement** Tabled to next agenda.

**OER coordinator position** Amanda asked for feedback on the new OER coordinator faculty position that will be part of Equity's OER/Affordable Textbook plan for the college and that will be included in the 3-year plan. \$33K/yr. is allotted to OER. Responsibilities will include inter-college communication, training and managing students. The position will be for 50 hours per semester at the OEAS rate. She has asked the senate to send out an invitation for this position to faculty. Amanda will forward the job description and a more thorough list of duties to the senate. Though the funding may not be available, it would be beneficial to find an interested faculty for the position now. It would be approximately scheduled for 5 hours per week for 10 weeks with minimal hours in the beginning and towards the end of each semester. A fulltime-position faculty would be preferred.

**Computer Assignments for Campus Shield Panic buttons** Tabled to next agenda

#### **PENDING BUSINESS/ UPDATES/DISCUSSION**

**eLumen Update** SLO assessment on eLumen will not be available until Spring 2020.

#### **PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION**

This was intended to be the last Senate meeting of the year but since there were many issues not addressed, Katie motioned and Randy seconded; all in favor to have schedule the last meeting as May 20.

#### **Adjournment**

The meeting adjourned at 4 p. m. The next meeting will be May 20, 2019 in GE-305.

Respectfully submitted,  
Lynette Kral