

**Academic Senate Council Minutes**  
**Contra Costa College**  
**2600 Mission Bell Drive, San Pablo, California 94806**  
**March 18, 2019**

**Call To Order with Introduction of Guests at 2:15 p.m. in GE-305.**

**Committee members in attendance:**

**Academic Senate President:** Beth Goehring

**VP/CIC:** Mark Wong

**LA Rep:** Randy Carver

**SS Rep:** Luci Castruita

**LAVA Reps:** Sandra Moore, Amanda Choi

**NSAS Rep:** Leslie Alexander

**Distance Ed:** Mike Kilivris

**CTE:** Katie Krolikowski

**Guests in attendance:** Karen Ruskowski, Maritez Apigo, Jared Romero, Kelly Cadungug, Tish Young, Mayra Padilla, and Lorena Gonzalez.

**CONSENT AGENDA ACTION ITEMS**

**March 18 agenda** Randy motioned to approve the agenda; Katie seconded; all in favor; no abstentions

**March 4 minutes** Leslie motioned to approve the minutes; Randy seconded; all in favor; no abstentions

**COMMITTEE REPORTS**

**Curriculum Committee** Mark reported that the message was sent out to faculty on Friday that the last day to use CurricUNET will be March 31 and all drafts will need to be launched by then. After March 31 all drafts will be removed. There is a new version of the PCAH which is the state curriculum handbook. The catalog may be fully online with no printed versions. It would be a live document and updated continually. Addendums will be added.

**Distance Education** Mike reported that a workshop on Assessibility will be presented on Friday, March 22. The district will be offering a hybrid pedagogy course this semester. There will likely be student Canvas and online readiness modules or courses available Fall 19. He reported that only 54% of first-time students are passing their online classes. OEI implementation – Last Friday, they requested to be allowed to apply for a \$500K grant. If they are allowed to apply, a grant writer will need to be hired.

**Guided Pathway** Katie reported that a Guided Pathway webinar will be presented on April 10. The first report is due to the Chancellors Office on April 30. It can be revised up until September so Katie would like the Senate to push for more vetting with campus wide involvement. The groups have been assembling information for students. FYE group has been role playing as FYE students. GP is focusing on placement and assessment in Math and English. On March 7, the state Guiding Pathway committee visited. She said the Chancellors Office said to focus on what the college already does and not what they don't. Katie feels that CCC is doing well in the GP process compared to other colleges. She will bring the first report to the GP workgroups and then the ASC for vetting.

**NEW BUSINESS**

**Student Equity & Achievement Program (SEAP)** Mayra said that they have been having speakers on the equity plan and the new integrated planning initiatives for the state. but there is no dialog with the faculty afterwards. Lorena Gonzales will be the faculty voice. Mayra said that in order to move forward with the new funding formula, we must 1) adopt the Visions for Success which the College Council may be finalizing on April 11. 2) Rebrand three programs into one and combine funding which the College Council may also be finalizing on April 11. 3) Provide Reassign time for Basic Skills faculty (AB705 English, Math, ESL). All innovation grant projects of the past year will be honored. 4) Who is managing the money? (Equity and Institutional Effectiveness Office will be managing the money, but the Business Office needs to be more involved) 5) The SEAP matrix has changed. Greg Stoup will address this at the April 11 College Council. 6) This equity plan is asking for assessment of at least three past years of funded initiatives.

**Developing an Equity Minded Community of Practice for Faculty** The equity office is working with the professional development committee on developing an equity minded community of practice for faculty and are asking for feedback and suggestions. Lorena said that we're a minority service college. Three pedagogy equity workshops are being developed, along with workshops on updating syllabi and creating exclusive/inclusive curriculum. There are plans to hold a pedagogy conference here at CCC, and the inclusion of incorporating teaching and learning pedagogy in Nexus. Topics will include "Who are we serving here at CCC?" and "What's in a name?" on how to pronounce names of students. Mayra said new faculty need to feel supported. Beth said that the Nexus requirement, Teaching Men of Color, includes 15 hours geared toward pedagogy. Beth asked the new faculty in

attendance whether they felt that course was useful. They felt that although much was learned, that 15 hours were too much. Mike said there should be deliverables, to keep a version of it, and have a name coach through OEI. Mayra would like to see something done to assess how well we provide an equity minded approach in class room instruction. Kelly asked how does equity minded fit in with Academic Freedom? Beth said that all faculty must teach to the official course outline of record, but how we choose to teach the material is “academic freedom”. Some departments have standardized textbooks, tests, and assignments that are used by all the faculty teaching a course, but some choose to use their own materials. Beth stated that “while Academic Senate fully supports equity in instruction”, she would like additional discussion about the three pedagogy equity workshops before the Academic Senate gives a vote of support.

**Institutional Set Standards** Tish would like to start conversation of what the four floors should be and what are the stretch goals. Tish wants to be modest and pick 1% growth and said that the College Council is fine with it. She said that Vice Chancellor of Education, Mojdeh Mehdizadeh would be comfortable with a 1/2% value. The annual report, based on 2017-18 data, is usually sent to the ACCJC on April 1.

#### **PENDING BUSINESS/ UPDATES/DISCUSSION**

**UPDATE: Strategic Enrollment Management Committee Member Selection Process** Beth announced the SEM members.

**UPDATE: eLumen** Beth did a short presentation of eLumen. She explained that we are in the process of moving only “Active” courses over first and then courses “In Review” will be moved later.

#### **PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION**

There were no presentations or open discussion.

#### **Adjournment**

The meeting adjourned at 4 p. m. The next meeting will be April 15, 2019 in GE-305.

Respectfully submitted,  
Lynette Kral