

Academic Senate Council Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806
March 4, 2019

Call To Order with Introduction of Guests at 2:15 p.m. in GE-305.

Committee members in attendance:

Academic Senate President: Beth Goehring	VP/CIC: Mark Wong
LA Rep: Randy Carver	SS Rep: Luci Castruita
LAVA Reps: Sandra Moore, Amanda Choi	NSAS Rep: Leslie Alexander
Distance Ed: Mike Kilivris	CTE: Katie Krolikowski

Guests in attendance: Karen Ruskowski and Jared Romero.

CONSENT AGENDA ACTION ITEMS

March 4 agenda Mark motioned to approve the agenda; Randy seconded; all in favor; no abstentions

February 4 minutes Leslie motioned to approve the minutes; Sandra seconded; all in favor; no abstentions

COMMITTEE REPORTS

Curriculum Committee Mark reported that there are approximately 100 proposals that are DIC approved waiting to be placed on the CIC agenda. There is also the push for 16+ lower unit degrees by the state. CIC is urging faculty to complete their Content Reviews before CurricUNET closes down. Karen and Beth will work with management to skip approved proposals to the active level.

Distance Education Mike reported that as part of the UF contract, new faculty may be required to have online training. There may also be a requirement for professional development every couple years so new workshops will be offered in areas of equity, accessibility, etc. The district is working on online training for student readiness resources by next year. There was discussion of it being available during FYE in Counseling with and being included in COUN 120. He announced a OEI districtwide team meeting on March 11. He said that the pilot POCR program is underway with these courses being offered in OEI by next year. He confirmed that only the mentors will receive stipends of \$500. The courses will need to be approved at state level before becoming part of OEI. Mike will write a summary of the POCR program.

Guided Pathway Katie attended a IEPI (Institutional Effectiveness Partnership Initiative) training workshop. She reported out to the Planning Council the Why, What, and How of Guided Pathways. Why? Students. What? Visions for Success, How? Guided Pathways. She spoke on connecting college plans with metrics. The student funding formula is 70% from FTES, 20% from supplemental funding (low income, etc.), 10% student success. There are four types of students: 1) Adult Ed/ESL - 2) Short-term – 3) degree transfer – 4) undecided. There are six metrics to be measured on. Katie provided links to these data sources. <http://cccco.edu/Data.aspx> and <https://www.calpassplus.org/launchboard/Student-Success-Metrics.aspx>

Guided Pathways has a new website. Members are needed for the workgroups. There is a plan for hearing student voices called Stepwise. It is a panel of students voicing their concerns and opinions. She also said that Guided Pathway money can be used for professional development. Thursday, March 7 is the next Guided Pathway meeting.

NEW BUSINESS

Emergency Sheet Beth reported that this emergency sheet was created by Police Services and distributed at the Operations meeting. The Senate reviewed it and felt the color scheme needed to be changed so that it could be read easier. The log is good except for the colors. It was pointed out that the number that is supplied is the main number of Police Services but it is unmanned.

CCCCD Academic Senate Plenary The 4th FSCCC Plenary is April 29 and the topic of conversation is Academic Freedom. Beth asked for any other topics that should be included in the plenary. The senate members suggested discussions on professional development, and changing of the overall process of the selection of administrators.

Website Filtering Library reps from the three campuses met with Mojdeh and agreed that there will be a warning with wording that proceeding on the site will be tracked. The Council members reviewed the two versions and agreed that the "B" version, with the typos, is the better.

Multipurpose Roster Confusion This process cannot be used after the census drop date. The roster must be printed and marked before sending.

Strategic Enrollment Management Committee Member Selection Process The Scheduling and Enrollment committees are being converged. There will be two reps from each division. Beth sent out a request for members. The Senate Council members will decide the reps if there are more than two from each division to step up. The senate was asked to create the policy on voting. Suggestions were 1) two votes from each division with vacancies filled in by faculty from other divisions, 2) division of one could have double vote, and 3) one vote from each constituency group. They agreed on one vote per group. A consensus is 50%+1.

PENDING BUSINESS/ UPDATES/DISCUSSION

eLumen Department program review data breakdown was loaded by district based on funding sources and this has created disorder.

New Late Add Process Beth reported that the district would work on the ASC suggestions.

Academic Renewal Policy Beth reported that the policy was approved by DVC and LMC and on the DGC agenda.

Revision of Parking and Traffic Regulations Beth reported that this revision was voted down at DGC.

PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION

There were no presentations or open discussion.

Adjournment

The meeting adjourned at 4 p. m. The next meeting will be March 18, 2019 in GE-305.

Respectfully submitted,
Lynette Kral