

**Academic Senate Council Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806
December 3, 2018**

Call To Order with Introduction of Guests at 2:15 p.m. in GE-305.

Committee members in attendance:

Academic Senate President: Beth Goehring

VP/CIC: Mark Wong

LA Rep: Randy Carver

SS Rep: Luci Castruita

LAVA Reps: Sandra Moore, Amanda Choi

NSAS Rep: Jon Celesia, Leslie Alexander

Distance Ed: Mike Kilivris

CTE: Katie Krolkowski

Guests in attendance: Alissa Scanlin, Karen Ruskowski, Bashir Shah, Francis Reyes, and Miguel Johnson.

CONSENT AGENDA ACTION ITEMS

December 3 agenda Katie motioned to approve the agenda; Randy seconded; all in favor; no abstentions

November 5 minutes Leslie motioned to approve the minutes; Randy seconded; all in favor; no abstentions

NEW BUSINESS

Academic Renewal Policy Academic Renewal is the process where students can petition to remove substandard grades to strengthen their overall GPA. The coursework and grade remains on the transcript but is not factored into the GPA.

This new proposal will, 1) allow up to 30 units (previously 24) to be alleviated; 2) require the student to have completed either 9 units of work with a 3.5 CGPA, 15 units with a 3.0 CGPA, 21 units of work with a 2.5 CGPA, or 24 units of work with a 2.0 CGPA since the work to be alleviated is completed. (This was previously a total of 20 units of satisfactory work); and 3) alleviated grades will not be shown on the transcript. The Council agreed that they would like to hear some justification as to why these changes are being proposed, and that 21 units of work with at least a 2.0 CGPA is reasonable with 9 being too low and 30 being too high. Beth will take this decision back to the next Chancellor's Consultation meeting.

Pearson Publisher Product Push of Student textbook Opt-in Opt-out program BEWARE! Pearson has a lot of instructor resources and is now charging students for material fees to use these resources. Students can opt out but the Bookstore still has to pay for it.

OER Grant The college has been awarded \$100K over a three-year period to develop OER (Online Education Resources) to develop digital readers for which faculty will receive a stipend. There is a possibility that C-ID contractual agreement could reduce OER usage, Beth will investigate this issue. Senate members raised the question of controlling the quality of materials and creating a vetting process for the readers.

District Strategic Plan The District Strategic Plan will be discussed at the December 13 College Council.

District Academic Freedom Statement This discussion has been tabled.

Review and Discuss Adding Physical Education Activity back into the Local Degree Requirement (Miguel Johnson) The PE department is proposing to have the PE graduation requirement reinstated because 1) originally, it was agreed to review the impact on graduation after three years; 2) no significant change in awarded degrees has been noted, and 3) FTES has not changed significantly for 2015-17. Bringing it back as a graduation requirement would increase FTES for the college and provide health benefits to students. Many other community colleges have PE as a GE requirement and DVC is working on reinstating it as a graduation requirement. DVC is doing a study on how students perform in Math classes after participating in a PE course beforehand. Data showed that PE lost 100 FTES since the removal of the GE requirement from graduation. In comparing the state data to the district data, the Council noticed that the data did not match. Luci motioned and Katie seconded that these numbers be investigated thoroughly, including data on how much additional FTES would be received, and discussion to reinstate Informational Competency (Library Studies) as a graduation requirement.

Discuss moving to a 2-year Schedule Development Process No discussion.

PENDING BUSINESS/ UPDATES/DISCUSSION

Update: College Academic Calendar No update.

Update: AAUP Clarification of Academic Freedom Statement No update.

Update: eLumen There will be a one-hour webinar on December 10 at 11:30. We do not know if there will be a recording of the webinar available for faculty who are teaching during that time.

Update: New Late Add Process The problems noted during the preview of the process at the last Senate Council meeting have been corrected. Instructors can now email students using the roster and waitlist.

Update: Marketing and Outreach Report (Enrollment Trends) Council reviewed the updated data, provided by Maryam Attai, Outreach Enrollment Services, that reflects where CCC stands currently, in terms of headcount from the latest Enrollment Report. CCC receives funding for Fast Track courses at the Daily Census rate (as opposed to Weekly Census).

COMMITTEE REPORTS

Distance Education Michael reported that the last day to apply to earn a \$750 stipend for creating an online course and submit it to OEI is this Thursday, December 6. The requirements are that the instructor must have taken a 4-week pedagogy course “Becoming an Effective Online Instructor” and that the course hasn’t been taught as a hybrid or fully online course before. The first meeting to review courses for OEI will be tomorrow, December 4. An OER event for Northern California will take place at DVC on February 22. On April 12 from 10-12p.m., the District has asked CCC to host a Distance Education event.

Guided Pathway Katie reported on the workgroups accomplishments from the last Steering Committee meeting regarding Pathway Support coordination with DVC, Communication work on website with internal audience, FYE (First Year Experience) walking students through necessary steps, and Program Pathways work on sequencing of courses. Good news is that goalposts or benchmarks are coming and student focus groups will involve students. The Council asked about mapping, which Katie will take to the next Steering Committee.

Curriculum Committee Mark reported that the curriculum chairs of the three campuses have been reviewing “course families”.

PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION

There were no presentations or open discussion.

Adjournment – The meeting adjourned at 4 p.m. The next meeting will be February 4, 2019 in GE-305.

Respectfully submitted,
Lynette Kral