

Academic Senate Council Minutes of August 21, 2017
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806

Call To Order with Introduction of Guests at 2:15 p.m.

Committee Members in Attendance: Beth Goehring (President), Rick Ramos (VP/CIC), Judy Flum (DE), Katie Krolikowski (CTE), Bonnie Holt (LA), Randy Carver (LA), Leslie Alexander (NSAS), Randy Watkins (NSAS/SLO), Luci Castruita (SS), and Alissa Scanlin (SS).

Visitors in Attendance: Dennis Franco and Najia Azizi.

CONSENT AGENDA ACTION ITEMS

August 21 agenda

ACTION: Alissa motioned to approve the agenda; Randy seconded; Beth Goehring (President), Rick Ramos (VP/CIC), Katie Krolikowski (CTE), Bonnie Holt (LA), Randy Carver (LA), Leslie Alexander (NSAS), Randy Watkins (NSAS/SLO), Luci Castruita (SS), and Alissa Scanlin (SS) were all in favor; no abstentions. Judy Flum (DE) arrived after approval.

May 1, 15 minutes

ACTION: Katie motioned to approve the May 1 minutes; Alissa seconded; Alissa motioned to approve the May 15 minutes; Katie seconded; Beth Goehring (President), Rick Ramos (VP/CIC), Katie Krolikowski (CTE), Randy Carver (LA), Leslie Alexander (NSAS), Randy Watkins (NSAS/SLO), Luci Castruita (SS), and Alissa Scanlin (SS) were all in favor; Bonnie Holt abstained. Judy Flum (DE) arrived after approval.

NEW BUSINESS/ PENDING BUSINESS/ UPDATES/DISCUSSION

Guided Pathways/CAR On August 9 Katie led a well-attended 2-hour flex presentation. She shared comments from attendees in regards to the accomplished outcomes including review of the college mission, students' needs, and how to create pathways. She then had the ASC sort majors into clusters and discussed the results. Randy said that Pathways are not time-sensitive and do not need to be accomplished in a certain time frame, and that students are able to change to another Pathway. If a class is canceled, the Pathway is stopped. Dennis said that more sections can be added. The ASC agreed that three GE options should be used instead of one. Katie asked for help in creating the next step. Judy said that the district implied that the most growth is coming from distance education courses. She would like to see an online degree pathway created. Dennis suggested an AST in Business Administration created as an online pathway.

Code Alignment Project Beth said that there is a webinar training scheduled on September 1 from 11-12:30. While other colleges code alignment projects are being led by management, CCC's is being led by faculty.

Changes to CIC Approval Process Rick spoke of another CMS technology ILLUM that is excellent and could possibly replace CurricUNET in the future. Course proposals must be approved by the respective DIC two weeks prior to being placed on the CIC agenda.

Changes to Unit/Hour Calculations The total contact hours inside of classroom and outside of classroom need to equal 48-54 hours for one unit. 525 hours equal 1 FTE.

"Use of Public Campus Bulletin Boards" Policy Faculty can post announcements until the third week of class without getting permission from Student Life.

Campus Internal Advertising Policy All advertising needs to go through Brandy Howard. There was concern that the process is too cumbersome and ideas get slaughtered. It was also agreed that there needs to be an increase in the CCC graphic personnel.

Faculty Schedule Committee We need more faculty on Planning Committee. Beth explained that DVC 's Scheduling Committee is led by faculty and that management has agreed to accept their decisions. Beth said that Mojdeh is okay with a faculty driven committee. There was concern that classes are being cancelled too early. Randy pointed out that ten bodies in a three-hour lab is equivalent to 30 bodies in a one-hour lecture course. Enrollment went down when advertising stopped two weeks before classes started. Beth will work on a statement asking faculty to vote to create a Faculty Scheduling Committee. This issue will be returned to the next agenda.

Non-credit Course Opportunities Non-credit programs certificates can only be awarded once to a student so the instructors are urged to give the student a SP on the courses to allow the student to retake the courses.

Changes to the 2017 Section II E CTE Program Review Shells This section has been changed to enable the Kelly's reports to be copied and pasted into the appropriate box with space for explanation.

Non-Masters District Equivalency Policy There was no discussion on this item.

Minimum Qualifications for Apprenticeship Instructors There was no discussion on this item.

COMMITTEE REPORTS

There were no committee reports.

PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION

There were no presentations from the public, announcements, or open discussion.

Adjournment

Meeting adjourned at 4:00 p.m. Next meeting will be September 18 (No meeting on September 4- Labor Day).

Respectfully submitted,
Lynette Kral