

**Academic Senate Council Minutes of May 1, 2017  
Contra Costa College GEB 305  
2600 Mission Bell Drive, San Pablo, California 94806**

**Call To Order with Introduction of Guests at 2:15 p.m.**

**Committee Members in Attendance:** Beth Goehring (President), Judy Flum (DE), Katie Krolkowski (CTE), Leslie Alexander (NSAS), Bobby Sturgeon (LAVA), Luci Castruita (SS), and Alissa Scanlin (SS).

**Committee Members Absent:** Rick Ramos (VP/CIC), Randy Watkins (NSAS/SLO), Wayne Organ (LA), Randy Carver (LA), and Intisar Shareef (LAVA.)

**Visitors in Attendance:** Dennis Franco and Katherine Frost.

**CONSENT AGENDA ACTION ITEMS**

**May 1 agenda**

**ACTION:** Leslie motioned to approve the agenda Judy seconded; Beth Goehring (President), Judy Flum (DE), Katie Krolkowski (CTE), Leslie Alexander (NSAS), Bobby Sturgeon (LAVA), Luci Castruita (SS), and Alissa Scanlin (SS) were all in favor; no abstentions.

**April 17 minutes**

**ACTION:** Lucy motioned to approve the minutes; Katie. seconded; Beth Goehring (President), Judy Flum (DE), Katie Krolkowski (CTE), Leslie Alexander (NSAS), Bobby Sturgeon (LAVA), Luci Castruita (SS), and Alissa Scanlin (SS) were all in favor; no abstentions.

**NEW BUSINESS**

**Apprenticeship Minimum Qualifications** Beth will research this subject further and speak to it at a later date.

**Non-Masters District Equivalency Policy** Now that the local GE graduation units have been decreased from 39 to 15, it no longer meets the state minimum qualifications. Two options are: 1) an additional 9 elective units plus two additional years of recent work experience in the field and 2) 60+ units to include the GE requirements. Katie would like to see these options in a table format to make it easier to understand and to separate what is different from a BA from an AA. Beth will create a chart and return it to the next agenda for discussion.

**Amending New AA/AS Requirements** Luci had asked, on behalf of Admissions and Counseling, to amend the previous approval of the effective date of the new graduation requirements from F17 to SU17. It was decided to keep the original effective date after Catherine Frost stated that since there are just a few summer grads, it didn't really matter. There would just be a small amount of extra work.

**Non-credit Course Opportunities** Beth announced that there is a need to build non-credit courses and programs. These courses can be taught off campus out in the community. Some departments, such as DSPS, AUSER, PE, KINES, and BIOSC have begun building programs. Strong Workforce funds can be used as long as it is career oriented. An easier way to register students in these courses is needed. The Adult Program chairperson can help find people to go out in the community and help with the registration using either paper copies or laptops. Two courses are required for a certificate program to receive apportionment. Pairing a course with the Counseling Career Exploration course is an example. There are six areas, which include ESL, Basic Skills, and College Readiness. There would be no course fees, and the Student Activity card fees can be waived, or it would not be referred to in the application.

**ShakeAlert Pilot with Regroup** United States Geological Survey (USGS) has been working on an early warning system for earthquakes. ReGroup, our messaging service, has reached out to see if 4CD would be interested in participating in the testing pilot program of the text messaging portion of the system. The senate is interested in participating in this pilot program.

**Changes to the 2017 Section II E CTE Program Review Shells** It has been noted that this section never gets completed because nobody understands what is needed. Kelly Schelin has agreed to upload the reports and analysis of the reports to One Drive and insert a URL link in to the section. The link to the minutes and advisory groups were removed in error. These are state-mandated. Beth will work on this problem.

**OLD BUSINESS (UPDATES/DISCUSSIONS)**

**Survey Processes Conversation** Tabled

**Adding SP (Satisfactory Progress) to the District Grading Policy** The SP grading policy will go to the Governing Board in May.

**Guided Pathways/CAR (Council on Access and Retention)** The senate reviewed the "Guide for Undecided Students: Pathways to a Major" chart created by Najia Azizi (Counseling). Judy suggested that the "Counseling Support Courses" column title be changed to "Student Success Courses" and that the LIBST 110 and 110A research skills courses be included as an option. The three top majors are STEM, Arts and Humanities, and Social Sciences. There is a need to distinguish the major from a pathway. Judy motioned; Alissa seconded; all in favor, to approve the senate's resolution to support the development of pathways, "The Academic Senate of CCC recognizes the value of developing guided pathways to help students achieve their goals of career and transfer preparation. Recognizing that each student's pathway leads through courses in a multitude of disciplines, the A.S. of CCC strongly encourages faculty discipline leaders to engage in collaborative interdisciplinary conversations which include counseling faculty as they develop and finalize the pathway models that will be presented as guides to incoming students, administrators, and the public." Beth said that the senate should create a sample meta major, or faculty can create theirs's and bring it to the next senate meeting.

**Engaging Students at CCC (Discussion)** Tabled

**Faculty Schedule Committee Flow Chart Update (Discussion)** Tabled

**COMMITTEE REPORTS**

There were no committee reports.

**PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION**

**Presentations from the Public** There were no presentations from the public.

**Adjournment** Meeting adjourned at 4:00 p.m. Next meeting will be May 15 in GEB 305 Conference Room.

Respectfully submitted,  
Lynette Kral